

PROCEEDINGS
OF THE
TERREBONNE PARISH COUNCIL
IN REGULAR SESSION

March 11, 2020

The meeting was called to order at 6:00 p.m. in the Terrebonne Parish Council Meeting Room. Following the Invocation offered by Council Member J. Domangue, Council Member D. W. Guidry, Sr. led the Pledge of Allegiance.

Upon roll call, Council Members recorded as present were: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée. A quorum was declared present.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. C. Harding, “THAT the Council approve the minutes of the Regular Council Session held on February 5, 2020.”

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Ms. J. Domangue moved, seconded by Mr. J. Navy, “THAT the Council approve the Accounts Payable Bill Lists for 02/26/2020, 03/02/2020, 03/09/2020.”

The Chairman called for a vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: J. Domangue, D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSENT: None.

ABSTAINING: D. W. Guidry, Sr.

The Chairman declared the motion adopted.

Mr. D. Babin moved, seconded by Mr. G. Michel, “THAT the Council allow an add-on to the Agenda: ‘Public Wishing to Address the Council’ and that the item be added to the agenda after Agenda Item: 6:30 O’ Clock P.M.-Public Hearings Relative To.”

The Chairman called for public comments regarding the proposed add-on item.

There were no comments from the public regarding the proposed add-on item.

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. W. Guidry, Sr. moved, seconded by Ms. J. Domangue, “THAT the Council approves the Manual Check Listing for December 2019.”

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Upon Council Member J. Navy's request, the Chairman recognized Mr. Steve Ponville, Public Safety Director, who gave a brief review of the sanitization protocols being enacted by the Parish to address health concerns related to influenza and COVID-19 outbreaks.

The Chairman then recognized Mr. Mike Toups, Parish Manager, who gave an overview of the steps taken to inform Parish employees of appropriate protocols and provide departments with appropriate supplies for mitigating influenza and COVID-19 exposure.

The Chairman then recognized Mr. Earl Eues, Director of Homeland Security and Emergency Preparedness, who gave a brief overview of the Parish's monitoring and notifications to address the potential spreading of influenza and COVID-19 in Terrebonne Parish. He then encouraged the public to contact the State Board of Health at 1-855-523-2652 from 8:00 a.m.-4:30 p.m. Monday-Friday for additional information regarding COVID-19 and the state's response. He then announced that the state's 2-1-1 phone number service will be available in the near future as a 24-hour option for additional information as well. He then gave a brief overview of the Center for Disease Control's available statistics on COVID-19 cases and its recommendations and calling for a community-wide responsibility for mitigating its spread.

Upon Council Member J. Navy's request, Mr. Eues stated that the community meeting scheduled for the following day should proceed as planned in order to get the necessary information out to the public then cautioned the public to consider abiding by the recommendations given by the CDC.

Upon Council Member J. Domangue's request, Mr. Eues clarified that the previously scheduled Irish-Italian Parade was cancelled in order to minimize exposure of parade goers and public safety personnel so that they would be available to respond in case of an outbreak. He then reiterated his suggestion of abiding the guidelines of community responsibility and cancelling the parade as an example of following the guidelines.

Council Member D. W. Guidry, Sr. stated that some primary care physicians are now able to call for testing with public testing laboratories now available then shared some of his experiences in seeking out the appropriate facilities to conduct COVID-19 testing in the Parish and measures taken to mitigate exposure from test takers.

Mr. Eues strongly encouraged the public to contact their primary care physician or 1-855-523-2652 if they do not have a primary care physician prior to arriving if they believe themselves to have contracted COVID-19 so that the medical staff can be prepared to receive them and minimize exposure to non-affected patients or visitors. He then reviewed the criteria required by a potential case for testing to be merited.

Upon Council Member G. Michel's request, Mr. Eues clarified that the 2-1-1 number is a general help line for the state and is offered on a 24-hour basis compared to the current COVID-19 line being open during business hours only. He then stated that the public can visit the Office of Homeland Security and Emergency Preparedness' website at www.tohsep.com for up-to-date information and recommendations. Mr. Michel then offered a number of suggestions for community action to help mitigate the potential spread of COVID-19.

Upon Council Member J. Navy's request, the Chairman recognized Dr. W. S. "Chip" Riggins, Region 3 Medical Director for the Office of Public Health, who gave a brief presentation regarding the COVID-19 response by the Louisiana Department of Health. He implored the public to utilize the CDC's website at www.cdc.gov for information and updates. He then gave an overview of COVID-19 symptoms, methods of infection, and

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

severity of cases for those infected. He then gave a brief timeline of COVID-19's response from the CDC and the potential issues for outbreak and public health measures. He then clarified that masks are recommended for individuals already infected or for those treating infected individuals in order to minimize their exposure to others which would risk infection and that most commercially accessible masks would not provide protection enough to prevent infection.

Upon Parish Administration's request, Dr. Riggins stated that private doctors and other health providers were being contacted and informed of the protocols regarding the management of potential COVID-19 cases and that a hotline was available for them to answer specific questions.

Upon Council Member G. Michel's request, Dr. Riggins stated that recovery times vary based on the individuals infected and then shared some concerns should too many cases be in recovery while other health issues are also being addressed by local medical facilities. He then clarified that many cases can be self-treated and would need to fall within given criteria before they could be tested again before resuming their regular routine. He then suggested that delivery services would be preferable to in-person transactions for medications or other errands.

Council Member C. Harding shared his support for the spreading of information but cautioned that the intent was not to cause panic. Upon his request, the Chairman recognized Ms. Kandace Mauldin, Chief Financial Officer, who stated that the costs for testing for Parish employees would be included as part of the Parish's health plan. Mr. Toups then encouraged local individuals without healthcare to contact Chabert Medical Center to report their concern for being tested to see if they could qualify for any assistance. Dr. Riggins advised that testing will be required less as more tests are completed and received by the CDC and more knowledge has been collected regarding COVID-19.

Mr. J. Navy moved, seconded by Mr. J. Amedée, "THAT the Council open public hearings at this time."

The Chairman called for a vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman recognized the public for comments on the following:

A. A proposed ordinance to declare a 2011 Ford F250 with an 8' bed (Unit 674) from Sewer Treatment Department having a value of \$6,000 as surplus and authorize said item to be disposed of by any legally approved methods.

There were no comments from the public on the proposed ordinance.

Mr. G. Michel moved, seconded by Mr. J. Navy, "THAT the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFERED BY: MR. D. BABIN
SECONDED BY: MR. G. MICHEL

ORDINANCE NO: 9127

An Ordinance to declare equipment with a value of Five Thousand Dollars (\$5,000.00) or greater from the Sewer Treatment Department as surplus as described in the attached Exhibit "A" and authorizing said item to be disposed of by public bid, negotiated sale, junked or by any other legally approved method.

SECTION I

WHEREAS, the movable property listed in the attached Exhibit "A" has a value of \$5,000.00 or greater as indicated by the value set out next to the item on the attached Exhibit A; and

SECTION II

NOW THEREFORE BE IT ORDAINED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby declare the attached Exhibit "A" surplus and authorizes the Parish President to dispose of said item(s) by public bid, negotiated sale, junked or by any other legally approved method.

SECTION III

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: J. Amedee, J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, and G. Michel.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this, the 11th day of March 2020.

Exhibit "A"
Surplus January, 2020
(Value of \$5,000.00 or Greater)

Sewer Treatment Department:

1 – 2011 Ford F250 w/8' Bed (Unit 674)/\$6,000

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

The Chairman recognized the public for comments on the following:

B. A proposed ordinance to declare a 2011 Ford F250 truck (Unit 821), having a value of \$6,000, and a 1994 Ford Backhoe (Unit 725), having a value of \$10,000, from Gas Distribution Department as surplus and authorize said items to be disposed of by any legally approved methods.

There were no comments from the public on the proposed ordinance.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. J. Navy, "THAT the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: MR. D. W. GUIDRY, SR.

SECONDED BY: MR. J. NAVY

ORDINANCE NO: 9128

An Ordinance to declare equipment with a value of Five Thousand Dollars (\$5,000.00) or greater from the Gas Distribution Department as surplus as described in the attached Exhibit "A" and authorizing said item to be disposed of by public bid, negotiated sale, junked or by any other legally approved method.

SECTION I

WHEREAS, the movable property listed in the attached Exhibit "A" has a value of \$5,000.00 or greater as indicated by the value set out next to the item on the attached Exhibit A; and

SECTION II

NOW THEREFORE BE IT ORDAINED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby declare the attached Exhibit "A" surplus and authorizes the Parish President to dispose of said item(s) by public bid, negotiated sale, junked or by any other legally approved method.

SECTION III

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for two weeks, was voted upon as follows:

SECTION V

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION VI

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: J. Amedee, J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, and G. Michel.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this, the 11th day of March 2020.

Exhibit "A"

Surplus January, 2020

(Value of \$5,000.00 or Greater)

Gas Distribution Department:

1 – 2011 Ford F250 (Unit 821)/\$6,000

1 – 1994 Ford Backhoe (Unit 725)/\$10,000

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

The Chairman recognized the public for comments on the following:

C. A proposed ordinance to amend the zoning map of the Parish of Terrebonne so as to Rezone from R-1 (Single-Family Residential District) to R-3 (Multi-Family Residential District), Lot 14, Block 2, Addendum No. 1, Voisin Place Subdivision, 636 Marmande Street, Houma, Terrebonne Parish, Louisiana; Heath Davis, applicant.

There were no comments from the public on the proposed ordinance.

Mr. D. Babin moved, seconded by Mr. J. Navy, "THAT the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: MR. D. W. GUIDRY, SR.

SECONDED BY: MRS. J. DOMANGUE

ORDINANCE NO. 9129

AN ORDINANCE TO AMEND THE ZONING MAP OF THE PARISH OF TERREBONNE SO AS TO REZONE FROM R-1 (SINGLE-FAMILY RESIDENTIAL DISTRICT) TO R-3 (MULTI-FAMILY RESIDENTIAL DISTRICT); LOT 14, BLOCK 2, ADDENDUM NO. 1, VOISIN PLACE SUBDIVISION, 636 MARMANDE STREET, HOUMA, TERREBONNE PARISH, LOUISIANA; HEATH DAVIS, APPLICANT.

WHEREAS, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby declares that it has adopted a resolution giving notice of intent to adopt the following ordinance hereto; and

WHEREAS, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, has conducted a public hearing on Wednesday, March 11, 2020; and

WHEREAS, after considering all comments received, if any, the following action is hereby taken.

NOW, THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Zoning Map of the Parish of Terrebonne be hereby amended so as to rezone from R-1 (Single-Family Residential District) to R-3 (Multi-Family Residential District), Lot 14, Block 2, Addendum No. 1, Voisin Place Subdivision, 636 Marmande Street, Houma, Terrebonne Parish, Louisiana.

This ordinance, having been introduced and laid on the table for at least thirty days, was voted upon as follows:

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: J. Amedee, J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, and G. Michel.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this, the 11th day of March 2020.

The Chairman recognized the public for comments on the following:

D. A proposed ordinance to amend Chapter 28, Article X, Section 28-202(F) of the Terrebonne Parish Code of Ordinances so as to include an amended Zoning Districts Table listing that will list amended Zoning Districts for the purposes of publication of amended Zoning Districts.

There were no comments from the public on the proposed ordinance.

Mr. D. W. Guidry, Sr. moved, seconded by Ms. J. Domangue, "THAT the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: MR. D.W. GUIDRY, SR.

SECONDED BY: MR. C. HARDING

ORDINANCE NO. 9130

AN ORDINANCE TO AMEND CHAPTER 28, ARTICLE X, SECTION 28-202(F) OF THE TERREBONNE PARISH CODE OF ORDINANCES SO AS TO INCLUDE AN AMENDED ZONING DISTRICTS TABLE LISTING THAT WILL LIST ALL AMENDED ZONING DISTRICTS FOR THE PURPOSES OF PUBLICATION OF AMENDED ZONING DISTRICTS

WHEREAS, in 1975, the City of Houma adopted the first set of zoning regulations within the Houma city limits; and

WHEREAS, in 2007, the Terrebonne Parish Council, approved an ordinance to expand the zoning district boundaries to include areas outside of the city limits of Houma as described in Chapter 28 of the Terrebonne Parish Code of Ordinances ; and

WHEREAS, since 1975 the City of Houma Aldermen or the Terrebonne Parish Council voted to amend the zoning districts by ordinance on numerous occasions resulting in the zoning district map created in 1975 was revised on July 18, 1978 and whose latest revision was on June 6, 2006 which was subsequently placed in its current digital format; and

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

WHEREAS, certain past zoning amendment ordinances either did not specify the original residential district nor the amended commercial district or referred to it as special commercial district; and

WHEREAS, an error on the digital zoning map was discovered wherein a zoning amendment that had occurred by ordinance in 1999 was not reflected on the original paper zoning map and was not subsequently shown correctly on the digital map; and

WHEREAS, this proposed ordinance is intended to clarify and clearly list any and all zoning amendments to ensure accuracy of the zoning map and zoning ordinances; and

WHEREAS, this table listing is created from previous ordinances and maps; and

WHEREAS, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, has conducted a public hearing on Wednesday, March 11, 2020; and

WHEREAS, after considering all comments received, if any, the following action is hereby taken.

NOW, THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that Chapter 28, Article X, Section 28-202(f) of the Terrebonne Parish Code of Ordinances be hereby amended so as to include an amended zoning districts table listing that will list all amended zoning districts for the purposes of publication of amended zoning districts.

THERE WAS RECORDED:

YEAS: J. Amedee, J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, and G. Michel.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this, the 11th day of March 2020.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. J. Amedée, “THAT the Council return to the regular order of business.”

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman recognized Ms. Trudy Hebert, Terrebonne Parish Tree Board, who presented the 1st Quarter “Tree-mendous” Tree Award to Oaklawn Junior High School.

The Chairman recognized Mr. Torrey Carter, Principal of Oaklawn Junior High School, who accepted the award and thanked the Tree Board and the Council for the recognition.

Council Member J. Navy read aloud a proclamation proclaiming March 19, 2020 as “Retired Teachers’ Day” in Terrebonne Parish.

The Chairman recognized Ms. Flordine Williams, Vice-President of the Retired Teachers Education Association, who thanked the Council for the recognition.

Council Member D. Babin read aloud a proclamation proclaiming 2020 as “The Year to Embrace the Gulf of Mexico and its Importance to the Nation.”

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

The Chairman recognized Ms. Jennifer Ritter-Guidry, CWPRA Outreach Coordinator, who accepted the proclamation and shared her optimism for continuing to work toward coastal restoration and mitigation projects.

OFFERED BY: MR. J. AMEDÉE
SECONDED BY: MR. D. BABIN

RESOLUTION NO. 20-076

WHEREAS, many of the energy resources enjoyed by the entire United States are dependent upon the health of Gulf Coast ecosystems which provide access to those resources and related infrastructure and protection for communities that house its workforce; and,

WHEREAS, Louisiana is home to 30 percent of the nation's wetlands and 90 percent of its wetland loss, a crisis that impacts communities, ecosystems, and the very economic engines that contribute to the nation's energy security; and,

WHEREAS, this impacted area is home to half the country's oil refineries and pipelines serving 90 percent of the nation's federal offshore energy production; and,

WHEREAS, under the Mineral Lands Leasing Act of 1920, 50 percent of the mineral funds generated from federal lands onshore are shared with the host state to offset impacts of the federal mineral development - and there is no cap on the revenue shared with the host state; and,

WHEREAS, only a small portion of Outer Continental Shelf (OCS) leases active since 2006 are eligible for Gulf of Mexico Energy Security Act (GOMESA) revenue sharing with the Gulf states, and Gulf states and their coastal political subdivisions receive only 37.5 percent, not 50%, of such federal revenue; and the four GOMESA states (Texas, Louisiana, Mississippi, and Alabama) are capped at a total of \$ 375 million of revenue sharing annually; and,

WHEREAS, in 2018, this resulted in only 4.97 percent of Gulf of Mexico offshore mineral revenues being shared with Louisiana, Texas, Mississippi, and Alabama combined; and,

WHEREAS, Louisiana's ambitious coastal protection and restoration program needs more, not less, federal OCS mineral revenue sharing; and,

WHEREAS, legislation directing federal mineral revenues to be allocated automatically and annually to federal programs, such as national parks maintenance or other causes, should not do so at the expense of Louisiana's coastal program nor should such allocations limit the increased revenue sharing that Louisiana should receive under GOMESA; and,

WHEREAS, S. 2418, Conservation of America's Shoreline Terrain and Aquatic Life (COASTAL) Act, introduced by Senators Cassidy and Murkowski and cosponsored by Senators Kennedy, Wicker, Jones, and Sullivan, would increase the revenue share to GOMESA states from 37.5 percent of GOMESA revenue to 50 percent of GOMESA revenue, expand GOMESA to cover additional Outer Continental Shelf leases, remove the \$375 million cap, and provide new authorized uses of GOMESA revenue, as well as establish revenue sharing for Alaska; and,

WHEREAS, H.R. 3814, Domestic Offshore Energy Reinvestment Act of 2019, introduced by Congressmen Richmond and Graves, would increase the revenue share to GOMESA states from 37.5 percent of GOMESA revenue to 50 percent of GOMESA revenue, remove the \$375 million cap, and provide new authorized uses of GOMESA revenue; and,

WHEREAS, for Louisiana coastal parishes, the GOMESA revenue stream is a critical recurring source of revenue that allows Louisiana coastal parishes, including Terrebonne, to address critical coastal protection and restoration needs; and,

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

WHEREAS, The State of Louisiana has been a great partner in addressing some of our coastal needs, but the GOMESA funds that are allocated directly to the parishes have allowed these coastal parishes to have a seat at the table when discussing future coastal protection and restoration projects.

NOW THEREFORE, BE IT RESOLVED, THAT THE TERREBONNE PARISH COUNCIL, ON BEHALF OF TERREBONNE PARISH CONSOLIDATED GOVERNMENT, HEREBY:

1. Thanks Senators Cassidy and Kennedy and Congressmen Richmond and Graves, for their leadership in the this critically important effort of achieving increased revenue sharing for Louisiana through GOMESA; and,
2. Objects strenuously to the allocation of federal mineral revenue to federal programs unless the allocation also increases the GOMESA revenue that is shared with Gulf coast states; and,
3. Fully supports S. 2418 and H.R. 3814, which seek to increase GOMESA revenue sharing with Gulf Coast States to a level that is more on par with the revenue sharing with onshore mineral production states.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 11th day of March 2020.

The Chairman recognized Mr. Mike Toups, Parish Manager, who gave an update on drainage pump stations across Terrebonne Parish, including those at South Ellendale Estates, St. Louis Canal Road, and Suzie Canal. He then reported that all pump station emergency generators were operational and then gave a brief update on several capital projects including the City Park Splash Park, Six Foot Ditch Levee, and the Ward 7, Phase 4 projects.

Council Member J. Navy shared his concerns for some perceived water pressure issues with the aforementioned splash park then requested a review of the splash park in operation.

Mr. J. Amedée moved, seconded by Mr. D. Babin, "THAT the Council approve the appointment of the following Special Attorneys: Mr. Hunt Downer of Waitz & Downer, The Opioid Litigation Case, Mr. Loulan J. Pitre, Jr. of Kelly, Hart, and Pitre – The Modern American Recycling Services vs. TPCG, and Mr. Charles Bourque of St. Martin & Bourque – The Opioid Litigation Case."(***MOTION VOTED ON AFTER DISCUSSION**)

Upon Council Member G. Michel's request, the Chairman recognized Mr. Julius Hebert, Parish Attorney, who clarified that the appointees had been appointed to serve as legal counsel in previous years regarding these specific cases and that the request was to re-appoint them for 2020 so that they would be available to TPCG as it deemed necessary.

*The Chairman called for a vote on the motion offered by Mr. J. Amedée.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. D. J. Guidry, "THAT the Council accept the Parish President's recommendation to appoint Mr. Tanner Magee as Assistant Parish Attorney and that the appointment be held for two weeks as per Sections 2-73 and 2-98 of the Parish Code."

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Upon Council Member G. Michel's request, the Chairman recognized Mr. Julius Hebert, Parish Attorney, who stated that Terrebonne Parish had an abundance of legal work to be completed and that the additional assistant parish attorneys were needed at this time.

Upon Council Member J. Domangue's request, Mr. Hebert clarified that Mr. Magee's appointment as an Assistant Parish Attorney would not conflict with his serving as a State Representative as the Assistant Parish Attorney position would be a part-time position and no dual office holding would take place.

A discussion ensued relative to the appointment of Assistant Parish Attorneys, their optional utilization once appointed, and their status as non-employees of Terrebonne Parish with regards to insurance and benefits.

*The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman announced that the Terrebonne Parish Council will consider a tax proposition resolution at their meeting on March 25, 2020 at 6:00 p.m., 8026 Main Street, Houma, Louisiana.

Upon Council Member G. Michel's request, the Chairman recognized Ms. Kandace Mauldin, who clarified that the announcement was required by the bond counsel and that further information would be provided at the upcoming meeting regarding the resolution. She then stated that the Parish was considering rededicating some of the property taxes assessed by the Parish and that a public vote would be required in order to allow the rededication to take place.

The Chairman recognized Mr. Jeff Teuton, Recreation District No. 2,3 Chairman, who presented a report of the facilities maintained by the recreation district. He then gave an overview of the funding spent and the funding required to complete the Bayou Country Sports Park as originally designed then suggested that the Parish consider taking over the responsibility for completing construction of the Sports Park and allowing Recreation District No. 2,3 to only maintain and operate the Sports Park and its other facilities.

Council Member G. Michel shared some of his opinions regarding the investments made by Recreation District No. 2,3 into the completion of the Bayou Country Sports Park as a recreational facility and as an economic development opportunity. Upon Mr. Michel's request, Mr. Teuton reported that the Sports Park was currently fully booked for holding tournaments into July 2020 and confirmed that the district was working with the Tourist Commission in order to quantify the economic impact provided by the Sports Park with these tournaments being held. Mr. Michel then commended the recreation district for their management of the district and offered his support for the passing of the district's millage renewal in an upcoming election.

Council Member D. Babin stated that Recreation District No. 2,3 had no outstanding debt on its facilities at this time and that no clear endpoint for developing the Sports Park was determined at its inception. He then shared his concern for the economic downturn experienced in the Parish further delaying the Sports Park's completion and for the current health concerns disrupting events being held at recreation facilities in the near future.

Council Member C. Harding shared his concerns for the projected costs to fully develop the Sports Park and then shared his support for fairness in treatment of recreation districts with regards to their oversight by the Parish.

Upon Council Member D. J. Guidry's request, the Chairman recognized Mr. Michael Bergeron, Recreation District No. 2,3 Board Member, who clarified that the district's funding made available by its millage could only be focused on covering costs to maintain its current

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

facilities and that the district could not afford to fund any additional construction projects for the Bayou Country Sports Park.

A discussion ensued relative to the capacity for Recreation District No. 2,3's millage if renewed to provide for the completion of the Bayou Country Sports Park and related issues.

Council Member D. Babin reiterated that Recreation District No. 2,3 had no outstanding debt on its facilities at this time and shared his concerns for the district's financial future with its millage not having been renewed when last put to public vote.

Council Member D. W. Guidry, Sr. clarified that the motion adopted at the recent Policy, Procedure, and Legal Committee Meeting was not to provide for the abolishing of a recreation district but to request that an ordinance be drafted to outline a set of procedures that would allow the Parish to assume the administrative and decision-making responsibilities of a recreation district.

Council Member J. Domangue stated a number of opinions she has received with regards to the Bayou Country Sports Park then shared her concerns for the Parish's decision to invest in the Sports Park when other recreational facilities were also in need of renovation and development across the Parish.

Upon Council Member J. Navy's request, the Chairman recognized Mr. Julius Hebert, Parish Attorney, who reiterated that said procedures would not be to abolish a recreation district but only transfer its administrative and decision-making responsibilities. He then gave an overview of the ordinance as requested by the Council regarding the procedures to be followed for the Parish to assume control of a recreation district.

Upon Council Member J. Navy's request, the Chairman recognized Ms. Kandace Mauldin, Chief Financial Officer, who stated that there are multiple recreation districts who have paid or are paying bond debts. Mr. Navy then stated that the issues being experienced with Recreation District No. 11 were not related to its current bond debt but due to its misspending behaviors and other issues.

Council Member G. Michel commended Recreation District No. 2,3 for its excellent management then reiterated his opposition for the inclusion of Recreation District No. 2,3 in the motion as presented.

A discussion ensued relative to the potential procedures to be followed by current recreation district employees who wished to continue working with the district should the Parish assume control of its managerial responsibilities. Mr. Julius Hebert, Parish Attorney, stated that the current employees would need to re-apply for any recreation district positions that are to be retained by the Parish and that considerations could be made to facilitate a smooth transition for those employees should the Parish assume control of a recreation district.

Council Member C. Harding suggested that an unbiased perspective may be required to identify and address issues with a given recreation district and then shared his opinions regarding those issues associated with Recreation District No. 11. He then reiterated his support for fairness in treatment of recreation districts with regards to their oversight by the Parish.

Mr. D. Babin moved, seconded by Mr. C. Harding, "THAT the Council accept the report presented to the Council as issued by Recreation District No. 2,3 and enter it into the minutes as public record."

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

March 11, 2020

Steve Trosclair, Chairman
Terrebonne Parish Council

Dear Honorable Chairman:

Voters rejected Recreation District 2-3's millage renewal last year. The current millage (5 mills) is on the books until the end of 2021, meaning in 2022, the District's funding will cease. Without this funding, the District cannot operate.

Recreation District 2/3 has acquired and improved many parks and recreation assets in the District. We are charged with the maintenance and improvement of those parks and facilities.

A list of those facilities is as follows:

Bayou Country Sports Park Broadmoor Boys Baseball Complex
Southland Field
Westside Girls Softball Complex
Lisa Park Elementary Gym
Rozands Memorial Park
Summerfield Park
Westgate Park
Southdown West Park
Risque Street Tennis Courts
Fireman's Skate & Bike Park

MINUTES OF THE TERREBONNE PARISH COUNCIL
 REGULAR SESSION OF MARCH 11, 2020

Our Board has analyzed prior spending on BCSP. Spending on the BCSP project has aggregated \$10.208 million exclusive of land acquisition through phase 2 of the park, as outlined below:

Phase 1 - Projects Pre - 2018 Board of Directors	
Engineering & Professional Fees	676,252.00
Rec.2/3 Self Performed/Contracted Work	1,400,923.00
Baseball, Softball and Soccer Fields	1,773,740.00
Infrastructure (Roads Sewer & Water)	1,975,445.00
Total Project Costs Pre 2018 Board	6,018,031.00

Under the new Board (Phase 2)	
Engineering and design fees 2018 to 2019	568,343.43
Softball Concession and quad	987,474.00
Softball & Baseball Parking	980,457.00
Softball Lights	700,602.00
	4,189,897.43
	10,207,928.43

Funds have been provided from the following sources to this point:

Where the money came from:	
Hotel/motel tax bond proceeds	2,900,000.00
State Capital Outlay	1,330,000.00
Total funding outside of R23	5,589,322.00
R23 Funding	4,618,606.43
Total BCSP Spend to date	10,207,928.43

If the R23 5-mill renewal is passed, it will bring in sufficient money to operate the district and expanded services at the BCSP, and will fund some more features at BCSP, as well as other R23 parks and facilities. This renewal, along with anticipated proceeds from the sale of the girls' softball complex on MLK will be sufficient to fund the following projects at BCSP:

¹ The cost figures were compiled from information assembled by Joseph Furr Design Studios and from District accounting records.
² The green highlighted information was provided by Kandace Marolda.

MINUTES OF THE TERREBONNE PARISH COUNCIL
 REGULAR SESSION OF MARCH 11, 2020

Phase 3	
Committed funding:	
Family day use area - phase 1	1,099,000.00
Field 2 quad	900,000.00
Field 2 lights	700,000.00
Dog parks	183,000.00
Trails	267,777.00
Ballfield 3, quad and lights	2,600,000.00
Family day use area - phase 2	793,000.00
	7,324,397.00

The funding for the planned \$7.324 million is planned to come from the following sources:

Parish funds	781,620.00
Sale of MLK girls softball front portion	2,500,000.00
Rec District Millage	4,042,777.00
	7,324,397.00

We point out that the Family Day Use / splash park recently had a bid opening. The low bidder had a math error, so we are now dealing with the second bidder, whose price is considerably more than anticipated. When complete in 2020, this project will deplete the coffers of the District to a planned \$125K at the end of 2020. We expect to be reimbursed \$230K from a state grant upon completion, sometime in early 2021. Further, the District is marketing its property on MLK. We have an appraisal that lists its value at close to \$3 million. With these proceeds, the District plans to complete the BCSP Field 2 Quad and light the fields in the same manner as the Field 1 quad and lights. We also plan a BCSP dog park and will install walking / biking trails along the Vahl wooded area of BCSP. If the sale of the property is delayed or does not happen at a value we anticipate, these projects will be pushed back until the proceeds are realized.

In addition to funding the above projects and parish funding the Road from Vahl, we have identified needs throughout our other parks and properties that deserve attention and financial resources, as follows (see next page):

³ The green highlighted information was provided by Kandace Mauldin.

⁴ The cost estimates were provided from information provided by Joseph Furr, Design Studios – the projects are not in design and will only be started once the funding from the sale of MLK is realized.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Summerfield	Flowers / landscaping for pictures	25,000
Summerfield	Walking track	100,000
Summerfield	Signage	4,000
Summerfield	Valhi access	100,000
Summerfield	Outdoor workout equipment	50,000
Summerfield	Flowers / landscaping for pictures	8,000
Summerfield	Trash containers	4,000
Summerfield	Outdoor play eq / fris golf / adult	25,000
Summerfield	Restroom	100,000
Rozands	Flowers / landscaping for pictures	8,000
Westgate	Landscaping	20,000
Westgate	Signage	4,000
Westgate	Play feature	60,000
Westgate	Parking improvements	20,000
Westgate	Picnic tables / games	40,000
Westgate	Outdoor workout equipment	50,000
Westgate	Shade structures / pavilions	50,000
Summerfield	Restroom	100,000
Southdown	Play equipment	40,000
Southdown	Shade structures / pavilions	20,000
Broadmoor	Shade structures / pavilions	30,000
Broadmoor	Water feature	200,000
Lisa Park	Gym improvements	1,200,000
Lisa Park	Park Improvements	300,000
MLK	Access and parking	80,000
Rozands	Trash containers	4,000
Rozands	Frisbee golf / adult play	8,000
Skatepark	Lighting	70,000
Valhi trail / other biking opportunities		300,000
Total capital improvements		3,020,000

We have not engineered or designed these potential projects, just estimated the costs – actual costs will vary. The R23 District Board is committed to spending on the projects specified and we are of course open to ideas citizens may have in the future.

This level of spend – on BCSP and other parks in the District – will not get the BCSP complete as it has been envisioned in the master facility plan. The overall funding gap between what the District can afford and what was planned is approximately \$10.53 million. This is where the District will need to hand over responsibility for funding to the Parish. The following is the planned park features contemplated as part of the master facility plan that recreation District 2/3 does not have funding for:

^b These are cost estimates provided by Board members. No design estimates were sought by engineers, etc.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

We think we are making a transparent presentation of what is "do-able" by the District if our millage passes, but we see challenges in passing our millage proposal without a plan addressing the noted BCSP funding shortfall from the parish. We think voters see these issues as linked and are owed answers not only from the District, but from the Parish. In presenting this report, the District is fulfilling its obligation. Now the Council must either act.

We think that the voters of Recreation District 2/3 need to hear a plan from the Parish Council and administration about how the part of the park that the Rec District cannot afford (\$10.5 million) will be paid for. Please keep in mind that Sports Tourism is not just from baseball, softball and soccer, and that the tennis facility, recreation center, and the conference center will all add facilities for tournaments and events, and expand the potential sports tourism into activities that are not currently provided in the Parish. These items would not only add the needed facilities for public recreation but would also increase economic potential from the sports tourism industry.

We plan to seek voter approval for our millage, but voters are looking for a definitive plan to see the project to completion. We fear that if the Parish Council fails to answer public questions about park completion it may doom the District's millage ask and place the project – not to mention all other District parks will be placed at financial risk and will likely deteriorate. If voters pass the Millage the District is calling for, the District Board pledges to build substantially all the projects enumerated herein – except for the \$10.525 million of unfunded BCSP projects – subject to budgetary constraints. We will do this with a combination of proceeds from the sale of the MLK facility and District funds. This is an overall spending plan to span 10 years and changes will occur and those changes probably will be material as needs change, inflation is factored in, etc.

If the tax is passed, the District will continue to operate and maintain its properties in the manner our residents have become accustomed to. The District Board has implemented many cost cutting measures that have addressed weak internal controls, reduced waste and re-invested the savings into improved maintenance and operations programs. District operations and routine equipment expenditures are anticipated to be \$762K in 2020 and grow with inflation thereafter.

If voters reject the renewal, the Parish will need to assume operational and capital responsibility. Further, the planned capital spending as noted in this letter will not occur as outlined. The District residents and their representatives would have to decide if a different method or level of taxation is desired and what ever entity they decide to put in place of governance will have to come up with a plan that meets the wants and needs of the residents.

We understand there are several plans that have been presented that, if implemented, may make substantial changes to how Terrebonne taxes its residents and pays for recreation. Those plans are outside of the scope of our ability to plan for the District's needs as currently constituted. We encourage the Council to make quick work of its consideration of these plans or come up with its own plan and state a direction.

MINUTES OF THE TERREBONNE PARISH COUNCIL
 REGULAR SESSION OF MARCH 11, 2020

Phase 4	
Unfunded:	
Infrastructure	969,595.00
Completion of parking	2,393,496.00
Tennis complex	1,594,296.00
Main kitchen & office / conference ctr	1,162,172.00
Recreation Center	4,400,000.00
	10,524,559.00

The District Board has come to the realization that its plans expressed in the lead up to the last millage renewal attempt fell short of voter expectations. Our plans were lacking and were swallowed up to some degree by District residents who were advocating for comprehensive changes to the way parish recreation dollars are collected and spent. Those voices are still there, and their calls for change are heard by our Board, but there is nothing our District can do to address their concerns. The Council must make this decision. We, as a Board, are left to deal with matters that we can control, which includes presenting a comprehensive plan for District recreation dollars, if voters see fit to tax themselves. Our District Board cannot address the BCSP shortfall without Parish assistance.

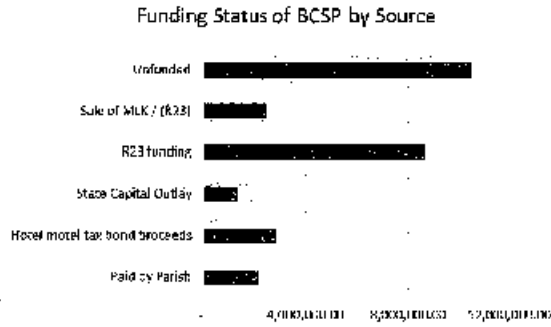
Our Board believes that the BCSP, and several of its features, will be an economic development engine for the parish and has created an entry point into the Sports Tourism marketplace to attract traveling sports teams who will spend money in our community. We are also excited about the recreational opportunities that will be afforded to all parish residents, many of whom do not pay a millage to Rec District 2-3. We strongly believe the BCSP will be a boom to economic activity in the parish, result in increased hotel stays, increased retail and restaurant opportunity, etc. We have seen economic impact studies from other parishes who made investments on par with the BCSP indicate impacts of \$5 million plus per year. In order to reap those economic and quality of life benefits, the investment must be made on the front end.

In addition, while BSC will be the crown jewel in our Parish's Sports Tourism draw, experts in the Sports Tourism Industry have indicated to us that this is not the only facility in the Parish that should be part of the marketing efforts. This entry point makes many of the other facilities throughout the Parish viable as in the industry as well. They have further indicated, that in order to maximize the potential for Sports Tourism there should be a concerted and coordinated effort to promote and bid on events for BSC and many of the other the facilities in the Parish.

This effort is beyond the scope and role of what Rec 2/3 can provide. At this point in time our charge is to build and maintain facilities for the taxpayers of Rec 2/3, but we are certainly in favor of cooperation and coordination for the promotion of any parish facilities that can provide an economic impact for the entire Parish. The experts have generally recommended that perhaps a Parish wide Sports Commission or specific wing of the CVD should take the lead in maximizing the potential for Sports Tourism and the Parish's other. We as a Board would be in favor of this being a coordinated effort for the greater good of the entire Parish.

⁶ these cost estimates were prepared by Joseph Furr Design Studios.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020



The Chairman called for a report on the Budget and Finance Committee meeting held on 03/09/2020, whereupon the Committee Chairman, noting ratification of minutes calls public hearings on March 25, 2020, rendered the following:

BUDGET & FINANCE COMMITTEE

MARCH 9, 2020

The Chairman, John Navy, called the Budget & Finance Committee meeting to order at 5:32 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member C. Harding and the Pledge of Allegiance led by Committee Member D. W. Guidry, Sr. Upon roll call, Committee Members recorded as present were: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding and J. Amedée. Committee Member G. Michel was recorded as entering the proceedings at 5:34 p.m. A quorum was declared present.

Committee Member D. W. Guidry, Sr. asked that Agenda Item No. 1 - Discussion and possible action regarding the Revenue Review Committee, be placed on the agenda to give the Council a status update. He explained that Committee Members G. Michel and J. Domangue and they all agreed that Council Members should be involved in the general make-up of the Revenue Review Committee; and noted that Lafourche Parish has a consultant that handles their parish's Revenue Review Committee. Mr. Guidry suggested that the Review Revenue Committee be re-established with the following members, three (3) Council Members, three (3) members from Administration and three (3) members from the business community. This committee would review the parish's finances, suggest and/or find ways to

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

generate and/or increase income for the parish and possibly reduce taxes. He further stated that he would draft a resolution pertaining to the Revenue Review Committee and present the information in two weeks.

Committee Chairman J. Navy stated that the re-establishment of the Revenue Review Committee is a great idea and it is vital in moving Terrebonne Parish forward, as well as, saving taxpayers money.

OFFERED BY: MR. J. AMEDÉE
SECONDED BY: MR. C. HARDING

RESOLUTION NO. 20-077

WHEREAS, bids were received by the Terrebonne Parish Consolidated Government for the #20-ELECTGEN-07 Purchase and Installation of Material to Repair Unit 16 Auxiliary Transformer Service Cable at the Electric Generation Plant on Barrow Street, and

WHEREAS, after careful review by Utilities Department, Electric Generation Division it has been determined that the lowest responsive/responsible bid of Forty Nine Thousand, Four Hundred Eighty Dollars and Zero Cents (\$49,480.00) from Preferred Electric, Inc (PEI) for the Purchase and Installation of Material to Repair Unit 16 Auxiliary Transformer Service Cable should be accepted per attached documents, and

WHEREAS, the Parish Administration has recommended the acceptance of the price for the aforementioned purchase/installation at the cost of Forty Nine Thousand, Four Hundred Eighty Dollars and Zero Cents (\$49,480.00) as per attached documents, and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and that aforementioned be accepted as per the attached documents.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 9th day of March 2020.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFICIAL BID FORM
SECTION "A"

TPCG- Utilities Department
Electric Generation Division
Post Office Box 2768
Houma, LA 70361

FROM: Preferred Electric Inc.
Po Box 9060
New Iberia, LA 70562
PHONE: 337-365-5516
EMAIL: jeff@preferredelectric.net

BID 20-ELECTGEN-07 Purchase and Installation of Material to repair Unit 16 Auxiliary Transformer Service Cable

Delivery shall be within 30 calendar days after receipt of order (ARO)

Item #	Description	Qty	Unit Cost	Extended Cost
1	AWI 500 MCM 5KV SHLD COPPER EPR/PVC or EQUAL	6 Spools of 222 ft each	16.00	21,312.00
2	4/AWG TYPE THHN COPPER STRANDED COND BLACK	1 spool of 445 ft	4.00	1,780.00
3	YA342N 500 MCM COPPER 2H LUG OR EQUAL	12 each	29.00	348.00
4	YA28-N4/0 AWG COPPER 2H LUG OR EQUAL	4 each	10.00	40.00
5	3 M 7694-S-4 COLD SHRINK TERMNTN KIT OR EQUAL	4 each	750.00	3,000.00
6	Installation (Includes all incidentals for this job)	1 each	23,000	23,000.00

Total Written Unit Price (Items 1-6) (1) sixteen: $160/1000$ - (2) four dollars (3) twenty-nine dollars (4) ten dollars (5) seven hundred fifty dollars (6) twenty-three thousand dollars

Total Written Extended Price (Items 1-6) forty-nine thousand four hundred eighty: $49,480/1000$

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following ADDENDA: (Enter the number the that has been assigned to each of the addenda that the Bidder is acknowledging)

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) hereby proposes to provide the transformer all in strict accordance with the Bidding Documents prepared by: TPCG Purchasing Division and dated January 2020

Bid 20-ELECTGEN-07 Purchase and Installation of Material to repair Unit 16 Auxiliary Transformer Station Service Cable

9

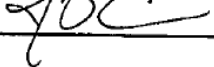
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFICIAL BID FORM
SECTION "A"
(continued)

NAME OF BIDDER: Preferred Electric Inc.

ADDRESS OF BIDDER: P.O. Box 9060
New Iberia, LA 70562

NAME OF AUTHORIZED SIGNATORY BIDDER: (Printed or Typed) Jeffrey Piemann

SIGNATURE OF AUTHORIZED SIGNATORY BIDDER ** 

TITLE OF AUTHORIZED SIGNATORY BIDDER: Sec. Treasurer

DATE: 2/11/20

** Signature Authorization. (Required By ALL Bidders) Written evidence of the person signing the bid shall be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5)

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFICIAL BID FORM
SECTION "A"

TPCG- Utilities Department
Electric Generation Division
Post Office Box 2768
Houma, LA 70361

FROM: Utility Maintenance Specialists, Inc
4007 Vida Shaw Road
New Iberia, LA 70563
PHONE: (337) 944-6152
EMAIL: Frometa@UMS-1.com

BID 20-ELECTGEN-07 Purchase and Installation of Material to repair Unit 16 Auxiliary Transformer Service Cable

Delivery shall be within 30 calendar days after receipt of order (ARO)

Item #	Description	Qty	Unit Cost	Extended Cost
1	AWI 500 MCM 5KV SHLD COPPER EPR/PVC or EQUAL	6 Spools of 222 ft each	$\$15.17$ /ft	$\$20,206.44$
2	4/AWG TYPE THHN COPPER STRANDED COND BLACK	1 spool of 445 ft	$\$4.03$ /ft	$\$1,793.35$
3	YA342N 500 MCM COPPER 2H LUG OR EQUAL	12 each	$\$53.09$ ea	$\$637.08$
4	YA28-N4/0 AWG COPPER 2H LUG OR EQUAL	4 each	$\$25.29$ ea	$\$101.16$
5	3 M 7694-S-4 COLD SHRINK TERMNTN KIT OR EQUAL	4 each	$\$1025.84$ ea	$\$4,103.36$
6	Installation (includes all incidentals for this job)	4 each	$\$38,255.00$ ea	$\$153,020.00$
	TOTAL →	1 each	$\$39,378.42$	$\$65,096.39$

Total Written Unit Price (Items 1-6) $\$39,378.42$
Thirty-nine thousand three hundred seventy-eight and 42/100 Dollars.

Total Written Extended Price (Items 1-6) $\$65,096.39$
Sixty-five thousand ninety-six and 39/100 Dollars.

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following ADDENDA: (Enter the number the that has been assigned to each of the addenda that the Bidder is acknowledging)
"None"

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) hereby proposes to provide the transformer all in strict accordance with the Bidding Documents prepared by: TPCG Purchasing Division and dated January 2020

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFICIAL BID FORM
SECTION "A"
(continued)

NAME OF BIDDER: Utility Maintenance Specialists, Inc.

ADDRESS OF BIDDER: 4007 Vida Shaw Road
New Iberia, LA 70563

NAME OF AUTHORIZED SIGNATORY BIDDER: (Printed or Typed) MAC D. CLARY

SIGNATURE OF AUTHORIZED SIGNATORY BIDDER ** M-D C

TITLE OF AUTHORIZED SIGNATORY BIDDER: President / CEO

DATE: February 07, 2020

** Signature Authorization. (Required By ALL Bidders) Written evidence of the person signing the bid shall be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5)

Bid 20-ELECTGEN-07 Purchase and Installation of Material to repair Unit 16 Auxiliary Transformer Station Service Cable

10

Mr. S. Trosclair moved, seconded by Ms. J. Domangue, "THAT, the Budget & Finance Committee approve the co-sponsorship request from the Houma Irish Italian Parade Club, Inc. for the Annual Irish Italian Parade to be held on March 22, 2020.

The Chairman called for the vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFERED BY: MR. C. HARDING
SECONDED BY: MR. D. W. GUIDRY, SR.

RESOLUTION NO. 20-078

WHEREAS, on August 29, 2019 the Terrebonne Parish Council adopted Ordinance No. 9083 declaring the following described property adjudicated to the Terrebonne Parish Consolidated Government, with an owner of record as Heather Mathews (10%), as surplus, and

WHEREAS, on October 25, 2013 the Terrebonne Parish Council adopted Ordinance No. 8359 declaring the following described property adjudicated to the Terrebonne Parish Consolidated Government, with an owner of record as Estate of Moses B. Williams, et al (90%), as surplus:

LOT 6 BLOCK 1 NAQUIN STREET. (Parcel # 26124) (304 Naquin Street)

WHEREAS, on January 15, 2020 bids were received electronically via Central Auction House by the Terrebonne Parish Consolidated Government for Bid No. 15-S/P-45(D) (Re-Bid) Surplus Sale of Adjudicated Property Located at 304 Naquin Street (100%) (Parcel# 26124), and

WHEREAS, after careful review by Parish Administration it has been determined that the highest bid received is that of Randolph Chapman in the amount of Three Thousand Six Hundred Sixty-Seven Dollars (\$3,667.00) plus the 5% website transaction fee of One Hundred Eighty-Three and 35/100 (\$183.35) Dollars for a total of Three Thousand Eight Hundred Fifty and 35/100 (\$3,850.35) Dollars and that the bid should be accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 9083 and 8359, and

WHEREAS, the Parish Administration has recommended the acceptance of the aforementioned bid for Bid No. 15-S/P-45(D) (Re-Bid) Surplus Sale of Adjudicated Property Located at 304 Naquin Street (100%) (Parcel# 26124) as described in attached hereto and made a part hereof.

NOW, THEREFORE BE IT RESOLVED by Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration is approved and the bid of Randolph Chapman is accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 9083 and 8359.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 9th day of March 2020.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Bid Cover Sheet

Bid Name: 15-S/P-45(D) (Re-Bid)

Bid(s) Received: 0

Bid Date: 01/15/2020

Bids Opened By: Amanda Porche

<u>Bidder's Name:</u>	<u>Amount:</u>	<u>Check:</u>	<u>Bond:</u>

Award Bid To: Randolph Chapman

Amount: 3667.00

Purshasing Department Comments:

Award to Randolph Chapman, the highest bidder.

Title:	Bid # 15-S/P-45(D) (Re-Bid) Surplus Sale of Adjudicated Property Located at 304 Naquin Street, Houma, LA (100%) (Parcel # 26124)
Agency:	Louisiana > Terrebonne Parish Consolidated Government
Start date:	13-Jan-2020 08:00:00 AM
End date:	15-Jan-2020 08:30:00 AM

BidID	Username	Bid Amount	Bid Submittal Date/Time	First Name	Last Name	Company name	Email Address	Phone Number
37466	Project21	3667.0000	15-Jan-2020 07:31:28 AM	Randolph	Chapman	Project21	bchapman@tpsd.org	9858704608

Title:	Bid # 15-S/P-45(D) (Re-Bid) Surplus Sale of Adjudicated Property Located at 304 Naquin Street, Houma, LA (100%) (Parcel # 26124)
Agency:	Louisiana > Terrebonne Parish Consolidated Government
Start date:	13-Jan-2020 08:00:00 AM
End date:	15-Jan-2020 08:30:00 AM

BidID	Username	Bid Amount	Bid Submittal Date/Time	First Name	Last Name	Company name	Email Address	Phone Number
37466	Project21	3667.0000	15-Jan-2020 07:31:28 AM	Randolph	Chapman	Project21	bchapman@tpsd.org	9858704608

MINUTES OF THE TERREBONNE PARISH COUNCIL
 REGULAR SESSION OF MARCH 11, 2020



Terrebonne Parish Consolidated Government Purchasing Division 301 Plant Road Houma, LA 70363 (985) 873-6765
--

BUYER'S CERTIFICATE

1/15/2020

Randolph Chapman
bchapman@tpsd.org

Congratulations! You are the highest bidder on the Terrebonne Parish Consolidated Government's surplus auction item(s) listed below:

Bid#	Description	Bid Total
15-S/P-45(D) (Re-Bid)	Surplus Sale of Adjudicated Property Located at 304 Naquin St. (Parcel #26124)	\$ 3,667.00

Total Purchases..... \$3,667.00
 Web Site Transaction Fee (5%)..... \$ 183.35
 Total Due..... \$3850.35

20% Surety Deposit of \$733.40 is due not later than 48 hours or by 1/17/19 8:30 am. If deposit and attached forms are not received by this date and time, the sale will be cancelled. The surety deposit shall be non-refundable, unless redemption occurs, and shall be paid towards the purchase price. Acceptable forms of payment are certified cashier's check, money order or company check with bank letter guaranteeing funds made payable to Terrebonne Parish Consolidated Government. **NO PERSONAL CHECKS, CREDIT CARDS OR CASH WILL BE ACCEPTED.** Payments must be made at the Purchasing Division located in the City of Houma Service Complex, 301 Plant Road, Houma, LA 70363. **Please call (985) 873-6765 for an appointment.**

Once the sale has been approved by the Terrebonne Parish Council, you will be sent an award letter and our legal department will contact you to set up the sale. **The final payment of \$3,116.95** will be due at the closing. This total includes the 5% web site transaction fee. Acceptable forms of payment are certified cashier's check, money order or company check with bank letter guaranteeing funds made payable to Terrebonne Parish Consolidated Government. **NO PERSONAL CHECKS, CREDIT CARDS OR CASH WILL BE ACCEPTED.**

YOU MUST BRING THIS BUYER'S CERTIFICATE WITH YOU FOR PAYMENT.

Thank you for participating in our auction!

FOR OFFICE USE ONLY	Payment Amount: <u>733⁴⁰</u>
	Payment Type: <u>Money Order # 0150097888</u>
	Payment Date: <u>1/16/2020</u>
	Received From: <u>Randolph Chapman</u>
	Received By: <u>Amanda Porche</u>
	Items Picked Up: _____

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MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFERED BY: MR. D. BABIN
SECONDED BY: MR. J. AMEDÉE

RESOLUTION NO. 20-079

WHEREAS, on August 29, 2019 the Terrebonne Parish Council adopted Ordinance No. 9080 declaring the following described property adjudicated to the Terrebonne Parish Consolidated Government, with an owner of record as Warren E. Davis Estate as surplus:

TRACT "B" MAP SHOWING SURVEY OF LAND POSSESSED BY CURTIS DEFILICE, OR ASSIGNS IN SECTION 84, T19S R17E. (Parcel #26983) (6108 Grand Caillou Rd.)

WHEREAS, on January 15, 2020 bids were received electronically via Central Auction House by the Terrebonne Parish Consolidated Government for Bid No. 19-S/P-54 Surplus Sale of Adjudicated Property Located at 6108 Grand Caillou Rd. (100%) (Parcel# 26983), and

WHEREAS, after careful review by Parish Administration it has been determined that the highest bid received is that of Rickey Guidry in the amount of Four Thousand Seven Hundred Sixty-Seven Dollars (\$4,767.00) plus the 5% website transaction fee of Two Hundred Thirty-Eight and 35/100 (\$238.35) Dollars for a total of Five Thousand Five and 35/100 (\$5,005.35) Dollars and that the bid should be accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 9080, and

WHEREAS, the Parish Administration has recommended the acceptance of the aforementioned bid for Bid No. 19-S/P-54 Surplus Sale of Adjudicated Property Located at 6108 Grand Caillou Rd. (100%) (Parcel# 26983) as described in attached hereto and made a part hereof.

NOW, THEREFORE BE IT RESOLVED by Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration is approved and the bid of Rickey Guidry is accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 9080.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 9th day of March 2020.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Bid Cover Sheet

Bid Name: 19-S/P-54

Bid(s) Received: 0

Bid Date: 01/15/2020

Bids Opened By: Amanda Porche

Bidder's Name:	Amount:	Check:	Bond:

Award Bid To: Rickey Guidry

Amount: 4767.00

Purshasing Department Comments:

Award to Rickey Guidry, the highest bidder.

Title:	Bid # 19-S/P-54 Surplus Sale of Adjudicated Property Located at 6108 Grand Caillou Rd., Houma, LA (100%) (Parcel # 26983)
Agency:	Louisiana > Terrebonne Parish Consolidated Government
Start date:	13-Jan-2020 08:00:00 AM
End date:	15-Jan-2020 01:15:00 PM

BidID	Username	Bid Amount	Bid Submittal Date/Time	First Name	Last Name	Company name	Email Address	Phone Number
37384	rickeyguidry355	4667.0000	13-Jan-2020 09:14:49 AM	Rickey	Guidry	none	wendy_naq@yahoo.com	3373020525
37627	Project21	4717.0000	15-Jan-2020 01:11:54 PM	Randolph	Chapman	Project21	bchapman@tpsd.org	9858704608
37628	rickeyguidry355	4767.0000	15-Jan-2020 01:11:54 PM	Rickey	Guidry	none	wendy_naq@yahoo.com	3373020525

Title:	Bid # 19-S/P-54 Surplus Sale of Adjudicated Property Located at 6108 Grand Caillou Rd., Houma, LA (100%) (Parcel # 26983)
Agency:	Louisiana > Terrebonne Parish Consolidated Government
Start date:	13-Jan-2020 08:00:00 AM
End date:	15-Jan-2020 01:15:00 PM

BidID	Username	Bid Amount	Bid Submittal Date/Time	First Name	Last Name	Company name	Email Address	Phone Number
37384	rickeyguidry355	4667.0000	13-Jan-2020 09:14:49 AM	Rickey	Guidry	none	wendy_naq@yahoo.com	3373020525
37627	Project21	4717.0000	15-Jan-2020 01:11:54 PM	Randolph	Chapman	Project21	bchapman@tpsd.org	9858704608
37628	rickeyguidry355	4767.0000	15-Jan-2020 01:11:54 PM	Rickey	Guidry	none	wendy_naq@yahoo.com	3373020525

MINUTES OF THE TERREBONNE PARISH COUNCIL
 REGULAR SESSION OF MARCH 11, 2020



Terrebonne Parish Consolidated Government Purchasing Division 301 Plant Road Houma, LA 70363	(985) 873-6765
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BUYER'S CERTIFICATE

1/15/2020

Rickey Guidry
wendy_naq@yahoo.com

Congratulations! You are the highest bidder on the Terrebonne Parish Consolidated Government's surplus auction item(s) listed below:

Bid#	Description	Bid Total
19-S/P-54	Surplus Sale of Adjudicated Property Located at 6108 Grand Caillou Rd. (Parcel #26983)	\$ 4,767.00

Total Purchases.....	\$ 4,767.00
Web Site Transaction Fee (5%).....	\$ 238.35
Total Due.....	\$5,005.35

20% Surety Deposit of \$953.40 is due not later than 48 hours or by 1/17/19 1:15 pm. If deposit and attached forms are not received by this date and time, the sale will be cancelled. The surety deposit shall be non-refundable, unless redemption occurs, and shall be paid towards the purchase price. Acceptable forms of payment are certified cashier's check, money order or company check with bank letter guaranteeing funds made payable to Terrebonne Parish Consolidated Government. **NO PERSONAL CHECKS, CREDIT CARDS OR CASH WILL BE ACCEPTED.** Payments must be made at the Purchasing Division located in the City of Houma Service Complex, 301 Plant Road, Houma, LA 70363. **Please call (985) 873-6765 for an appointment.**

Once the sale has been approved by the Terrebonne Parish Council, you will be sent an award letter and our legal department will contact you to set up the sale. **The final payment of \$4,051.95** will be due at the closing. This total includes the 5% web site transaction fee. Acceptable forms of payment are certified cashier's check, money order or company check with bank letter guaranteeing funds made payable to Terrebonne Parish Consolidated Government. **NO PERSONAL CHECKS, CREDIT CARDS OR CASH WILL BE ACCEPTED.**

YOU MUST BRING THIS BUYER'S CERTIFICATE WITH YOU FOR PAYMENT.

Thank you for participating in our auction!

FOR OFFICE USE ONLY	Payment Amount: <u>453.40</u> Payment Type: <u>Money Order</u> Payment Date: <u>1/16/20</u> Received From: <u>Rickey Guidry</u> Received By: <u>Amanda Porche</u> Items Picked Up: _____
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MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFERED BY: MR. D. BABIN
SECONDED BY: MR. J. AMEDÉE

RESOLUTION NO. 20-080

WHEREAS, on August 29, 2019 the Terrebonne Parish Council adopted Ordinance No. 9080 declaring the following described property adjudicated to the Terrebonne Parish Consolidated Government, with an owners of record as Randy A. and Jerri LeBlanc as surplus:

ON THE LEFT DESCENDING BANK OF BAYOU GRAND CAILLOU, NM/58' OF BATTURE OF LOT 8 AND S/2 OF BATTURE OF LOT 9 NEW HOPE TRACT AS SHOWN ON "SURVEY OF TRACT A-B-C-D-A PROPERTY OF HATTIE R. DUPRE IN SECTION 68 T19S R17E. (Parcel #27594) (6604 Grand Caillou Rd.)

WHEREAS, on January 15, 2020 bids were received electronically via Central Auction House by the Terrebonne Parish Consolidated Government for Bid No. 19-S/P-55 Surplus Sale of Adjudicated Property Located at 6604 Grand Caillou Rd. (100%) (Parcel# 27594), and

WHEREAS, after careful review by Parish Administration it has been determined that the highest bid received is that of Eric Carlos in the amount of Nine Thousand Six Hundred Dollars (\$9,600.00) plus the 5% website transaction fee of Four Hundred Eighty (\$480.00) Dollars for a total of Ten Thousand Eighty (\$10,080.00) Dollars and that the bid should be accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 9080, and

WHEREAS, the Parish Administration has recommended the acceptance of the aforementioned bid for Bid No. 19-S/P-55 Surplus Sale of Adjudicated Property Located at 6604 Grand Caillou Rd. (100%) (Parcel# 27594) as described in attached hereto and made a part hereof.

NOW, THEREFORE BE IT RESOLVED by Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration is approved and the bid of Eric Carlos is accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 9080.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 9th day of March 2020.

MINUTES OF THE TERREBONNE PARISH COUNCIL
 REGULAR SESSION OF MARCH 11, 2020

Bid Cover Sheet

Bid Name: 19-S/P-55

Bid(s) Received: 0 **Bid Date:** 01/15/2020 **Bids Opened By:** Amanda Porche

Bidder's Name:	Amount:	Check:	Bond:

Award Bid To: Eric Carlos **Amount:** 9600.00

Purshasing Department Comments:

Award to Eric Carlos, the highest bidder.

Title:	Bid # 19-S/P-55 Surplus Sale of Adjudicated Property Located at 6604 Grand Caillou Rd., Dulac, LA (100%) (Parcel # 27594)
Agency:	Louisiana > Terrebonne Parish Consolidated Government
Start date:	13-Jan-2020 08:00:00 AM
End date:	15-Jan-2020 01:30:00 PM

BidID	Username	Bid Amount	Bid Submittal Date/Time	First Name	Last Name	Company name	Email Address	Phone Number
37618	klinger	9600.0000	15-Jan-2020 12:32:03 PM	Eric	Carlos	none	erictheredfish@bellsouth.net	9858047685

Title:	Bid # 19-S/P-55 Surplus Sale of Adjudicated Property Located at 6604 Grand Caillou Rd., Dulac, LA (100%) (Parcel # 27594)
Agency:	Louisiana > Terrebonne Parish Consolidated Government
Start date:	13-Jan-2020 08:00:00 AM
End date:	15-Jan-2020 01:30:00 PM

BidID	Username	Bid Amount	Bid Submittal Date/Time	First Name	Last Name	Company name	Email Address	Phone Number
37618	klinger	9600.0000	15-Jan-2020 12:32:03 PM	Eric	Carlos	none	erictheredfish@bellsouth.net	9858047685

MINUTES OF THE TERREBONNE PARISH COUNCIL
 REGULAR SESSION OF MARCH 11, 2020



Terrebonne Parish Consolidated Government Purchasing Division 301 Plant Road Houma, LA 70363 (985) 873-6765

BUYER'S CERTIFICATE

1/15/2020

Eric Carlos
 erictheredfish@bellsouth.net

Congratulations! You are the highest bidder on the Terrebonne Parish Consolidated Government's surplus auction item(s) listed below:

Bid#	Description	Bid Total
19-S/P-55	Surplus Sale of Adjudicated Property Located at 6604 Grand Caillou Rd. (Parcel #27594)	\$ 9,600.00

Total Purchases..... \$ 9,600.00
 Web Site Transaction Fee (5%).... \$ 480.00
Total Due..... \$10,080.00

20% Surety Deposit of \$1,920.00 is due not later than 48 hours or by 1/17/19 1:30 pm. If deposit and attached forms are not received by this date and time, the sale will be cancelled. The surety deposit shall be non-refundable, unless redemption occurs, and shall be paid towards the purchase price. Acceptable forms of payment are certified cashier's check, money order or company check with bank letter guaranteeing funds made payable to Terrebonne Parish Consolidated Government. **NO PERSONAL CHECKS, CREDIT CARDS OR CASH WILL BE ACCEPTED.** Payments must be made at the Purchasing Division located in the City of Houma Service Complex, 301 Plant Road, Houma, LA 70363. **Please call (985) 873-6765 for an appointment.**

Once the sale has been approved by the Terrebonne Parish Council, you will be sent an award letter and our legal department will contact you to set up the sale. **The final payment of \$8,160.00** will be due at the closing. This total includes the 5% web site transaction fee. Acceptable forms of payment are certified cashier's check, money order or company check with bank letter guaranteeing funds made payable to Terrebonne Parish Consolidated Government. **NO PERSONAL CHECKS, CREDIT CARDS OR CASH WILL BE ACCEPTED.**

YOU MUST BRING THIS BUYER'S CERTIFICATE WITH YOU FOR PAYMENT.

Thank you for participating in our auction!

FOR OFFICE USE ONLY	Payment Amount: <u>\$ 1920.00</u> Payment Type: <u>Money Orders (2)</u> Payment Date: <u>1/17/2020</u> Received From: <u>Eric Carlos</u> Received By: <u>Amanda Porche</u> Items Picked Up: _____
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OFFERED BY: MR. D. BABIN
SECONDED BY: MR. J. AMEDÉE

RESOLUTION NO. 20-081

WHEREAS, on August 29, 2019 the Terrebonne Parish Council adopted Ordinance No. 9080 declaring the following described property adjudicated to the Terrebonne Parish Consolidated Government, with an owners of record as Franklin R. and Bonnie Parfait as surplus:

ON THE RIGHT DESCENDING BANK OF BAYOU GRAND CAILLOU. 50' FRONT ON THE NORTH SIDE OF VERDIN LANE X 68'. BOUNDED WEST BY ELSIE MAE VERDIN AND EAST BY ANDREW VERDIN IN SECTION 37 T20S R17E. (Parcel #27935) (103 Kings Bayou Rd.)

WHEREAS, on January 15, 2020 bids were received electronically via Central Auction House by the Terrebonne Parish Consolidated Government for Bid No. 19-S/P-56 Surplus Sale of Adjudicated Property Located at 103 Kings Bayou Rd. (100%) (Parcel# 27935), and

WHEREAS, after careful review by Parish Administration it has been determined that the highest bid received is that of Kelly Fabre in the amount of One Thousand Two Hundred Dollars (\$1,200.00) plus the 5% website transaction fee of Sixty (\$60.00) Dollars for a total of One Thousand Two Hundred Sixty (\$1,260.00) Dollars and that the bid should be accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 9080, and

WHEREAS, the Parish Administration has recommended the acceptance of the aforementioned bid for Bid No. 19-S/P-56 Surplus Sale of Adjudicated Property Located at 103 Kings Bayou Rd. (100%) (Parcel# 27935) as described in attached hereto and made a part hereof.

NOW, THEREFORE BE IT RESOLVED by Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration is approved and the bid of Kelly Fabre is accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 9080.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 9th day of March 2020.

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MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFERED BY: MR. D. W. GUIDRY, SR.
SECONDED BY: MR. J. AMEDÉE

RESOLUTION NO. 20-082

WHEREAS, on November 21, 2019 the Terrebonne Parish Council adopted Ordinance No. 9109 declaring the following described property adjudicated to the Terrebonne Parish Consolidated Government, with an owners of record as Anthony August and Jo Allie Voiron as surplus:

PORTION OF LOT 2 BLOCK 2 BOQUET S/D #2. (Parcel #54608) (114 Gustave Ct.)

WHEREAS, on January 15, 2020 bids were received electronically via Central Auction House by the Terrebonne Parish Consolidated Government for Bid No. 19-S/P-72 Surplus Sale of Adjudicated Property Located at 114 Gustave Ct. (100%) (Parcel# 54608), and

WHEREAS, after careful review by Parish Administration it has been determined that the highest bid received is that of Tracy Mathes in the amount of Eight Thousand Two Hundred Dollars (\$8,200.00) plus the 5% website transaction fee of Four Hundred Ten (\$410.00) Dollars for a total of Eight Thousand Six Hundred Ten (\$8,610.00) Dollars and that the bid should be accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 9109, and

WHEREAS, the Parish Administration has recommended the acceptance of the aforementioned bid for Bid No. 19-S/P-72 Surplus Sale of Adjudicated Property Located at 114 Gustave Ct. (100%) (Parcel# 54608) as described in attached hereto and made a part hereof.

NOW, THEREFORE BE IT RESOLVED by Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration is approved and the bid of Tracy Mathes is accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 9109.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 9th day of March 2020.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Bid Cover Sheet

Bid Name: 19-S/P-72
Bid(s) Received: 0 **Bid Date:** 01/15/2020 **Bids Opened By:** Amanda Porche

Bidder's Name:	Amount:	Check:	Bond:

Award Bid To: Tracy Mathes **Amount:** 8200.00

Purchasing Department Comments:
 Award to Tracy Mathes, the highest bidder.

Title:	Bid # 19-S/P-72 Surplus Sale of Adjudicated Property Located at 114 Gustave Ct., Houma, LA (100%) (Parcel # 54608)
Agency:	Louisiana > Terrebonne Parish Consolidated Government
Start date:	13-Jan-2020 08:00:00 AM
End date:	15-Jan-2020 03:15:00 PM

BidID	Username	Bid Amount	Bid Submittal Date/Time	First Name	Last Name	Company name	Email Address	Phone Number
37423	Gospel	6400.0000	13-Jan-2020 03:29:15 PM	Leo	Brown	Gospel Assembly Church	gacofhouma@aol.com	9856882105
37432	YLAV3	7100.0000	13-Jan-2020 06:51:40 PM	Yourick	Lavine III	Surplus Bidder	bigboy92378@gmail.com	985-876-2358
37612	Investmentsbyst	7500.0000	15-Jan-2020 11:29:11 AM	Tracy	Mathes	Investments By S&T LLC.	ladyaubrie@yahoo.com	9858602128
37641	YLAV3	8100.0000	15-Jan-2020 03:11:09 PM	Yourick	Lavine III	Surplus Bidder	bigboy92378@gmail.com	985-876-2358
37642	Investmentsbyst	8200.0000	15-Jan-2020 03:11:09 PM	Tracy	Mathes	Investments By S&T LLC.	ladyaubrie@yahoo.com	9858602128

Title:	Bid # 19-S/P-72 Surplus Sale of Adjudicated Property Located at 114 Gustave Ct., Houma, LA (100%) (Parcel # 54608)
Agency:	Louisiana > Terrebonne Parish Consolidated Government
Start date:	13-Jan-2020 08:00:00 AM
End date:	15-Jan-2020 03:15:00 PM

BidID	Username	Bid Amount	Bid Submittal Date/Time	First Name	Last Name	Company name	Email Address	Phone Number
37423	Gospel	6400.0000	13-Jan-2020 03:29:15 PM	Leo	Brown	Gospel Assembly Church	gacofhouma@aol.com	9856882105
37432	YLAV3	7100.0000	13-Jan-2020 06:51:40 PM	Yourick	Lavine III	Surplus Bidder	bigboy92378@gmail.com	985-876-2358
37612	Investmentsbyst	7500.0000	15-Jan-2020 11:29:11 AM	Tracy	Mathes	Investments By S&T LLC.	ladyaubrie@yahoo.com	9858602128
37641	YLAV3	8100.0000	15-Jan-2020 03:11:09 PM	Yourick	Lavine III	Surplus Bidder	bigboy92378@gmail.com	985-876-2358
37642	investmentsbyst	8200.0000	15-Jan-2020 03:11:09 PM	Tracy	Mathes	Investments By S&T LLC.	ladyaubrie@yahoo.com	9858602128

MINUTES OF THE TERREBONNE PARISH COUNCIL
 REGULAR SESSION OF MARCH 11, 2020



Terrebonne Parish Consolidated Government Purchasing Division 301 Plant Road Houma, LA 70363	(985) 873-6765
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BUYER'S CERTIFICATE

1/15/2020

Tracy Mathes
 ladyaubrie@yahoo.com

Congratulations! You are the highest bidder on the Terrebonne Parish Consolidated Government's surplus auction item(s) listed below:

Bid#	Description	Bid Total
19-S/P-72	Surplus Sale of Adjudicated Property Located at 114 Gustave Ct. (Parcel #54608)	\$ 8,200.00

Total Purchases..... \$ 8,200.00
 Web Site Transaction Fee (5%).... \$ 410.00
Total Due..... \$ 8,610.00

20% Surety Deposit of \$1,640.00 is due not later than 48 hours or by 1/17/19 3:30 pm. If deposit and attached forms are not received by this date and time, the sale will be cancelled. The surety deposit shall be non-refundable, unless redemption occurs, and shall be paid towards the purchase price. Acceptable forms of payment are certified cashier's check, money order or company check with bank letter guaranteeing funds made payable to Terrebonne Parish Consolidated Government. **NO PERSONAL CHECKS, CREDIT CARDS OR CASH WILL BE ACCEPTED.** Payments must be made at the Purchasing Division located in the City of Houma Service Complex, 301 Plant Road, Houma, LA 70363. **Please call (985) 873-6765 for an appointment.**

Once the sale has been approved by the Terrebonne Parish Council, you will be sent an award letter and our legal department will contact you to set up the sale. **The final payment of \$6,970.00** will be due at the closing. This total includes the 5% web site transaction fee. Acceptable forms of payment are certified cashier's check, money order or company check with bank letter guaranteeing funds made payable to Terrebonne Parish Consolidated Government. **NO PERSONAL CHECKS, CREDIT CARDS OR CASH WILL BE ACCEPTED.**

YOU MUST BRING THIS BUYER'S CERTIFICATE WITH YOU FOR PAYMENT.

Thank you for participating in our auction!

FOR OFFICE USE ONLY	Payment Amount: <u>\$1640⁰⁰</u>
	Payment Type: <u>Cashier's Check</u>
	Payment Date: <u>1/16/20</u>
	Received From: <u>Tracy Mathes</u>
	Received By: <u>Amanda Porche</u>
	Items Picked Up: _____

Upon questioning from several Committee Members regarding funding for the Mechanicville Memorial Community Center, the Cooperative Endeavor Agreement with Gulf Coast Teaching and Family Services, Chief Finance Officer K. Mauldin explained that Gulf Coast Teaching and Family Services provide elderly participants with various services which include meals, field trips and other physical activities. Ms. Mauldin noted that all invoices are submitted and verified by the Finance Department so that the elderly millage (taxes) can be

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

used. She further explained the funding for the aforementioned CEA was adopted in the 2020 Budget, after the adoption of the Council on Aging 2020 Proposed Budget was deferred.

Upon questioning from Committee Member G. Michel regarding the ongoing litigation with Council on Aging, Parish Attorney J. Hebert explained that the litigation with the Council on Aging is still ongoing and has not been resolved at this time. He stated that the funding being used for the Cooperative Endeavor Agreement with Gulf Coast Teaching and Family Services is derived from taxes collected for elderly services. Mr. Hebert further explained that if the parish does not have the authority to use the elderly funds for these services, then the budget would have to be refunded; and stated that the aforementioned CEA has been vetted through Administration. He further explained that the funding for the Cooperative Endeavor Agreement with Gulf Coast Teaching and Family Service is an approved budgeted item and the parish is drafting an agreement for their services.

OFFERED BY: MR. J. AMEDÉE
SECONDED BY: MR. C. HARDING

RESOLUTION NO. 20-083

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH THE GULF CAST TEACHING FAMILY SERVICES FOR THE PURPOSE OF OPERATING THE GCSS HOUMA SENIOR CENTER IN THE MECHANICVILLE MEMORIAL COMMUNITY CENTER

WHEREAS, Article VII, Section 14 of the Louisiana Constitution further provides that “For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and,

WHEREAS, Louisiana Constitution Article VI, Section 20, Louisiana Revised Statutes 33:1324 and Section 1-07 of the Terrebonne Parish Charter provides “the parish government is authorized, as provided by state law, to enter into joint service agreements or cooperative efforts with other governmental agencies and political subdivisions”; and,

WHEREAS, TPCG believes that supporting the “GCSS Houma Senior Center in the Mechanicville Memorial Community center” will serve a public purpose and is not gratuitous in light if the benefit provided for support of the poor pursuant to Louisiana Revised Statute 33:1236(11) & 33:4563; and,

WHEREAS, Gulf Coast is a Louisiana Non-Profit Corporation organized in accordance with Louisiana law;

NOW, THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes the Parish President to enter into a Cooperative Endeavor Agreement pending legal approving proposed agreement.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 9th day of March 2020.

* * * * *

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFERED BY: MR. C. HARDING
SECONDED BY: MS. J. DOMANGUE

RESOLUTION NO. 20-084

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH THE NAACP TERREBONNE PARISH YOUTH COUNCIL FOR THE PURPOSE OF OPERATING THE NAACP TERREBONNE PARISH YOUTH COUNCIL AFTER SCHOOL PROGRAM

WHEREAS, Article VII, Section 14 of the Louisiana Constitution further provides that “For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and,

WHEREAS, Louisiana Constitution Article VI, Section 20, Louisiana Revised Statutes 33:1324 and Section 1-07 of the Terrebonne Parish Charter provides “the parish government is authorized, as provided by state law, to enter into joint service agreements or cooperative efforts with other governmental agencies and political subdivisions”; and,

WHEREAS, Article VII, Section 14 of the Louisiana Constitution further authorizes "the use of public funds for programs of social welfare for the aid and support of the needy"; and

WHEREAS, TPCG believes that supporting the "NAACP Terrebonne Parish Youth Council After School Program " will serve a public purpose and is not gratuitous in light of the benefit provided for support of the poor pursuant to Louisiana Revised Statute 33:1236(11) & 33:4563;

WHEREAS, NAACP Terrebonne Parish Youth Council is a Louisiana Non-Profit Corporation organized in accordance with Louisiana law;

NOW, THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes the Parish President to enter into a Cooperative Endeavor Agreement pending legal approving proposed agreement.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 9th day of March 2020.

* * * * *

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFERED BY: MR. S. TROSCLAIR
SECONDED BY: MR. D. J. GUIDRY

RESOLUTION NO. 20-085

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE A CONTRACT FOR DIRECTOR OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS SERVICES BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND EARL J. EUES, JR. AS THE DULY AUTHORIZED REPRESENTATIVE OF KEE ENVIRONMENTAL SERVICES, L.L.C. TO PROVIDE PROFESSIONAL SERVICES RELATIVE TO THE DIRECTOR OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS FOR TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND TO PROVIDE FOR OTHER MATTERS THERETO.

WHEREAS, Terrebonne Parish Consolidated Government (“TPCG”) desires to continue its relationship with Earl J. Eues, Jr. as the duly authorized representative of KEE Environmental Services, L.L.C. (“CONSULTANT”) to continue serving as Director of Homeland Security and Emergency Preparedness for TPCG, and

WHEREAS, CONSULTANT and Administration on behalf of TPCG has proposed for CONSULTANT to provide such services pursuant to the same terms and conditions of the proposed Contract for Director of Homeland Security and Emergency Preparedness Services Between Terrebonne Parish Consolidated Government and KEE Environmental Services, L.L.C. (“Agreement”) attached hereto, which also basically updates and replaces the existing contract, and

WHEREAS, it has been determined and recommended by Administration that the proposed Agreement, attached hereto, is suitable to fulfill TPCG’s needs, and

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes the Terrebonne Parish President to execute a Contract for Director of Homeland Security and Emergency Preparedness Services Between Terrebonne Parish Consolidated Government and KEE Environmental Services, L.L.C. containing substantially the same terms as those contained within the aforementioned Agreement and/or proposal attached hereto to provide professional services relative to the Director of Homeland Security and Emergency Preparedness and other matters thereto, and

BE IT FURTHER RESOLVED, that the Legal Department is directed to prepare the necessary contract documents, as authorized herein.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 9th day of March 2020.

* * * * *

Upon questioning from several Committee Members regarding the aforementioned proposed resolution, Parish Manager M. Toups explained that often times Administration needs artist concepts of what a particular project will look like after completion; and noted that the aforementioned software will allow GIS to show enhanced details of any and all completed projects before construction. He further explained that if the contracted engineering firm has to hire a company to provide artistic concepts for a particular project, the cost of this service will be transferred to the parish; and that the parish’s Engineering Department oversees all of the contracted engineers on any contracted project.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFERED BY: MR. D. W. GUIDRY, SR.
SECONDED BY: MS. J. DOMANGUE

RESOLUTION NO. 20-086

A RESOLUTION AUTHORIZING PROFESSIONAL ENGINEERING, ENVIRONMENTAL AND INSPECTION SERVICES ON AN AS NEED BASIS TO INCLUDE, BUT NOT LIMITED TO, PARISH LEVEE SYSTEMS, ROADS, DRAINAGE AND MAPPING, AND

WHEREAS, GIS Engineering, LLC will provide professional engineering, environmental and inspection services on an as need basis to include, but not limited to, parish levee systems, roads, drainage and mapping, and

WHEREAS, GIS Engineering, LLC has offered to provide these professional services on a Time and Materials basis, for an amount not to exceed One Hundred Thousand Dollars (\$100,000.00) unless specifically amended by TPCG in writing, and

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, on behalf of Terrebonne Parish Consolidated Government, that the professional engineering, environmental and inspection services from GIS Engineering, LLC be, and is hereby approved, and

BE IT FURTHER RESOLVED, that the Parish President and all other appropriate parties be, and they are hereby authorized to execute any and all contract documents associated therewith.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 9th day of March 2020.

* * * * *

Mr. J. Amedée moved, seconded by Ms. J. Domangue, "THAT, the Budget & Finance Committee approve the co-sponsorship request from the Bayou Regional Arts Council for the Duckin' Out for the Arts fundraiser to be held on March 21, 2020."

The Chairman called for the vote on the motion offered by Mr. J. Amedée.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFERED BY: MR. J. AMEDÉE
SECONDED BY: MR. D. W. GUIDRY, SR.

RESOLUTION NO. 20-087

WHEREAS, on January 17, 2020 electronic bids were received by the Terrebonne Parish Consolidated Government for BID 19-WHSE-74 Purchase of New/ Unused Janitorial Inventory (12-Month Requirements Contract) for the Warehouse Division, and

WHEREAS, after careful review by Angela Guidry, Purchasing/Warehouse Manager, it has been determined that Economical Janitorial, & Paper Supplies LLC, Bayou Country Wholesale Supply, Inc. and Pyramid School Products are the lowest qualified bidders for the items on the attached listings and the bids of Fanguy Bros. Wholesale, Inc. and Zep Sales & Service must be rejected for non-compliance with the “Requirements and Instructions for Bidders” , and

WHEREAS, should the awarded vendor be unable to supply the Warehouse Division with the required janitorial products the Division shall be authorized to award the item(s) to the next lowest qualified bidder, and

WHEREAS, Parish Administration has concurred with the recommendation that the bids of Economical Janitorial, & Paper Supplies LLC, Bayou Country Wholesale Supply, Inc. and Pyramid School Products be accepted for BID 19-WHSE-74 Purchase of New/ Unused Janitorial Inventory (12-Month Requirements Contract) and the bids of Fanguy Bros. Wholesale , Inc. and Zep Sales & Service be rejected as per the attached documents, and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget & Finance Committee), on behalf of the Terrebonne Parish Consolidated Government that the recommendation of Parish Administration be approved for the purchase of janitorial products for the Warehouse inventory as per attached documents.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSTAINING: None.




ABSENT: None.

The Chairman declared the resolution adopted on this the 9th day of March 2020.

MINUTES OF THE TERREBONNE PARISH COUNCIL
 REGULAR SESSION OF MARCH 11, 2020

[Main Menu](#) [Help](#) [Logout](#)

Purchasing Bid Form Listing > Maintenance Bid: '7669'

<- Return to List		Approval Details	Printer Version
Bid Form Id:	7669		
Bid Name:	Bid 19-WHSE-74 Purchase of New/ Unused Janitorial I		
* Bids Opened By:	Gina Bergeron		
* Department:	Finance		
* Division:			
Bid Type:	Bid Cover Sheet		
Approval Sequence:	1. Reviewer - approved on 01/22/2020 by purh03 2. Division Head - approved on 03/03/2020 by purh03 3. Department Head - approved on 03/03/2020 by kmauldin 4. Chief Financial Officer - approved on 03/03/2020 by kmauldin 5. Parish Manager - approved on 03/03/2020 by mctoups 6. Parish President - approved on 03/03/2020 by gdove 7. Purchasing Manager - approved on 03/03/2020 by purh03		
* Date:	01/17/2020	<small>(mm/dd/yyyy)</small>	
Related RFB:	Purchase of New/ Unused Janitorial Inventory Products (2020) (12-Month... 		
Charge Account:	380-000-1151-00		
Estimated Price:	30000.00		
Amount Budgeted:	.00		
Status:	Complete		
Comments:	Five bids were submitted. Economical Janitorial & Paper Supplies LLC, Pyramid School Products, and Bayou Country Wholesale Supply Inc. provided all the documents as required by the "Instructions for Bidders". The bids of Zep Sales & Service and Fanguy Bros. Wholesale must be rejected for failure to comply with the "Instructions for Bidders". The file is being forwarded to the requesting division for review of compliance of specifications and award recommendations.  		
Award Bid To:			
Award Amount:	.00		

Bidders:

MINUTES OF THE TERREBONNE PARISH COUNCIL
 REGULAR SESSION OF MARCH 11, 2020

* Name:	<input type="text" value="Bayou Country Wholesal"/>
* Amount:	<input type="text" value=".00"/>
* Check:	<input type="text" value="0"/>
* Bond:	<input type="text" value="0.00"/>
	<input type="button" value="Remove Bidder Entry"/>
* Name:	<input type="text" value="Economical Janitorial & P"/>
* Amount:	<input type="text" value=".00"/>
* Check:	<input type="text" value="0"/>
* Bond:	<input type="text" value="0.00"/>
	<input type="button" value="Remove Bidder Entry"/>
* Name:	<input type="text" value="Pyramid School Products"/>
* Amount:	<input type="text" value=".00"/>
* Check:	<input type="text" value="0"/>
* Bond:	<input type="text" value="0.00"/>
	<input type="button" value="Remove Bidder Entry"/>

Additional Departments

Department	Division	ChargeAccount
<p>Documents: <input type="text" value="DOC012220-001.pdf - Added By Gina Bergeron (purh05)"/> <input type="button" value="Bid Documents"/> <input type="button" value="Edit"/> <input type="button" value="Delete"/></p> <p style="text-align: center;"><input type="button" value="Add New Document"/></p>		

* Denotes required fields.

Bid added by Gina Bergeron on 01/22/2020

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Bid Cover Sheet

Bid Name: Bid 19-WHSE-74 Purchase of New/ Unused Janitorial Inventory (2020) (12-Month Requirements Contract)

Bid(s) Received: 3 **Bid Date:** 01/17/2020 **Bids Opened By:** Gina Bergeron

Bidder's Name:	Amount:	Check:	Bond:
Bayou Country Wholesale Supply	\$0.00		0.00
Economical Janitorial & Paper Supplies	\$0.00		0.00
Pyramid School Products	\$0.00		0.00

Award Bid To: _____ **Amount:** .00

Purchasing Department Comments:

Five bids were submitted. Economical Janitorial & Paper Supplies LLC, Pyramid School Products, and Bayou Country Wholesale Supply Inc. provided all the documents as required by the "Instructions for Bidders". The bids of Zep Sales & Service and Fanguy Bros. Wholesale must be rejected for failure to comply with the "Instructions for Bidders". The file is being forwarded to the requesting division for review of compliance of specifications and award recommendations. Specifications from Economical Janitorial are available in the Purchasing Division.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFICIAL BID FORM
SECTION "A"

BID 19-WHSE-74 Purchase of New/ Unused Janitorial Inventory (2020) (12-Month Requirements Contract)

INDIVIDUAL AWARD: It is the intent of the TPCG to award all items on an individual basis to the lowest responsive and responsible bidder for each item.

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) hereby proposes to provide janitorial inventory products as required during the course of the contract, all in strict accordance with the Bidding Documents prepared by: TPCG Purchasing Division and dated December 2019

NAME OF BIDDER: Bayou Country Wholesale Supply, Inc.

ADDRESS OF BIDDER: P.O. Box 191

Donaldsonville, LA 70346

NAME OF AUTHORIZED SIGNATORY BIDDER: Sarah D. Truxillo




SIGNATURE OF AUTHORIZED SIGNATORY BIDDER 

TITLE OF AUTHORIZED SIGNATORY BIDDER: Secretary/Treasurer

DATE: 01/14/2020

Signature Authorization (Required by All Bidders): Written evidence of the person signing the bid SHALL be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5)

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

R. Kyle Ardoin Secretary of State 		DOMESTIC CORPORATION ANNUAL REPORT For Period Ending 3/18/2019		 34403091D  2019	
Mailing Address Only (INDICATE CHANGES TO THIS ADDRESS IN THIS BOX) 34403091 D BAYOU COUNTRY WHOLESALE SUPPLY, INC. C/O THOMAS P. TRUXILLO P.O. BOX 191 DONALDSONVILLE, LA 70346		1 (INDICATE CHANGES TO THIS ADDRESS IN THIS BOX) Registered Office Address in Louisiana (Do not use P. O. Box) 1003 CAR WASH DRIVE DONALDSONVILLE, LA 70346		Issued Shares, if any: 0 Federal Tax ID Number	
Our records indicate the following registered agents for the corporation. Indicate any changes or deletions below. All agents must have a Louisiana address. Do not use a P. O. Box. A NEW REGISTERED AGENT REQUIRES A NOTARIZED SIGNATURE. THOMAS TRUXILLO 1003 CAR WASH DRIVE DONALDSONVILLE, LA 70346					
I hereby accept the appointment of registered agent(s).			Sworn to and subscribed before me on NOTARY NAME MUST BE TYPED OR PRINTED WITH NOTARY #		
New Registered Agent Signature			Notary Signature		Date
This report reflects a maximum of three officers or directors from our records for this corporation. Indicate any changes or deletions below. Include a listing of all names along with each title held and their address. Do not use a P. O. Box. If additional space is needed attach an addendum. THOMAS P. TRUXILLO 1003 CAR WASH DRIVE DONALDSONVILLE, LA 70346 President SARAH TRUXILLO 1003 CAR WASH DRIVE DONALDSONVILLE, LA 70346 Secretary/Treasurer					
Our records indicate the following addresses for the corporation. Indicate any changes below. Principal office address (Do not use a P. O. Box): 1003 CAR WASH DRIVE DONALDSONVILLE, LA 70346					
The filing of a false public record, with the knowledge of its falsity, is a crime, subjecting the filer to the fine or imprisonment or both under R.S. 14:133.					
SIGN →	To be signed by an officer, director or agent Sarah D. Truxillo (SIGNED ELECTRONICALLY)		Title Secretary/Treasurer		Phone
	Signee's address		Email Address ON FILE		Date 02/19/2019
Enclose filing fee of \$30.00 Make remittance payable to Secretary of State Do Not Send Cash Do Not Staple web site: www.sos.louisiana.gov			Return by: 3/18/2019 To: Commercial Division P. O. Box 94125 Baton Rouge, LA 70804-9125 Phone (225) 925-4704		(For Office Use Only)
DO NOT STAPLE					
2					

UNSIGNED REPORTS WILL BE RETURNED

Bid 19-WHSE-74 Purchase of New/Unused Janitorial Inventory (12M) - Bayou Country Award List				
Item 23	BROOM WAREHOUSE STRAW 32# WEIGHT ABCO 00307NB OR EQUAL	Qty:50	\$	5.52
Item 24	URINAL SCREEN SCENTED WAVE 017567 OR EQUAL	Qty:30	\$	21.38
Item 54	DREFT LIQUID DETERGENT 50 OZ. -GW-113373 OR EQUAL	Qty:96	\$	3.25
Item 73	WAX SANDWICH BAGS RY7950 REYNOLDS OR EQUAL	Qty:1	\$	45.16

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFICIAL BID FORM
SECTION "A"

BID 19-WHSE-74 Purchase of New/ Unused Janitorial Inventory (2020) (12-Month Requirements Contract)

INDIVIDUAL AWARD: It is the intent of the TPCG to award all items on an individual basis to the lowest responsive and responsible bidder for each item.

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) hereby proposes to provide janitorial inventory products as required during the course of the contract, all in strict accordance with the Bidding Documents prepared by: TPCG Purchasing Division and dated December 2019

Economical Janitorial
NAME OF BIDDER: ADD PAPER SUPPLIES, LLC

ADDRESS OF BIDDER: P.O. Box 23607

NEW ORLEANS, LA 70183-3607

NAME OF AUTHORIZED SIGNATORY BIDDER: Steve Migliore

SIGNATURE OF AUTHORIZED SIGNATORY BIDDER: [Signature]

TITLE OF AUTHORIZED SIGNATORY BIDDER: PRESIDENT

DATE: 12/24/2019

Signature Authorization (Required by All Bidders): Written evidence of the person signing the bid SHALL be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5)

ECONOMICAL JANITORIAL & PAPER SUPPLIES, L.L.C.

P.O. BOX 23607
NEW ORLEANS, LA 70183
(504) 464-7166
FAX (504) 465-9563

December 26, 2019

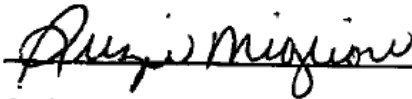
Special Meeting of the Board of Directors of
Economical Janitorial & Paper Supplies LLC

A special meeting of the Board of Directors was called on Thursday, December 26, 2019
at the offices of Economical Janitorial & Paper Supplies, LLC located at:

1420 Sams Avenue
Suite F
Harahan, LA 70123

Suzie Migliore was appointed chairperson of the meeting and a waiver of notice and of
the reading of the previous meeting minutes was approved by all present which included
all directors. The purpose of this meeting was to authorize Suzie Migliore, President of
Economical Janitorial & Paper Supplies, LLC to Bid 19-WHSE-74 Purchase of New/
Unused Janitorial Inventory (2020) (12-Month Requirements Contract) for Terrebonne
Parish Consolidated Government.

All present voted to authorize the above and being no further business the chairperson
adjourned the meeting.



Suzie Migliore

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Bid 19-WHSE-74 Purchase of New/Unused Janitorial Inventory (12M) - Economical Award List				
Item 7	SHOE COVERS 100 PER BOX POLYCOE VR49510 OR EQUAL		Qty:1	\$ 5.47
Item 11	DISH WASHING DETERGENT PAMOLIVE 28 OZ CPC 46112 - NO SUBSTITUTES		Qty:700	\$ 2.40
Item 12	COMET CLEANER 21 OZ PGC32987 OR EQUAL		Qty:96	\$ 1.15
Item 13	MOP HEAD RAYON 24 OZ SADDLE TYPE CUT END ABCO RM-30024 OR EQUAL		Qty:460	\$ 3.45
Item 14	QUART BOTTLE W/ TRIGGER GRAINGER 3U593 OR EQUAL		Qty:300	\$ 0.77
Item 15	MOP HANDLE SADDLE TYPE 60" METAL END ABCO 01203-NB OR EQUAL		Qty:12	\$ 4.40
Item 16	BLEACH CHLORINE GALLON - Frosty Acres Restaurants Pride OR EQUAL		Qty:1000	\$ 1.99
Item 17	RAGS #25 COTTON COLORED T-SHIRT BAG ONLY ACADIANA CCI-11WTS2W-BG OR EQUAL		Qty:300	\$ 13.59
Item 18	DISINFECTANT DEODORIZER CONCENTRATE LYSOL REC-76334 OR EQUAL		Qty:320	\$ 11.80
Item 19	SCOURING PAD HEAVY DUTY STEEL - ROYAL RP-S1012 OR EQUAL		Qty:24	\$ 1.70
Item 20	SPRAY TRIGGER FOR QUART BOTTLE TOLCO - TOL110414 OR EQUAL		Qty:100	\$ 0.39
Item 21	STAINLESS STEEL POLISH LIQUID SHEILA SHINE QUART CAN SSI-2 OR EQUAL		Qty:36	\$ 8.08
Item 22	MOP HOUSE COTTON 16 OZ WHITE ABCO CD50016 OR EQUAL		Qty:240	\$ 1.87
Item 25	FURNITURE POLISH PLEDGE - SCWJ 69831 - NO SUBSTITUTES		Qty:72	\$ 4.58
Item 26	URINAL DEODORANT BLOCK CHERRY 3OZ ECPC46303CT - OR EQUAL		Qty:48	\$ 0.43
Item 28	CARPET DEODRIZER FOAM SPRAY SPARTN 641000 - 12/20 CONT OR EQUAL		Qty:320	\$ 2.86
Item 29	PAD WET STRIP 20" BLACK - NIAGRA 7200N OR EQUAL		Qty:50	\$ 2.25
Item 33	PAD 20" WHITE BUFFING NIAGRA 4100N - OR EQUAL		Qty:50	\$ 2.25
Item 34	BUFFING PAD 20" RED 1" THICK - NIAGRA 5100N OR EQUAL		Qty:20	\$ 2.25
Item 35	PLASTIC PUMP FOR GALLON JUG ECONOMICAL CN-9 OR EQUAL		Qty:1	\$ 1.43
Item 37	HANDLE DUST MOP MAGNOLIA DM60 OR EQUAL		Qty:1	\$ 4.11
Item 38	DUST MOP TREATMENT - WATER BASED HITECH OR EQUAL		Qty:1	\$ 4.80
Item 40	MOP HEAD 32 OZ. WHITE LOOPED RAYON - M8704 OR EQUAL		Qty:300	\$ 4.09
Item 44	TOILET PLUNGER - GRAINGER 1RLV8 OR EQUAL		Qty:6	\$ 3.31
Item 45	FOAM BATHROOM CLEANER - HI-TECH EJ-873 OR EQUAL		Qty:240	\$ 1.83
Item 49	BROOM WAREHOUSE NO WIRE TWINE BINDING ROYAL BROO RB-9920NW OR EQUAL		Qty:90	\$ 4.65
Item 50	DISPATCH DISINFECTANT SPRAY 32 OZ CLOROX PRO 68970 OR EQUAL		Qty:15	\$ 11.49
Item 51	DISPATCH DISINFECTANT GALLON REFILL CLOROX PRO 68978 OR EQUAL		Qty:6	\$ 21.28
Item 52	GOJO GOJO 1109 OR EQUAL		Qty:60	\$ 2.17
Item 53	SOAP LAVA BAR #5-(4 OZ) - 79567 OR EQUAL		Qty:72	\$ 0.78
Item 55	SOAP DIAL 2.5 BAR ANTIBACTERIAL DIAL 00197 OR EQUAL		Qty:40000	\$ 0.25
Item 56	AERO GREEN ANTI BACTERIAL HAND SOAP - ANTIL REFRESH SCJ OR EQUAL		Qty:100	\$ 7.43
Item 57	WIPES BOX REINFORCED WIPES 9.1 X 16.8" KC34790 WYPALL-X60 OR EQUAL		Qty:900	\$ 5.59
Item 58	CUP STYROFOAM 10 OZ DART 10J10 OR EQUAL		Qty:100	\$ 25.63
Item 59	CUP STYROFOAM 6 OZ DART 6J6 OR EQUAL		Qty:10	\$ 17.20
Item 60	BAG BROWN GARBAGE 16" X 12" X 35" - BIOSAVE AJM-RBR300150NP OR EQUAL		Qty:75	\$ 39.43
Item 61	TISSUE PAPER 2 PLY 4.1" X 3.1" 500 SHEET - APM 276 OR EQUAL		Qty:700	\$ 27.40
Item 62	TOWEL BROWN SINGLE FOLD 9.125" X 10.25" - TORK SK1850A OR EQUAL		Qty:160	\$ 13.84
Item 63	CUP WATER CONE ROLLED RIM 4 OZ. - SO-4R-2050 OR EQUAL		Qty:250	\$ 1.66
Item 64	TOWEL PAPER 2 PLY 11" X 8.8" - CASCADE PRO CTG-K085 OR EQUAL		Qty:330	\$ 20.23
Item 65	TRAY STYROFOAM TWO TAB HINGED LID PACTIV PT-YTD1-9903CN OR EQUAL		Qty:150	\$ 10.74
Item 66	TOWEL MULTIFOLD WHITE 9.125" X 9.5" TORK MB540A OR EQUAL		Qty:200	\$ 15.82
Item 67	LYSOL DISINFECTANT SPRAY 19 OZ. - REC 04674, 74276 - NO SUBSTITUTES"		Qty:75	\$ 79.44
Item 68	TOWEL CENTER PULL - 600 SHEETS - SCA TORK 121204 OR EQUAL		Qty:900	\$ 26.24
Item 69	TISSUE ROLL TOILET 4" X 1000 2" CORE HI TECH EJ-JT92 OR EQUAL		Qty:500	\$ 19.54
Item 70	CUP PLASTIC DRINK 7 OZ. - DART Y7 OR EQUAL		Qty:10	\$ 41.30
Item 71	SOUFFLE CUPS 5.5 OZ DART P550N OR EQUAL		Qty:10	\$ 32.00
Item 72	LID FOR SOUFFLE CUP - NET CHOICE 01362 OR EQUAL		Qty:1	\$ 25.65
Item 74	STYROFOAM BOWL SMALL - DART DA12B32 OR EQUAL		Qty:35	\$ 45.89
Item 75	LUNCHEON NAPKINS - ETIQUETTE NP-LN6000 OR EQUAL		Qty:20	\$ 24.98

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Item 76	STRAWS WRAPPED - DIS-DDJW24-500DOR EQUAL		Qty:1	\$ 38.50
Item 77	STYROFOAM TRAY SCHOOL TRAY - PACTIV PT-YTH1050SGBX OR EQUAL		Qty:68	\$ 21.95
Item 79	TRASH RECEPTACLE CORRUGATED CARDBOARD 18"X18"X 30" - NOLA-181830 OR EQUAL		Qty:200	\$ 4.99
Item 80	PAN DUST BLACK PLASTIC - RUBBERMAID RM-2005 OR EQUAL		Qty:30	\$ 1.48
Item 81	FORK PLASTIC MEDIUM WEIGHT WHITE - YR FOODS 3540 OR EQUAL		Qty:100	\$ 6.00
Item 82	SPOON PLASTIC MEDIUM WEIGHT WHITE - YR FOODS 3542 OR EQUAL		Qty:130	\$ 6.00
Item 85	APRON POLY DISPOSABLE 28"X 46" - TI-P2846 OR EQUAL		Qty:60	\$ 3.17
Item 86	ICE BAGS 20# - ELKAY LK-H28MET OR EQUAL		Qty:10	\$ 48.73
Item 87	FOIL ALUMINUM 18" X 1000 - REYNOLDS RY-615M OR EQUAL		Qty:25	\$ 28.74
Item 88	WAX PAPER 12" X 700 WHITE ROLL - BAGCRAFT BA-052612 OR EQUAL		Qty:30	\$ 19.15
Item 93	PLASTIC FOOD CONTAINERS - SQUARE HINGED - DPIPXT-600 - NO SUBSTITUTES		Qty:200	\$ 42.85
Item 94	LYSOL DISINFECTANT WIPES - REC-81146 OR EQUAL		Qty:12	\$ 2.80
Item 95	MATCHES-KITCHEN SAFETY-STRIKE ON BOX - H SPECIAL		Qty:12	\$ 1.96
Item 96	GLOVES - YELLOW FLOCKED X-LARGE - AMBITEX LXL650		Qty:36	\$ 0.39
Item 97	DUST MOP FRAMES - 36" TOUGHGUY 1TZG4		Qty:12	\$ 2.48
Item 98	SPRAY MISTER GALLON CLEANER POLISHER - SPRAYBUFF RTU BC-608		Qty:2	\$ 30.05
Item 99	DRAIN OPENER - ALKALINE TYPE 32 OZ. - NATL AMERICAN QTS-44002001		Qty:12	\$ 2.63
Item 100	POWDERED DAM 8 OZ. POWERED GEL ABSORBENT - STATE CHEMICAL 122644		Qty:1	\$ 41.70
Item 101	APRONS LABORATORY W/ SLEEVES - CELLUCAP CEL-434T		Qty:1	\$ 38.80
Item 102	TRASH LINER 24" X 33" - NATURAL - 8 MICRON - BERRY HR243308N RHINO-X		Qty:200	\$ 19.08
Item 103	TRASH LINER 38" X 60" - NATURAL - 25 MICRON - BERRY RHINO-X HR386025N		Qty:100	\$ 19.14
Item 104	TRASH LINER 37" X 46" - ORANGE - 16 MICRON - BERRY RHINO-X HR374616O		Qty:150	\$ 19.28
Item 105	TRASH LINER 40" X 46" - GRAY - 1.3 MICRON - BERRY STEELFLEX LSR4046X3G		Qty:50	\$ 17.70

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFICIAL BID FORM
SECTION "A"

BID 19-WHSE-74 Purchase of New/ Unused Janitorial Inventory (2020) (12-Month Requirements Contract)

INDIVIDUAL AWARD: It is the intent of the TPCG to award all items on an individual basis to the lowest responsive and responsible bidder for each item.

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) hereby proposes to provide janitorial inventory products as required during the course of the contract, all in strict accordance with the Bidding Documents prepared by: TPCG Purchasing Division and dated December 2019

NAME OF BIDDER: Pyramid School Products
ADDRESS OF BIDDER: 6510 North 54th Street
Tampa, Florida 33610-1908
(AC) 813-021-8446
(Toll Free) 800-792-2844
(Fax) 813-621-7888
NAME OF AUTHORIZED SIGNATORY BIDDER: Kenneth D. Miller
SIGNATURE OF AUTHORIZED SIGNATORY BIDDER: Kenneth D. Miller
TITLE OF AUTHORIZED SIGNATORY BIDDER: Vicepres
DATE: 1-3-20

Signature Authorization (Required by All Bidders): Written evidence of the person signing the bid SHALL be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5)

MINUTES OF THE TERREBONNE PARISH COUNCIL
 REGULAR SESSION OF MARCH 11, 2020

Bid 19-WHSE-74 Purchase of New/Unused Janitorial Inventory Products (12M) - Pyramid Award List			
Item 1	GLOVES SAFE GRIP BLUE SMALL MICROFLEX SC375S OR EQUAL	Qty:6	\$ 3.79
Item 2	GLOVES SAFE GRIP BLUE MEDIUM MICROFLEX SC375M OR EQUAL	Qty:20	\$ 3.79
Item 3	GLOVES SAFE GRIP BLUE LARGE MICROFLEX SC375L OR EQUAL	Qty:200	\$ 3.79
Item 4	GLOVES SAFE GRIP BLUE X-LARGE MICROFLEX SC375XLG OR EQUAL	Qty:400	\$ 3.79
Item 5	GLOVES DIAMOND GRIP MEDIUM WHITE MICROFLEX MF300M OR EQUAL	Qty:100	\$ 2.29
Item 6	GLOVES DIAMOND GRIP LARGE WHITE MICROFLEX MF300L OR EQUAL	Qty:10	\$ 2.29
Item 9	PUSHBROOM HANDLE METAL THREADED 60" ABCO HL80007 OR EQUAL	Qty:72	\$ 2.08
Item 10	STREET BROOM W/ HANDLE AND SUPPORT ABCO BH13001 OR EQUAL	Qty:24	\$ 10.69
Item 27	CAMPBOR RIM HANGER DEODORANT BLOCK - HO-08411 OR EQUAL	Qty:160	\$ 0.59
Item 30	PAD 20" HOG HAIR/PORKO NIAGARA 3500N OR EQUAL	Qty:40	\$ 2.24
Item 31	PAD CARPET 21"WHITE BONNET QUEEN N007021- OR EQUAL	Qty:1	\$ 16.98
Item 32	PAD CARPET THIN 20" WHITE PUFF OR EQUAL	Qty:1	\$ 16.98
Item 36	SPONGE SCRUBBER YELLOW/GREEN - BWK174OR EQUAL	Qty:320	\$ 0.55
Item 39	DUST MOP 5"X 36" NATURAL STD CUT END - ABCO DM26536W OR EQUAL	Qty:24	\$ 3.79
Item 41	METERED MIST SPRAY CITRUS - 7 OZ. EJ-MT112 OR EQUAL	Qty:60	\$ 2.07
Item 42	METERED MIST SPRAY FRESH LINEN 7 OZ. AIRWICK 8247544 - OR EQUAL	Qty:72	\$ 2.07
Item 43	METERED MIST SPRAY FRENCH VANILLA - 7 OZ. CLAIRE C-108 OR EQUAL	Qty:24	\$ 2.07
Item 46	PAD GREEN NYLON POT SCRUB 6"X9"SO96 ROY PAPER OR EQUAL	Qty:200	\$ 0.17
Item 47	GEL REFRESH AIR FRESHNER CHERRY REFRESH - FRE2REFCH OR EQUAL	Qty:200	\$ 2.04
Item 48	GEL REFRESH AIR FRESHNER CITRUS REFRESH - FRE-2REFCT OR EQUAL	Qty:50	\$ 2.04
Item 78	TOILET SEAT COVER - HOSPECO DS-5000 OR EQUAL	Qty:6	\$ 27.98
Item 83	BAG GALLON STORAGE - ZIPLOCK 682257 OR EQUAL	Qty:400	\$ 13.89
Item 84	BAG QUART STORAGE - ZIPLOCK SJN682256 OR EQUAL	Qty:400	\$ 13.89
Item 89	GLOVE SMALL EXAM LATEX/POWDER FREE AMERCARE12001 or equal	Qty:100	\$ 2.64
Item 90	GLOVE MEDIUM EXAM LATEX/PWDER FREE AMERCARE 12002or equal	Qty:300	\$ 2.64
Item 91	GLOVE LARGE EXAM LATEX/PWDER FREE AMERCARE 12003 or equal	Qty:300	\$ 2.64
Item 92	GLOVE X-LARGE EXAM LATEX/POWDER FREE AMERCARE 12004 or equal	Qty:300	\$ 2.64

CORPORATE RESOLUTION

EXCERPT FROM THE MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF PYRAMID SCHOOL PRODUCTS INCORPORATED.

AT THE MEETING OF DIRECTORS OF PYRAMID SCHOOL PRODUCTS INCORPORATED, DULY NOTICED AND HELD ON January 3, 2020, A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED.

IT WAS RESOLVED THAT Kenneth D. Miller, BE AND IS HEREBY APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS AND TRANSACTIONS INCLUDING, BUT NOT LIMITED TO, THE EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES, CONTRACTS AND ACTS AND TO RECEIVE AND RECEIPT THEREFORE ALL NOTICES ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-FACT.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE AND CORRECT COPY OF AN EXCERPT OF THE MINUTES OF THE ABOVE DATED MEETING OF THE BOARD OF DIRECTORS OF SAID CORPORATION, AND THE SAME HAS NOT BEEN REVOKED OR RESCINDED.

Angela B. Miller

SECRETARY / TREASURER

1-3-20

DATE



Pyramid School Products

6510 N 54TH ST TAMPA FL 33610-1908
PHONE- (800) 792-2644 FAX- (813) 621-7688
E-MAIL- BIDDEPT@PYRAMIDSP.COM

January 3, 2020

Terrebonne Parish Consolidated Government
PO Box 2768
Houma, LA 70361

RE: Bid #19-WHSE-74, Janitorial Inventory

To whom it may concern,

Thank you for the opportunity to respond to this proposal. Our bid reference number for this project is **#19-WHSE-74**. **This number must be listed on all orders placed against this bid.** Please refer to this number when corresponding with us regarding shipments or any other matter as it may arise.

****Also, please note that all of the items quoted in this bid must be purchased in full case quantities only. The case pack is listed with each item quoted.****

(Please e-mail orders to our Sales Department at orders@pyramidsp.com. Direct questions regarding shipments or invoices to our Customer Service Department at ext. 248 or by e-mail at customerservice@pyramidsp.com.)

If you have any questions regarding the bid documents, or if you need additional information, please feel free to contact us at (800) 792-2644 ext. 233.

Sincerely,

Pyramid School Products
Bid Department

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Central Bidding - Viewing Profile for Vendor <a href="https://www.centralauctionhouse... Page 1 of 2



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Toggle navigation

- [Home](#)
- [Central Bidding](#)
- [My CP](#)
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 - [Create New Forward Auction](#)
 - [Create New TPCG-MS](#)
- [Logout \(tpcg\)](#)

Central Bidding Time: Fri Jan 17 2020 14:32:23 GMT-0600 (Central Standard Time)

Location: **ATLANTA > Georgia > USA**
Name: **Maureena Fabien-Watson**
Email: **zepbids@zep.com**
Address: **3330 CUMBERLAND BOULEVARD**
Zip code: **30339**
Contact number: **8774289937**
Official Company/Business Name: **Acuity Specialty Products, Inc d/b/a Zep Sales and Service**
Is your company/organization registered as a Disadvantaged Business Enterprise (DBE)?: **No**
Is your company owned by a female?: **No**
Is your company owned by a minority?: **No**
Contractor's License Number/Certificate of Responsibility Requirement Number::
NIGP Codes: (Commodity code categories) **48565 - Janitorial Equipment and Supplies (Not Otherwise Classified)**
48583 - Sanitizing and Disinfecting Supplies, Janitorial

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFICIAL BID FORM
SECTION "A"

BID 19-WHSE-74 Purchase of New/ Unused Janitorial Inventory (2020) (12-Month Requirements Contract)

INDIVIDUAL AWARD: It is the intent of the TPCG to award all items on an individual basis to the lowest responsive and responsible bidder for each item.

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) hereby proposes to provide janitorial inventory products as required during the course of the contract, all in strict accordance with the Bidding Documents prepared by: TPCG Purchasing Division and dated December 2019

NAME OF BIDDER: Acuity Specialty Products, Inc d/b/a Zep Sales and Services

ADDRESS OF BIDDER: 3330 Cumberland Boulevard, Suite 700
Atlanta, GA 30339

NAME OF AUTHORIZED SIGNATORY BIDDER: Robert Novo

SIGNATURE OF AUTHORIZED SIGNATORY BIDDER 

TITLE OF AUTHORIZED SIGNATORY BIDDER: EVP, Chief Administrative Officer

DATE: 01/16/20

Signature Authorization (Required by All Bidders): Written evidence of the person signing the bid SHALL be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5)



CENTRALBIDDING
FROM CENTRAL AUCTION HOUSE

*No Sig. Auth.
Incorrect Section "B"*

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- [Home](#)
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- [Create New](#)
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 - [Create New Forward Auction](#)
 - [Create New TPCG-MS](#)
- [Logout \(tpcg\)](#)

Central Bidding Time: Fri Jan 17 2020 14:47:42 GMT-0600 (Central Standard Time)

Location:	Houma > Louisiana > USA
Name:	Charles Adams
Email:	charles@fanguybros.net
Address:	364 Equity Blvd
Zip code:	70360
Contact number:	9858681510
Official Company/Business Name:	Fanguy Brothers Wholesale Inc
Is your company/organization registered as a Disadvantaged Business Enterprise (DBE)?:	No
Is your company owned by a female?:	No
Is your company owned by a minority?:	No
Contractor's License Number/Certificate of Responsibility Requirement Number::	
NIGP Codes: (Commodity code categories)	39085 - Vegetables, Fresh, Organic 48565 - Janitorial Equipment and Supplies (Not Otherwise Classified) 96240 - Food Distribution Services

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFICIAL BID FORM
SECTION "A"

BID 19-WHSE-74 Purchase of New/ Unused Janitorial Inventory (2020) (12-Month Requirements Contract)


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The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) hereby proposes to provide janitorial inventory products as required during the course of the contract, all in strict accordance with the Bidding Documents prepared by: TPCG Purchasing Division and dated December 2019

NAME OF BIDDER: FANGUY BROS. WHOLESALE, INC

ADDRESS OF BIDDER: 364 EQUITY BLVD
HOUMA, LA 70360

NAME OF AUTHORIZED SIGNATORY BIDDER: CHARLES ADAMS

SIGNATURE OF AUTHORIZED SIGNATORY BIDDER: 

TITLE OF AUTHORIZED SIGNATORY BIDDER: VICE PRESIDENT

DATE: 1/17/20

Signature Authorization (Required by All Bidders): Written evidence of the person signing the bid SHALL be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5)

* * * * *

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MR. J. AMEDÉE AND MR. S. TROSCLAIR

RESOLUTION NO. 20-088

WHEREAS, prices were obtained through the Louisiana State Commodity Catalog by the Terrebonne Parish Consolidated Government (TPCG) for the purpose of purchasing four (4) Ford F-150 pickup trucks and four (4) Ford Expeditions for the Houma Police Department (HPD) under Louisiana State Contract #44000018788, and

WHEREAS, after careful review by Chief of Police, Dana Coleman and Bobbie O'Bryan, Administrative Services Captain it has been determined that the price of Thirty-Five Thousand, Three Hundred Fifty-Eight Dollars and Eighty-Nine Cents (\$35,358.89) per unit for the Ford Expeditions and Twenty-Eight Thousand, Six Hundred Twenty-Two Dollars and Seventy-Five Cents (\$28,622.75) per unit for the Ford F-150 pick-up trucks should be accepted from Terrebonne Motor Co. as per the attached Louisiana State Contract #44000018788, and

WHEREAS, Parish Administration recommends acceptance of the purchase of four (4) Ford Expeditions and four (4) Ford F2-150 pick-up trucks at the aforementioned price from Terrebonne Motor Co. as per the attached documents, and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved for the purchase eight new vehicles for HPD as per the attached documents.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 9th day of March 2020.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

PO# _____

HPD \$ 255,926.56
Total 1 of 1

Black
Please
Coating

This spreadsheet is not a purchase order				
Order Sheet Instructions				
1) Only one vehicle configuration may be entered on each Order Sheet. Use a separate Order Sheet for each different vehicle configuration being ordered. The listed configurations are the only configurations available. However, additional configurations may be added to the contract upon request. To request additional configurations, contact the dealer or OSP.				
2) Enter the number of vehicles being ordered in the tan boxes under either Base Vehicle or Optional Configurations.				
3) Under Available Exterior Colors, enter the number of vehicles in the tan boxes to the right of the desired color(s). Multiple Colors may be ordered on one Order Sheet.				
4) Under Optional Equipment, select "Yes" in the tan box if the option is desired. Leave blank or select "No" if the option is not desired. The listed options are the only options available. However, additional options may be added to the contract upon request. To request an option be added to the contract, contact the dealer or OSP.				
5) The cost per vehicle and total order cost will automatically calculate at the bottom of the Order Sheet.				
Ford Expedition SSV	Contract Line	10	Delivery ARO	90-120 Days
State Contract Number	44000018788	Vendor	Courtesy Ford	
Base Vehicle				
Vehicle Description	Order Code	Unit Price	Quantity	Extended Price
RWD with 3.5L EcoBoost V6 Engine	U1F - 102A	\$ 34,183.00	1	\$ -
Optional Configurations				
Description	Order Code	Unit Price	Quantity	Extended Price
EL RWD with 3.5L EcoBoost V6 Engine	K1F - 102A	\$ 38,056.00		\$ -
4WD with 3.5L EcoBoost V6 Engine	U1G - 102A	\$ 36,716.00		\$ -
EL 4WD with 3.5L EcoBoost V6 Engine	K1G - 102A	\$ 40,946.00		\$ -
Available Interior Colors				
Ebony	1	Medium Stone		
Available Exterior Colors				
(FT) Metallic Blue		(G6) Metallic Desert Gold		
(JS) Iconic Silver		(YZ) Oxford White		
(UM) Agate Black	1	(J7) Metallic Magnetic		
(PQ) Race Red				
Optional Equipment				
Option Description	Option Code	Option Unit Price	Add Option	Extended Price
Additional Keys (4 Total)	AM	\$ 30.00		\$ -
Heavy Duty Trailer Tow Package	536	\$ 1,476.00		\$ -
Daytime Running Lamps	942	NC		\$ -
4X4 Skid Plates (Only with 4WD, included in 102A)	41K	NC		\$ -
Cloth 2nd Row Seat (cloth) XL only, Seats 40/20/40 Bench	21B	\$ 103.00		\$ -
Seats - 60/40 Powerfold (fold flat) Add				
3rd row seat (cloth) XL only	87P	\$ 766.00		\$ -
Cost for Each Vehicle Plus Options			1 EA	\$ -
Additional Costs				
0.35% Contract Administrative Fee				\$ -
LA DEQ Waste Tire Fee (5 tires X \$2.25 each)				\$ 11.25
LA Safety Inspection Sticker - 2 Year				\$ 20.00
Total Cost for Each Vehicle			1 EA	\$ -
Total Cost for All Vehicles				\$ -
Agency Information				
Contact Name:		LPA Approval No		
Phone:		Agency Name		
Email:		Shopping Cart		
Vendor Information				
Courtesy Ford	Mike Solomon	Vendor No.	310062165	
Phone:	337-332-2145			
Email:	msolomon@courtesyautomotive.com			

\$34,183

\$34,183

\$119.64

\$34,333.89

Bid Price \$ 34,333.89 Plus Prep & Delivery
\$ 1,025.49 Total Price Per Unit \$ 35,358.89 x 4
Total \$ 141,435.56

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

POB _____

1 of 1

This document is not a purchase order.
Order Sheet Instructions

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2) Enter the number of vehicles being ordered in the tan boxes under either Base Vehicle or Optional Configurations.
3) Under Available Exterior Colors, enter the number of vehicles in the tan boxes to the right of the desired color(s). Multiple Colors may be ordered on one Order Sheet.
4) Under Optional Equipment, select "Yes" in the tan box if the option is desired. Leave blank or select "No" if the option is not desired. The listed options are the only options available. However, additional options may be added to the contract upon request. To request an option be added to the contract, contact the dealer or OSP.
5) The cost per vehicle and total order cost will automatically calculate at the bottom of the Order Sheet.

Ford F-150 SSV		Contract Line	1A	Delivery AND	90-120 Days
State Contract Number		460018788	Vendor	Courtesy Ford	
Base Vehicle					
Vehicle Description	Order Code	Unit Price	Quantity	Extended Price	
2WD 3.5L EcoBoost V6	W1C-100A	\$ 25,782.00	1	\$ 25,782	
Optional Configurations					
Description	Order Code	Unit Price	Quantity	Extended Price	
2WD 3.0L V8 FFV	W1C-005	\$ 25,236.00		\$ -	
4WD 3.5L EcoBoost V6	W1E-100A	\$ 29,171.00		\$ -	
4WD 3.0L V8 FFV	W1C-100A	\$ 28,625.00		\$ -	
Available Exterior Colors					
(Y2) Oxford White		(G3) Shadow Black			
(J5) Metallic Iconic Silver		(UX) Ingot Silver			
(N1) Metallic Blue Jeans		(PQ) Race Red			
(UM) Agate Black		(PC) Race Red			
Optional Equipment					
Option Description	Option Code	Option Unit Price	Add Option	Extended Price	
5.5' Box	157' W1B	\$ 302.00		\$ -	
Additional Keys (4 Total)	AM	\$ 30.00		\$ -	
Off Road Package (requires 4x4 and upgrade to the 101A (\$2,258.00) package, includes power windows/locks, cruise control, sync hand free phone, USB port, and Ford Pass.	SSA101A	\$ 3,079.00		\$ -	
Class IV Trailer Hitch (add w/ tow package)	53B	\$ 137.00		\$ -	
Max Trailer Tow Package (requires 3.5L EcoBoost engine)	53C	\$ 815.00	1	\$ 815	
Skid Plates (4WD, included with SSA)	413	\$ 148.00		\$ -	
Carpeting and Floor Mats	18B	\$ 133.00		\$ -	
All-Weather Rubber Floor Mats (included with SSA, requires option 18B)	47R	\$ 146.00		\$ -	
Spray-In Bedliner	96W	\$ 542.00		\$ -	
Trailer Tow Mirrors	54Y	\$ 350.00		\$ -	
Trailer Brake Controller	67T	\$ 250.00		\$ -	
Power Group (Power Windows and Doors)	85A	\$ 1,085.00		\$ -	
Cruise Control	59S	\$ 203.00		\$ -	
Daytime Running Lights	94Z	\$ 41.00		\$ -	
LED Warning Strobes - Amber	94S	\$ 614.00		\$ -	
Regular tow package for 100A	53A	\$ 542.00		\$ -	
Regular tow package for 101A and offroad package	53A	\$ 905.00		\$ -	
Bear Defroster and privacy glass	570&52A	\$ 292.00		\$ -	
Cost for Each Vehicle Plus Options			1 EA	\$ 27,661	
Additional Costs					
0.35% Contract Administrative Fee				\$ -	
LA DEQ Waste Tire Fee (5 tires X \$2.25 each)				\$ 11.25	
LA Safety Inspection Sticker - 2 Year				\$ 20.00	
Total Cost for Each Vehicle			1 EA	\$ 27,661	
Total Cost for All Vehicles				\$ 27,789	
Agency Information					
Contract Name:		IPAA Approval No:			
Phone:		Requisition No:			
Email:		Shopping Cart:			
Vendor Information					
Courtesy Ford		Vendor No.:	310062165		
Phone: 507-332-2145					
Email: msolomon@courtesyautomotive.com					

Bid Price \$27,789⁰¹ Plus
Prep & Delivery \$ 833⁶⁸ Total Price Per Unit \$28,622⁷⁵ x4
Total \$ 114,491⁰⁰

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MR. G. MICHEL

RESOLUTION NO. 20-089

WHEREAS, on August 31, 2015 the Terrebonne Parish Council adopted Ordinance No. 8593 declaring the following described property adjudicated to the Terrebonne Parish Consolidated Government, with an owner of record as Hazel B. Acosta (50%), Phyllis A. Poiencot (1/16), Russell Acosta (1/16), Lacy Acosta (1/16), Thomas Acosta (1/16), Perry Acosta (1/16), Byron Acosta (1/16), Crystal Acosta (1/16), Travis Acosta (1/16) as surplus:

LOTS 29, 30, 31, 32 & 33 BLOCK 7. LOT 34 BLOCK 1 ADDEN. 3 ROBERTA GROVE SUBD. (Parcel #11787) (1879, 1883, 1887, 1891, 1895, 1899 Prospect Blvd. and 624, 625 Woodside Dr.)

WHEREAS, on January 15, 2020 bids were received electronically via Central Auction House by the Terrebonne Parish Consolidated Government for Bid No. 15-S/P-56(B) (Re-Bid) Surplus Sale of Adjudicated Property Located at 1879 Prospect Blvd. (100%) (Parcel# 11787), and

WHEREAS, after careful review by Parish Administration it has been determined that the highest bid received is that of Faith Baptist Church of Dulac, Inc. in the amount of Eighteen Thousand Six Hundred Sixty-Seven Dollars (\$18,667.00) plus the 5% website transaction fee of Nine Hundred Thirty-Three and 35/100 (\$933.35) Dollars for a total of Nineteen Thousand Six Hundred and 35/100 (\$19,600.35) Dollars and that the bid should be accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 8593, and

WHEREAS, the Parish Administration has recommended the acceptance of the aforementioned bid for Bid No. 15-S/P-56(B) (Re-Bid) Surplus Sale of Adjudicated Property Located at 1879 Prospect Blvd. (100%) (Parcel# 11787) as described in attached hereto and made a part hereof.

NOW, THEREFORE BE IT RESOLVED by Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration is approved and the bid of Faith Baptist Church of Dulac, Inc. is accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 8593.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 9th day of March 2020.

MINUTES OF THE TERREBONNE PARISH COUNCIL
 REGULAR SESSION OF MARCH 11, 2020

Bid Cover Sheet

Bid Name: 15-S/P-56(B).....

Bid(s) Received: 0..... **Bid Date:** 01/15/2020..... **Bids Opened By:** Amanda Porche.....

Bidder's Name:	Amount:	Check:	Bond:

Award Bid To: Faith Baptist Church of Dulac, Inc. **Amount:** 18667.00.....

Purshasing Department Comments:

Award to Faith Baptist Church of Dulac, Inc., the highest bidder.

Title:	Bid # 15-S/P-56(B) (Re-Bid) Surplus Sale of Adjudicated Property Located at 1879 Prospect Boulevard, Houma, LA 70363 (100%) (Parcel # 11787)
Agency:	Louisiana > Terrebonne Parish Consolidated Government
Start date:	13-Jan-2020 08:00:00 AM
End date:	15-Jan-2020 08:45:00 AM

BidID	Username	Bid Amount	Bid Submittal Date/Time	First Name	Last Name	Company name	Email Address	Phone Number
37419	DulacFaith	18667.0000	13-Jan-2020 02:22:13 PM	Richard	Way	FaithBaptistDulac	richardway22@yahoo.com	9859912132

Title:	Bid # 15-S/P-56(B) (Re-Bid) Surplus Sale of Adjudicated Property Located at 1879 Prospect Boulevard, Houma, LA 70363 (100%) (Parcel # 11787)
Agency:	Louisiana > Terrebonne Parish Consolidated Government
Start date:	13-Jan-2020 08:00:00 AM
End date:	15-Jan-2020 08:45:00 AM

BidID	Username	Bid Amount	Bid Submittal Date/Time	First Name	Last Name	Company name	Email Address	Phone Number
37419	DulacFaith	18667.0000	13-Jan-2020 02:22:13 PM	Richard	Way	FaithBaptistDulac	richardway22@yahoo.com	9859912132

MINUTES OF THE TERREBONNE PARISH COUNCIL
 REGULAR SESSION OF MARCH 11, 2020



Terrebonne Parish Consolidated Government Purchasing Division 301 Plant Road Houma, LA 70363 (985) 873-6765

BUYER'S CERTIFICATE

1/15/2020

Richard Way
richardway22@yahoo.com

Congratulations! You are the highest bidder on the Terrebonne Parish Consolidated Government's surplus auction item(s) listed below:

Bid#	Description	Bid Total
15-S/P-56(B) (Re-Bid)	Surplus Sale of Adjudicated Property Located at 1879 Prospect Blvd. (Parcel #11787)	\$18,667.00

Total Purchases..... \$18,667.00
 Web Site Transaction Fee (5%)..... \$ 933.35
Total Due..... \$19,600.35

20% Surety Deposit of \$3,733.40 is due not later than 48 hours or by 1/17/20 9:00 am. If deposit and attached forms are not received by this date and time, the sale will be cancelled. The surety deposit shall be non-refundable, unless redemption occurs, and shall be paid towards the purchase price. Acceptable forms of payment are certified cashier's check, money order or company check with bank letter guaranteeing funds made payable to Terrebonne Parish Consolidated Government. **NO PERSONAL CHECKS, CREDIT CARDS OR CASH WILL BE ACCEPTED.** Payments must be made at the Purchasing Division located in the City of Houma Service Complex, 301 Plant Road, Houma, LA 70363. **Please call (985) 873-6765 for an appointment.**

Once the sale has been approved by the Terrebonne Parish Council, you will be sent an award letter and our legal department will contact you to set up the sale. **The final payment of \$15,866.95** will be due at the closing. This total includes the 5% web site transaction fee. Acceptable forms of payment are certified cashier's check, money order or company check with bank letter guaranteeing funds made payable to Terrebonne Parish Consolidated Government. **NO PERSONAL CHECKS, CREDIT CARDS OR CASH WILL BE ACCEPTED.**

YOU MUST BRING THIS BUYER'S CERTIFICATE WITH YOU FOR PAYMENT.

Thank you for participating in our auction!

FOR OFFICE USE ONLY	Payment Amount: <u>3,733⁴⁰</u> Payment Type: <u>Cashier's Check</u> Payment Date: <u>1/17/2020</u> Received From: <u>Richard Way / Faith Baptist Church</u> Received By: <u>Amanda Polche</u> Items Picked Up: _____
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MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Mr. D. J. Guidry moved, seconded by Ms. J. Domangue, “THAT, the Budget & Finance Committee introduce an ordinance to amend the 2020 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. Public Safety Fund, Houma Police Department- \$2,808
- II. Animal Shelter - \$11,500
- III. Road and Bridge Department - \$1,385
- IV. Drainage Department - \$400,000
- V. Oakshire/Southdown 2 Holding Basins - \$1,168,976
- VI. South Louisiana Wetland Discovery Center - \$735,500
- VII. South Louisiana Wetland Discovery Center Donation - \$306,000
- VIII. Bayou Terrebonne Freshwater Diversion Project - \$500
- IX. FEMA- Terrebonne Parish SRL/RL Elevation Project 1786-109-0006, (\$625,406)

and call a public hearing on said matter on March 25, 2020 at 6:30 p.m.”

***(MOTION ADOPTED AFTER DISCUSSION)**

Upon questioning from Committee Member G. Michel regarding funding for the Oakshire/Southdown 2 Holding Basins and the Drainage Department, Chief Finance Officer K. Mauldin explained that the funding used for the Oakshire/ Southdown 2 Holding Basins is a state funded, DEQ (Department of Environmental Quality) loan. She stated that the funding was previously Westside Blvd. because the parish was anticipating getting funding from the state for the drainage project. It was noted that the project is almost completed and Administration is confident that the parish is going to receive state funding.

*The Chairman called for the vote on the aforementioned motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Mr. D. W. Guidry, Sr., “THAT, the Budget & Finance Committee introduce an ordinance to amend Section 22-146 of Chapter 22, entitled, Culvert Permit Required; Procedure, Construction Specifications to provide for Terrebonne Parish Consolidated Government installation of culverts for landowners for the benefit of public drainage and public welfare and call a public hearing on March 25, 2020 at 6:30 p.m.”

***(MOTION ADOPTED AFTER DISCUSSION)**

Discussion ensued with several Committee Members expressing their concerns pertaining to the installation of culverts, the cost of the installation and the benefits of not having to maintain open ditches. It was stated that this measure will help landowners reclaim their land and improve drainage throughout the parish.

Parish Manager M. Toups explained that currently the parish charges \$11.28 per linear foot to “clean” out open ditches and charge \$100.00 to install culverts, per catch basin; and stated that the owner pays for all of the equipment and any additional fill needed to be placed over the installed culvert. He explained that the parish is going to waive the first 120 feet of property with every other fee remaining the same and noted that the parish will allow two catch basins per residence. Mr. Toups further explained that the Road and Bridge Department, along with the Drainage Department, conducted an analysis and determined it is more cost effective and a cost saving for the parish to proceed with this installation method.

Public Works Director D. Rome explained that the installation of culverts will be done on a case-by-case basis; and stated that currently the parish installs four to six culverts and catch basins a month. He added that the culverts will be installed according to the ordinance and if the amount of installations increases, the parish will then prepare a waiting list and the culverts will be installed accordingly, on a first come first served basis. Mr. Rome also

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

explained that the proposed ordinance has a 365 day waiting period after the installation of the first 120 feet of culvert.

Parish Attorney J. Hebert explained that a proposed ordinance can be changed at a public hearing if it is not a substantial change. He further explained the cost associated with installing culverts and asked that applicants be encouraged to cover all necessary culverts when applying for installation and noted that the process can include an extension plan that the resident would have to abide by.

Discussion continued with several Committee Members explaining the benefits of installing culverts such as the cost savings associated with not having to maintain open ditches; the potential to relieve drainage problems associated with overgrown vegetation in ditches; and noting that this culvert installation service is a service that the parish previously provided. It was added that installation of culverts is available to all parish residents.

*The Chairman called for the vote on the aforementioned motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: MR. G. MICHEL
SECONDED BY: MR. J. AMEDÉE

RESOLUTION NO. 20-090

WHEREAS, prices were obtained through the Louisiana State Commodity Catalog by the Terrebonne Parish Consolidated Government (TPCG) for the purpose of purchasing One (1) 150 KW Natural Gas Fueled Generator for the Utilities Department under Louisiana State Contract #4400013661, and

WHEREAS, after careful review by Ernest Brown, Utilities Director, it has been determined that the price of Thirty Thousand, Eight Hundred Eighty-Five Dollars and Sixty-Nine Cents (\$30,885.69) from Arcco Power Systems, should be accepted as per the attached Louisiana Statewide Contract #4400013661, and

WHEREAS, Parish Administration recommends acceptance of the purchase of the 150 KW Natrual Gas Fueled Generator for the Utilities Department at the aforementioned price from Arcco Power Systems, as per the attached documents, and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved for the purchase the generator as per the attached documents.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 9th day of March 2020.



STATE OF LOUISIANA Competitive Contract

Vendor: 310011377
 Company
 ARCCO COMPANY SERVICES INC
 ARCCO POWER SYSTEMS
 9424 NORTH INTERSTATE DRIVE
 BATON ROUGE LA 70809
 Phone : 225-275-2722
 Fax : 225-275-5750

T Number: 92084
 Version: 4
 LAPS Contract: No
 Fiscal Year: 2018
 Min.Ord.Value: 0.00
 Distributor Contract: No
 PCard:Yes
 Co-op Agreement:Yes

Contract number: 4400013661
 Description: Generators- Towable & Stationary

Buyer Information
 Name: BRADY HARGRODER-BARR
 Tel Number: 225-342-6963
 Email: brady.barr@la.gov

SEBD Vendor: No
 SEHI Vendor: No
 VSE Vendor: No
 DVSE Vendor: No
 Contract Valid Dates:
 12/28/2017 - 12/27/2020

Supplier Text: Statewide Generators-Towable & Stationary shall be in effect for twelve (12) months beginning date of award. Contract effective date is 12/28/2017 - 12/27/2020.

Please Print off all attachments
 Attachment A Terms & Conditions pages 1 - 2
 Attachment B Generator Specifications pages 1 - 7
 Attachment C Pricing Sheets pages 1 - 22

Notice to Vendor:

Line	Material No. ----- Supplier Part No.	Description	Prod. Cat.	UOM	Net Price	Discount
1		Generators, Stationary & Towable See attached Pricing Sheets for all generator prices	26111600		0.00000	

Recommending Approval:	Approved by: _____
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MINUTES OF THE TERREBONNE PARISH COUNCIL
 REGULAR SESSION OF MARCH 11, 2020

Contract number: 4400013661 T Number: 92084	Vendor: 310011377 Distributor Contract: NO	Page 2 of 3
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Standard Terms and Conditions

1. THIS IS NOT AN ORDER TO SHIP (OR BEGIN SERVICE). A CONTRACT RELEASE OR PURCHASE ORDER MUST BE ISSUED BEFORE YOU ARE AUTHORIZED TO SHIP (OR BEGIN SERVICE).
2. THIS IS NOTICE THAT THE CONTRACT REFERENCED ABOVE HAS BEEN AWARDED TO YOU BASED ON THE BID (OR PROPOSAL) SUBMITTED. ALL TERMS, CONDITIONS, AND SPECIFICATIONS OF THE SOLICITATION WILL APPLY TO ALL ORDERS.
3. ANY AGENCY AUTHORIZED TO PURCHASE FROM THIS CONTRACT MUST ISSUE AN ORDER AND REFERENCE THE CONTRACT NUMBER, LINE NUMBER AND COMMODITY ITEM NUMBER FOR EACH ITEM.
4. CHANGES IN ITEMS TO BE FURNISHED ARE NOT PERMITTED (UNLESS APPROVED BY THE ISSUING AGENCY PRIOR TO DELIVERY). PRIOR APPROVAL MUST ALSO BE OBTAINED BEFORE DISTRIBUTORS CAN BE ADDED OR DELETED.
5. IF A DISTRIBUTOR LIST WAS SUBMITTED, CONTRACTOR MUST SEND COPIES OF THIS AWARD TO EACH DISTRIBUTOR.
6. QUANTITIES LISTED ARE ESTIMATED AND NO QUANTITIES ARE GUARANTEED (UNLESS "COMMITTED VOLUME" IS SPECIFICALLY STATED). CONTRACTOR MUST SUPPLY ACTUAL REQUIREMENTS ORDERED AT THE CONTRACT PRICE AWARDED.
7. COMPLIANCE WITH CIVIL RIGHTS LAWS.

THE CONTRACTOR AGREES TO ABIDE BY THE REQUIREMENTS OF THE FOLLOWING AS APPLICABLE: TITLE IV AND TITLE VII OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED BY THE EQUAL OPPORTUNITY ACT OF 1972, FEDERAL EXECUTIVE ORDER 11246, THE FEDERAL REHABILITATION ACT OF 1973, AS AMENDED, THE VIETNAM ERA VETERAN'S READJUSTMENT ASSISTANCE ACT OF 1974, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE ACT OF 1975, AND CONTRACTOR AGREES TO ABIDE BY THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. CONTRACTOR AGREES TO NOT TO DISCRIMINATE IN ITS EMPLOYMENT PRACTICES, AND WILL RENDER SERVICES UNDER THIS AGREEMENT AND ANY CONTRACT ENTERED INTO AS A RESULT OF THIS AGREEMENT, WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, VETERAN STATUS, POLITICAL AFFILIATION, OR DISABILITIES. ANY ACT OF DISCRIMINATION COMMITTED BY CONTRACTOR OR FAILURE TO COMPLY WITH THESE STATUTORY OBLIGATIONS WHEN APPLICABLE SHALL BE GROUNDS FOR TERMINATION OF THIS AGREEMENT AND ANY CONTRACT ENTERED INTO AS A RESULT OF THIS AGREEMENT.

8. IN ACCORDANCE WITH LA R.S. 39:1602.1, FOR ANY CONTRACTS WITH A VALUE OF \$100,000 OR MORE AND FOR ANY VENDOR WITH 5 OR MORE EMPLOYEES, THE VENDOR CERTIFIES THAT IT IS NOT ENGAGING IN A BOYCOTT OF ISRAEL AND IT WILL, FOR THE DURATION OF ITS CONTRACTUAL OBLIGATIONS, REFRAIN FROM A BOYCOTT OF ISRAEL.

9. CONTRACT CANCELLATION

THE STATE OF LOUISIANA HAS THE RIGHT TO TERMINATE THE CONTRACT IMMEDIATELY FOR ANY OF THE FOLLOWING REASONS: (A) MISREPRESENTATION BY THE CONTRACTOR; (B) CONTRACTOR'S FRAUD, COLLUSION, CONSPIRACY OR OTHER UNLAWFUL MEANS OF OBTAINING ANY CONTRACT WITH THE STATE OF LOUISIANA; (C) CONFLICT OF CONTRACT PROVISIONS WITH CONSTITUTIONAL OR STATUTORY PROVISIONS OF STATE OR FEDERAL LAW; (D) ABUSIVE OR BELLIGERENT CONDUCT BY CONTRACTOR TOWARDS AN EMPLOYEE OR AGENT OF THE STATE; (E) CONTRACTOR'S INTENTIONAL VIOLATION OF THE PROCUREMENT CODE (LA. R.S. 39:1551 ET SEQ.) AND ITS CORRESPONDING REGULATIONS; OR, (F) ANY LISTED REASON FOR DEBARMENT UNDER LA. R.S. 39:1672.

THE STATE OF LOUISIANA MAY TERMINATE THE CONTRACT FOR CONVENIENCE AT ANY TIME (1) BY GIVING THIRTY (30) DAYS WRITTEN NOTICE TO THE CONTRACTOR OF SUCH TERMINATION; OR (2) BY NEGOTIATING WITH THE CONTRACTOR AN EFFECTIVE DATE. THE STATE SHALL PAY CONTRACTOR FOR, IF APPLICABLE: (A) DELIVERABLES IN PROGRESS; (B) THE PERCENTAGE THAT HAS BEEN COMPLETED SATISFACTORILY; AND, (C) FOR TRANSACTION-BASED SERVICES UP

Contract number: 4400013661 T Number: 92084	Vendor: 310011377 Distributor Contract: NO	Page 3 of 3
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TO THE DATE OF TERMINATION, TO THE EXTENT WORK HAS BEEN PERFORMED SATISFACTORILY.

THE STATE OF LOUISIANA HAS THE RIGHT TO TERMINATE THE CONTRACT FOR CAUSE BY GIVING THIRTY (30) DAYS WRITTEN NOTICE TO THE CONTRACTOR OF SUCH TERMINATION FOR ANY OF THE FOLLOWING NON-EXCLUSIVE REASONS: (A) FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE CONTRACT; (B) FAILURE OF THE PRODUCT OR SERVICE TO MEET SPECIFICATIONS, CONFORM TO SAMPLE QUALITY OR TO BE DELIVERED IN GOOD CONDITION; OR, (C) ANY OTHER BREACH OF CONTRACT.

MINUTES OF THE TERREBONNE PARISH COUNCIL
 REGULAR SESSION OF MARCH 11, 2020

4400013661	1	1052576	Remote Annunciator: 12 or 24 volt, NFPA110 compliant for GENERATOR,STATIONARY,150 KW, 1-PHASE,60HZ NATURAL GAS FUELED CONNECTED FOR 1-PHASE, 3 WIRE 120/240 VOLTS 12 LEAD RECONNECTABLE LEAD CONNECTION Generac SG 150
4400013661	1	1052577	Enclosure: Weather Protective for generator on GENERATOR,STATIONARY,150 KW, 1-PHASE,60HZ NATURAL GAS FUELED GENERATOR,STATIONARY,150 KW, 1-PHASE,60HZ NATURAL GAS FUELED 12 LEAD RECONNECTABLE LEAD CONNECTION Generac
4400013661	1	1052578	ADDER:SOUND ATTENUATION MATERIAL TO ADD TO THE ENCLOSURE LISTED ON Remote Annunciator: 12 or 24 volt, NFPA110 compliant for generator on generator stationary 50 kw 3phase 60 hz natural gas fueled connected for 3 phase 4 wire 120/240 volts 12 lead reconnectable lead connection Generac Sound material to reduce sound level of WP enclosure to meet 80 DBA req.
4400013661	1	1052579	GENERATOR,STATIONARY,150 KW, 3-PHASE,60HZ NATURAL GAS FUELED GENERATOR,STATIONARY,150 KW, 3-PHASE,60HZ NATURAL GAS FUELED 12 LEAD RECONNECTABLE LEAD CONNECTION Generac SG 150
4400013661	1	1052580	Remote Annunciator: 12 or 24 volt, NFPA110 compliant for generator on GENERATOR,STATIONARY,150 KW, 3-PHASE,60HZ NATURAL GAS FUELED GENERATOR,STATIONARY,150 KW, 3-PHASE,60HZ NATURAL GAS FUELED 12 LEAD RECONNECTABLE LEAD CONNECTION Generac

Voltage ? 120/240 Per Ernest

MINUTES OF THE TERREBONNE PARISH COUNCIL
 REGULAR SESSION OF MARCH 11, 2020

	232.53	Each		1	0
	2254.44	Each		1	0
	0	Each		1	0
	28398.72	Each		1	0
	232.53	Each		1	0

MINUTES OF THE TERREBONNE PARISH COUNCIL
 REGULAR SESSION OF MARCH 11, 2020

4400013661	1	1052581	Enclosure: Weather Protective for generator on GENERATOR,STATIONARY,150 KW, 3-PHASE,60HZ NATURAL GAS FUELED GENERATOR,STATIONARY,150 KW, 3-PHASE,60HZ NATURAL GAS FUELED 12 LEAD RECONNECTABLE LEAD CONNECTION Generac
4400013661	1	1052582	ADDER:SOUND ATTENUATION MATERIAL TO ADD TO THE ENCLOSURE LISTED Enclosure: Weather Protective for generator on GENERATOR,STATIONARY,150 KW, 3-PHASE,60HZ NATURAL GAS FUELED GENERATOR,STATIONARY,150 KW, 3-PHASE,60HZ NATURAL GAS FUELED 12 LEAD RECONNECTABLE LEAD CONNECTION Generac SOUND MATERIAL TO REDUCE SOUND LEVEL OF WP ENCLOSURE TO MEET 80 DBA REQ.
4400013661	1	1052583	GENERATOR,STATIONARY,50 KW, 1-PHASE,60HZ NATURAL GAS FUELED CONNECTED FOR 1-PHASE, 3 WIRE 120/240 VOLTS 12 LEAD RECONNECTABLE LEAD CONNECTION Generac SG 050
4400013661	1	1052584	Remote Annunciator: 12 or 24 volt, NFPA110 compliant for generator GENERATOR,STATIONARY,50 KW, 1-PHASE,60HZ NATURAL GAS FUELED CONNECTED FOR 1-PHASE, 3 WIRE 120/240 VOLTS 12 LEAD RECONNECTABLE LEAD CONNECTION Generac
4400013661	1	1052585	Enclosure: Weather Protective for generator on GENERATOR,STATIONARY,50 KW, 1-PHASE,60HZ NATURAL GAS FUELED CONNECTED FOR 1-PHASE, 3 WIRE 120/240 VOLTS 12 LEAD RECONNECTABLE LEAD CONNECTION Generac

MINUTES OF THE TERREBONNE PARISH COUNCIL
 REGULAR SESSION OF MARCH 11, 2020

	2254.44	Each		1	0
	0	Each		1	0
	14351.18	Each		1	0
	232.53	Each		1	0
	1856.24	Each		1	0

* * * * *

Mr. G. Michel moved, seconded by Mr. D. W. Guidry, Sr., “THAT, the Budget & Finance Committee introduce an ordinance supporting a foreign-trade zone site for Deepwater Riser Services, LLC in Houma, Terrebonne Parish, Louisiana; authorize the Parish President to execute, on the behalf of TPCG, a Cooperative Endeavor Agreement with Deepwater Riser Services to facilitate the application of ad valorem tax exemptions on certain property within the subzone; to provide for related matters and call a public hearing on Wednesday, March 25, 2020 at 6:30 p.m.”

The Chairman called for the vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Ms. J. Domangue moved, seconded by Mr. S. Trosclair, "THAT, the Budget & Finance Committee approve the co-sponsorship request from the Haven for the annual fundraiser 'Home is Where the Heart Is' Spring Gala at the Civic Center on March 28, 2020."

The Chairman called for the vote on the motion offered by Ms. J. Domangue.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. W. Guidry, Sr. moved, seconded by Ms. J. Domangue, "THAT, the Budget & Finance Committee approve the co-sponsorship request from the TGMC Foundation for TGMC's 45th Annual "Over and Under Tunnel Run" at the Municipal Auditorium on April 4, 2020."

The Chairman called for the vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. C. Harding moved, seconded by Mr. D. W. Guidry, Sr., "THAT, there being no further business to come before the Budget & Finance Committee, the meeting be adjourned."

The Chairman called for the vote on the motion offered by Mr. C. Harding.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 6:47 p.m.

John A. Navy, Chairman

Tammy E. Triggs, Minute Clerk

Mr. J. Navy moved, seconded by Mr. D. Babin, "THAT the Council accept and ratify the minutes of the Budget and Finance Committee meeting held on 03/09/2020."

The Chairman called for a vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

The Chairman called for a report on the Policy, Procedure, and Legal Committee meeting held on 03/09/2020, whereupon the Committee Chairman, noting ratification of minutes calls public hearings on March 25, 2020, rendered the following:

POLICY, PROCEDURE, & LEGAL COMMITTEE

MARCH 9, 2020

The Chairman, J. Amedée, called the Policy, Procedure, & Legal Committee meeting to order at 6:50 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member D. Babin and the Pledge of Allegiance led by Committee Member G. Michel. Upon roll call, Committee Members recorded as present were: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel and J. Amedée. A quorum was declared present.

Mr. D. J. Guidry moved, seconded by Mr. C. Harding, “THAT, the Policy, Procedure, & Legal Committee introduce an ordinance that will appoint a Terrebonne Parish Council Clerk, Assistant Council Clerk, and Senior Minute Clerk, setting the salaries and an effective date and calling a public hearing on March 25, 2020 at 6:30 p.m.”

The Chairman called for the vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. J. Guidry moved, seconded by Mr. D. W. Guidry, Sr., “THAT, the Policy, Procedure, & Legal Committee introduce an ordinance to appoint a Terrebonne Parish Council Minute Clerk, setting the salary and call a public hearing on March 25, 2020 at 6:30 p.m.”

The Chairman called for the vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFERED BY: MS. J. DOMANGUE
SECONDED BY: MR. D. W. GUIDRY, SR.

RESOLUTION NO. 20-091

WHEREAS, Terrebonne Parish Consolidated Government (TPCG) is authorized to provide Team Sports Insurance Coverage through its Department of Risk Management; and

WHEREAS, Administration and the Risk Management Department estimate the cost for Team Sports Insurance coverage for 2020 to be approximately \$65,000.00 to \$70,000.00 and submits a recommendation for Team Sports Insurance coverage; and

WHEREAS, it is the recommendation of Administration and the Risk Management Department that the Team Sports Insurance premiums become accepted effective for 2020.

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Budget and Finance Committee) on behalf of the Terrebonne Parish Consolidated Government that the recommendation of Administration and the Risk Management Department is to accept the estimated amount for Team Sports premiums effective for 2020.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 9th day of March 2020.

* * * * *

OFFERED BY: MR. S. TROSCLAIR
SECONDED BY: MR. C. HARDING

RESOLUTION NO. 20-092

WHEREAS, Terrebonne Parish Consolidated Government (TPCG) is authorized to provide Casualty Insurance Coverage through its Department of Risk Management for the Terrebonne Parish Consolidated Government/Houma Fire Department; and

WHEREAS, Administration and the Risk Management Department reviewed and analyzed Casualty Insurance quotes and submits a recommendation for Casualty Insurance coverage for the Terrebonne Parish Consolidated Government/ Houma Fire Department; and

WHEREAS, it is the recommendation of Administration and the Risk Management Department that the attached schedule of Casualty Insurance premiums for the Terrebonne Parish Consolidated Government/ Houma Fire Department become accepted effective for April 1, 2020.

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Policy, Procedure and legal Committee) on behalf of the Terrebonne Parish Consolidated Government that the recommendation of Administration and the Risk Management Department is to accept the attached schedule of Casualty Insurance premiums for the Terrebonne Parish Consolidated Government/Houma Fire Department effective for April 1, 2020.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 9th day of March 2020.

* * * * *

Recreation Director R. Lerille stated that the tournament to be held at the sports complex will be held over the July 4th holiday period. He explained that there will be approximately 50+ softball teams in Terrebonne Parish during this time, with a stay in area hotels throughout the parish for at least five to seven days. Mr. Lerille stated that this will be a full week and weekend in and around Terrebonne Parish.

Upon questioning from Committee Member J. Navy regarding who receives the proceeds from this tournament, Mr. Lerille stated that TPR (Terrebonne Parish Recreation) will receive the monies from the gate receipts and Recreation District No. 2, 3 Board will receive a portion of the proceeds from the concession sales.

OFFERED BY: MR. D. BABIN
SECONDED BY: MR. G. MICHEL

RESOLUTION NO. 20-093

A RESOLUTION AUTHORIZING AND RATIFYING THE PARISH PRESIDENT’S EXECUTION OF TWO AGREEMENTS WITH BABE RUTH LEAGUE, INC. AND RECREATION DISTRICT 2,3 TO HOST A SOFTBALL TOURNAMENT AT THE BAYOU COUNTRY SPORTS PARK AND A BASEBALL TOURNAMENT AT SOUTHLAND FIELD.

WHEREAS, Article VII, Section 14 of the Louisiana Constitution provides that “[F]or a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and,

WHEREAS, TPCG is authorized by law to provide for recreation; and

WHEREAS, the Babe Ruth League, Inc. is a non-profit organization based in New Jersey who organizes nationally recognized baseball and softball tournaments and provides different cities with the opportunity to host these tournaments; and

WHEREAS, the TPCG successfully hosted a Babe Ruth softball tournament in 2017;

WHEREAS, the Babe Ruth League, Inc. has named the Terrebonne Parish Consolidated Government the Host for the 2020 Softball Tournaments and 14 year old Baseball Tournament, in accordance with the terms and conditions of the attached agreements; and

WHEREAS, Terrebonne Parish Code Section 2-109 provides that “any deviation [from the Parish’s standard contract format] shall be accented and highlighted and presented to the council at least two (2) weeks in advance for approval”; and

WHEREAS, Council approval is necessary in accordance with Code Section 2-109 because the proposed Agreements are forms generated by the Babe Ruth League, Inc. and do not include the standard legal language generally included in contracts prepared by TPCG legal counsel, e.g., non-waiver, non-assignment, non-appropriation, mutual indemnification, amendments, severability provisions, standard insurance other than general liability, and signature by notary; and

WHEREAS, Babe Ruth League, Inc. has not agreed to the all revisions proposed by TPCG’s legal counsel and the attached contracts are the best negotiated contracts available to TPCG; and

WHEREAS, TPCG administration recommends approval of these short-term contracts in consideration of additional tax revenues generated as a result of the visiting teams; and

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

WHEREAS, the Council finds that any expenditure or transfer of public funds, including the waiver of certain general legal terms in TPCG's standard contract, according to the terms of the attached agreements, taken as a whole, is not gratuitous, and that TPCG has a demonstrable, objective, and reasonable expectation of receiving at least equivalent value in exchange for the expenditure or transfer of public funds; and

WHEREAS, the Council was presented with this contract for review on February 19, 2020; and

NOW THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize the Parish President to sign the attached Agreements on behalf of the Terrebonne Parish Consolidated Government.

BE IT FURTHER RESOLVED that the Terrebonne Parish Council hereby ratifies the execution of the attached Agreements on behalf of the Terrebonne Parish Consolidated Government should the Parish President's signature be affixed thereto prior to the adoption of this Resolution.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 9th day of March 2020.



SOUTHWEST REGION SOFTBALL



AGREEMENT

This Agreement, made and entered into this 7th day of February, 2020 by and between Terrebonne Parish Consolidated Government, PO Box 2768, Houma LA 70361, a political subdivision of the state of Louisiana (hereinafter, THE HOST) and Terrebonne Parish Recreation District No. 2,3, 421 Westview Drive, Houma LA 70364, a political subdivision of the state of Louisiana (hereinafter THE REC), both agreeing to operate under and by virtue of the Rules and Regulations of Babe Ruth League, Inc., and Southwest Region, hereinafter referred to as (The Region) a division of Babe Ruth League., Inc 1670 Whitehorse – Mercerville Road, Hamilton, NJ 08619 a New Jersey corporation.

Wherein it is mutually agreed, as follows:

1. The Region hereby designates the City of Houma, in the State of Louisiana as the Host City for the Southwest Regional Softball Tournament of the year of 2020.
2. The Host agrees, at its expense to make all necessary arrangements for Southwest Region of Babe Ruth League, Inc. Softball Regional Tournament for 2020 to be played at the Bayou Country Sport Park in Houma, Terrebonne Parish, in the State of Louisiana.
3. The dates of the said Softball Regional Tournament shall be from July, 1st, to termination of play. The Host shall host have no national sporting event in competition with this Tournament during the week of the Tournament nor promote any competition during this time.
4. Payments totaling Ten Thousand five hundred dollars (\$10,500.00) must be made by the Host to Babe Ruth League, Inc. using the following schedule: minimum \$3,500.00 at contract signing, \$3,500.00 May 31, 2020 and \$3,500.00 before the tournament start date. Failure to make payments by deadline will result in a 10% penalty of total payment.
5. The Host and The Region each agree to procure Liability Insurance in the amount of \$1,000,000 which will cover all reasonable hazards pertaining to the Southwest Region Softball Tournament.
6. The REC agrees to provide at no charge a minimum of 4 regulation fields, adequate lighting, press box, ample parking and security. The REC will provide water and cups for the players in each dugout for each game. The REC must provide a Grounds Crew to be available at all times and to get the playing field(s) ready between games and take care of any problems

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

during the games. The REC will be required to provide a suitable practice field and schedule practices for the visiting teams. Medical Care and First Aid will be provided by the Host at all times during all games.

7. The Host is required to furnish all softballs for the tournament. Rawlings is the only official Tournament Softball to be used in Southwest Region play. The softballs shall be marked as Official Babe Ruth Softball. Sizes of Softballs to be per Official Babe Ruth rule book.

8. The Host agrees to provide Babe Ruth assigned Umpires hotel rooms (max 3 typ.) with double beds (2 umpires per room). The Region will assign and pay (4) to (6) Umpires. (unless Host requests more to be assigned due to lack of qualified local umpires). Local Umpires will be provided and paid by the Host. Any additional umpires beyond the 6 the Region assigns will be treated as Local umpires and paid by the Host. An air-conditioned dressing room with restroom at the field for umpires is required. Food, water and sports drinks for the Umpires will need to be provided by The REC at no charge as needed in the Umpire room at the field. Umpires will not be required to get food from the concession stand. All umpires must be members of the Babe Ruth League National Umpires Association (NUA).

9. The Host agrees to provide the Babe Ruth assigned Tournament Directors/UIC (max 3) rooms for the duration of the Tournament. The Babe Ruth Tournament Director will be allowed to arrive one (1) day before the teams check in to finalize tournament details.

10. The Host will need to provide an adequate facility for Tournament Headquarters for team check in and other events. An opening ceremony is required the evening of the teams either the night of their arrival or evening of first games. A Commissioner's Breakfast for all umpires, managers, coaches and tournament personnel is required the first day before games start. The cost of the banquet/picnic and breakfast are the responsibility of the Host.

11. The Host is responsible to prepare a Tournament information book and send to the Regional Commissioner or Assistant Regional Commissioner by June 1st for approval. After the books are approved, they will be sent to the State Commissioners and the Southwest Region Website. The information books will need to be a PDF or "WORD" version that can be printed if needed. Be sure to remind all teams to bring their State Flag. Remind all Managers and Coaches to be in full uniform during the games, no shorts are allowed. Failure to meet June 1st deadline will be a penalty of 10% total tournament fee.

12. The Host is allowed to keep all income from gate, souvenirs, programs and other sources of income. The Host is responsible to arrange for publicity before and during the tournament. The REC is allowed to keep all income from concessions.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

13. The Region will provide the following Tournament Awards: First place team, Second Place team, Team Sportsmanship, MVP, Umpire and Tournament Director awards. All individual player awards for the first and second place teams will be provided by the Region. The Region will provide Championship flags to winners of World Series age groups.

14. The Host team shall be eligible to enter State Tournament competition. However, regardless of how they finish they still remain the Host team in the Southwest Region Tournament.

15. All Southwest Region Tournaments are under the jurisdiction of the Region Commissioner. The Babe Ruth assigned Tournament Director will be present at all times to work closely with the UIC and local staff to resolve all tournament issues in a timely and correct manner. The Babe Ruth Tournament Director will be responsible to provide a three person Protest Committee for each game.

16. All teams including managers, coaches and player are responsible for their hotel rooms for the duration of the tournament.

17. If any of the parties signing this contract is not re-elected or is removed from office, the new officers of the Terrebonne Parish Consolidated Government or the Terrebonne Parish Recreation District No. 2,3 and or newly elected Southwest Regional Commissioner will honor and fulfill the terms and conditions of this contract.

18. This agreement shall be interpreted according to the laws of the State of Louisiana.

19. It is agreed by both parties that in entering into this contractual agreement that it is done with the knowledge that the ultimate goal is the most successful possible Regional Tournament.

x _____
Jeff Touton, Chairman (date)
Terrebonne Parish Recreation District No. 2,3

x _____
Gordon E. Dove, President (date)
Terrebonne Parish Consolidated Gov't
Host Site President

x _____
Eugene Reynolds (date)
Officer of Babe Ruth League, Inc

x _____
Bob Browning (date)
Southwest Region Staff Representative



SOUTHWEST REGION BASEBALL



AGREEMENT

This Agreement, made and entered into this 7th day of February, 2020 by and between Terrebonne Parish Consolidated Government, PO Box 2768, Houma LA 70361, a political subdivision of the state of Louisiana (hereinafter THE HOST) and Terrebonne Parish Recreation District No. 2,3, 421 Westview Drive, Houma LA 70364, a political subdivision of the state of Louisiana (hereinafter THE REC), both agreeing to operate under and by virtue of the Rules and Regulations of Babe Ruth League, Inc. for the purposes of this Agreement, and Southwest Region a division of Babe Ruth League, Inc 1670 Whitehorse – Mercerville Road, Hamilton, NJ 08619 a New Jersey corporation, hereinafter referred to me as (THE REGION).

Wherein it is mutually agreed, as follows:

1. The Region hereby designates the Terrebonne Parish, in the State of Louisiana, as the Host City for the 14 Year Old Southwest Regional Tournament of the year of 2020.
2. The Host agrees, at its expense to make all necessary arrangements for Southwest Region of Babe Ruth League, Inc. 14 Year Old Regional Tournament for 2020 to be played at Southland Ball Field, in Houma, Terrebonne Parish, the State of Louisiana.
3. The dates of the said 14 Year Old Regional Tournament shall be from July 24th, 2020, to termination of play. The Host and City shall host no national sporting event in competition with this Tournament during the week of the Tournament nor promote any competition during this time.
4. Payments totaling Three thousand six hundred dollars (\$3,600.00) must be made by the Host to Babe Ruth League, Inc. using the following schedule: \$1800.00 at contract signing, \$1800.00 14 days before the tournament start date. A late fee of 10% will be added to fee for failure to meet payment deadlines.
5. The Host and The Region each agree to procure Liability Insurance in the amount of \$1,000,000 which will cover all reasonable hazards pertaining to the Southwest Region 14 Year Old Tournament.
6. The REC agrees to provide at no charge a regulation field(s), adequate lighting, press box, ample parking and security. The REC will provide water and cups for the players in each dugout for each game. The REC must provide a Grounds Crew to be available at all times and to get the

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

playing field (s) ready between games and take care of any problems during the games. The REC will be required to provide a suitable practice field and schedule practices for the visiting teams. Medical Care and First Aid will be provided by the Host at all times during all games.

7. The Host is required to furnish all baseballs for the tournament. Rawlings is the only official Tournament Baseball to be used in Southwest Region play. The Rawlings baseballs marked CAL or RCAL are to be used in all Cal Ripken Tournaments. Rawlings baseballs marked BRO or RBRO are to be used in for 13-18 Year Old Tournaments.

8. The Host agrees to provide each Babe Ruth assigned Umpire 1 hotel room with double beds. The Region will assign and pay 3 or 4 Umpires depending on the age group. One or two host Umpires will be provided and paid by the Host. An air conditioned dressing room with restroom at the field for umpires is required. Food, water and sports drinks for the Umpires will need to be provided by The REC at no charge as needed in the Umpire room at the field. Umpires will not be required to get food from the concession stand. All umpires must be members of the Babe Ruth League National Umpires Association (NUA).

9. The Host agrees to provide the Babe Ruth assigned Tournament Director 1 room for the duration of the Tournament. The Babe Ruth Tournament Director will be allowed to arrive 1 day before the teams check in to finalize tournament details.

10. The Host will need to provide an adequate facility for Tournament Headquarters for team check in and other events. A banquet or picnic/cook out is required the evening of the teams' arrival. A Commissioner's Breakfast for all umpires, managers, coaches and tournament personnel is required the first day before games start. The cost of the banquet/picnic and breakfast are the responsibility of the Host.

11. The Host is responsible to prepare a Tournament information book and send to the Regional Commissioner or Assistant Regional Commissioner by June 10 for approval. After the books are approved, they will be sent to the State Commissioners and the Southwest Region Website. The information books will need to be a PDF or "WORD" version that can be printed if needed. Be sure to remind all teams to bring their State Flag. Remind all Managers and Coaches to be in full uniform during the games, no shorts are allowed. A fee of 10% of tournament fee will be added for missing deadline line of June 10.

12. The Host is allowed to keep all income from gate, souvenirs, programs and other sources of income. The Host is responsible to arrange for publicity before and during the tournament. The REC is allowed to keep all income from concessions.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

13. The Region will provide the following Tournament plaques: First place team, Second Place team, Team Sportsmanship, Umpire awards and Tournament Director awards. All individual player trophies, plaques or rings for the first and second place team will be provided by the Region. The Region will provide Championship Banners to winners of Tournaments.

14. The Host teams shall be eligible to enter State Tournament competition. However, regardless of how they finish they still remain the Host team in the Southwest Region Tournament.

15. All Southwest Region Tournaments are under the jurisdiction of the Region Commissioner. The Babe Ruth assigned Tournament Director will be present at all times to work closely with the UIC and local staff to resolve all tournament issues in a timely and correct manner. The Babe Ruth Tournament Director will be responsible to provide a three-person Protest Committee for each game.

16. All teams including managers, coaches and player are responsible for their hotel rooms for the duration of the tournament.

17. If any of the parties signing this contract is not re-elected or is removed from office, the new officers of the Terrebonne Parish Consolidated Government or the Terrebonne Parish Recreation District No. 2,3 and or newly elected Southwest Regional Commissioner will honor and fulfill the terms and conditions of this contract.

18. This contract shall be interpreted according to the laws of the State of Louisiana.

19. It is agreed by both parties that in entering into this contractual agreement that it is done with the knowledge that the ultimate goal is the most successful possible Regional Tournament.

x _____
Jeff Touton, Chairman (date)
Terrebonne Parish Recreation District No. 2,3

x _____
Gordon E. Dove, President (date)
Terrebonne Parish Consolidated Gov't
Host Site President

x _____
Eugene Reynolds (date)
Officer of Babe Ruth League, Inc

k _____
Bob Browning (date)
Southwest Region Staff Representative

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MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFERED BY: MR. D. W. GUIDRY, SR.
SECONDED BY: MR. S. TROSCLAIR

RESOLUTION NO. 20-094

WHEREAS, Terrebonne Parish Consolidated Government (TPCG) is authorized to provide Casualty Insurance Coverage through its Department of Risk Management; and

WHEREAS, Administration and the Risk Management Department reviewed and analyzed Casualty Insurance quotes and submits a recommendation for Casualty Insurance coverage; and

WHEREAS, it is the recommendation of Administration and the Risk Management Department that the attached schedule of Casualty Insurance premiums become accepted effective for April 1, 2020.

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Policy, Procedure and legal Committee) on behalf of the Terrebonne Parish Consolidated Government that the recommendation of Administration and the Risk Management Department is to accept the attached schedule of Casualty Insurance premiums effective for April 1, 2020.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 9th day of March 2020.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Terrebonne Parish Consolidated Government 2020 Casualty Renewal Insurance Program													
April 1, 2019 to April 1, 2020						April 1, 2020 to April 1, 2021							
Line of Coverage	Current Carrier	Current Premium	Limit of Insurance	Self-insured Retention or Deductible	Renewal Carrier	Renewal Premium	Limit of Insurance	Self-insured Retention or Deductible	Reason for Increase/Decrease	Subjectivities	Total Percent Increase	Dollar change	Markets Approached
Excess Workers Compensation	Safety National Casualty Corporation A+ XV AM Best rating as of 9/28/18	\$139,802 (Includes terrorism) Payroll \$41,248,855 Rate 0.3365	\$25,000,000 Workers Compensation; Maximum Limit of Indemnity Per Occurrence: \$1,000,000 Employers Liability; Maximum Limit of Indemnity Per Occurrence	\$500,000 Retention per Occ. \$500,000 Retention Each Employee for Disease \$750,000 Retention per Occ. for Police, Firemen, Gas, Electrical	Safety National Casualty Corporation A+ XV AM Best rating as of 10/3/2019	\$150,366 (Includes terrorism) Payroll \$43,183,927 Rate 0.3482	\$25,000,000 Workers Compensation; Maximum Limit of Indemnity Per Occurrence: \$1,000,000 Employers Liability; Maximum Limit of Indemnity Per Occurrence	\$500,000 Retention per Occ. \$500,000 Retention Each Employee for Disease \$750,000 Retention per Occ. for Police, Firemen, Gas, Electrical	Increase in payroll of \$1,935,072 Rate increase of 3%	1) Updated details on Alternate Employers Endorsement to continue this year (City of Thibodaux)	7.69%	\$11,564.00	Midwest Employers declined to quote, can't compete on pricing or coverage, due to loss history
Excess Utility Liability	Associated Electric & Gas Insurance Services Ltd (AEGIS) A XIV AM Best Rating as of 9/14/18	\$138,802.00 Premium: \$369,643.00 Terrorism \$10,000.00 SL Tax \$18,412.89	\$20,000,000 Each Occurrence \$20,000,000 Products/Comp/ Ops Agg \$20,000,000 Failure to Supply Agg. \$20,000,000 Pollution Aggregate \$20,000,000 Medical Malpractice \$20,000,000 Wild Fire \$20,000,000 General Aggregate	\$200,000 Occ-Gen Lib \$500,000 Occ-Pollution \$200,000 Occ-Emergency Assistance Agreement	Associated Electric & Gas Insurance Services Ltd (AEGIS) A XIV AM Best Rating as of 7/2/2019	\$150,366.00 Premium: \$392,341.00 Terrorism \$10,000.00 SL Tax \$19,513.54	\$20,000,000 Each Occurrence \$20,000,000 Products/Comp/ Ops Agg. \$20,000,000 Failure to Supply Agg. \$20,000,000 Pollution Aggregate \$20,000,000 Medical Malpractice \$20,000,000 Wild Fire \$20,000,000 General Aggregate	\$200,000 Occ-Gen Lib \$500,000 Occ-Pollution \$200,000 Occ-Emergency Assistance Agreement	Increase of gas exposures. National average increase for Aggs is 10% due to significant increase in claim severity	Written confirmation if insured will accept or reject terrorism	5.64%	\$23,798.95	Best Market for exposure Safety National declined due maximum limit of \$10M
Environmental Pollution Legal Liability	Illinois Union Ins. Co. A++ XV AM Best Rating 12/13/2018	\$398,055.69 Premium: \$48,257.00 (Includes Terrorism) SL Tax \$2,340.46 Total: \$50,597.46	\$5,000,000 Each Incident \$5,000,000 Aggregate Limit	\$250,000 Deductible each incident	Illinois Union Ins. Co. A++ XV AM Best Rating 12/11/2019	\$421,854.54 Premium: \$50,606 (Includes Terrorism) SL Tax \$2,454.39 Total: \$53,060.39	\$5,000,000 Each Incident \$5,000,000 Aggregate Limit	\$250,000 Deductible each incident	Average age of tanks	Written confirmation if insured will accept or reject terrorism. Subject to recent tank tightness test for all UST's to be covered, fleet schedule, details regarding the frequent OVA violations at 1551 Barrow St. Audited financials for 2019	4.87%	\$2,462.33	1) Everest declined due to age of tanks. 2) One Beacon declined due to age of tanks

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Terrebonne Parish Consolidated Government 2020 Casualty Renewal Insurance Program													
April 1, 2019 to April 1, 2020					April 1, 2020 to April 1, 2021								
Line of Coverage	Current Carrier	Current Premium	Limit of Insurance	Self-Insured Retention or Deductible	Renewal Carrier	Renewal Premium	Limit of Insurance	Self-Insured Retention or Deductible	Reason for Increase/Decrease	Subjectivities	Total Percent Increase	Dollar change	Markets Approached
Contractors Pollution Liability	AIG Specialty Insurance Co. A XV AM Best Rating as of 6/20/18	Premium: \$3,661,100 Terrorism: \$33,000 SL Tax: \$179,16 Total: \$3,873,16	\$1,000,000 Each Loss \$2,000,000 Aggregate Limit	\$5,000 Deductible each loss	AIG Specialty Insurance Co. A XV AM Best Rating as of 7/12/2019	Premium: \$3,191,000 Terrorism: \$29,000 SL Tax: \$156,17 Total: \$3,376,17	\$1,000,000 Each Loss \$2,000,000 Aggregate Limit	\$5,000 Deductible each loss	Decrease due to lower revenue for 20-21 \$138,994 -19-20 was \$159,464	Written confirmation if insured will accept or reject terrorism	-12.33%	(\$456,99)	United Markets due to premium and deductible. Berkeley declined due to operations
Special Excess Liability Auto & General Liability and Law Public Officials and Employers Practice Liability	American Alternative Insurance Corporation A XV AM Best Rating as of 7/13/18	Premium \$965,400.00 Terrorism \$3,000.00	\$10,000,000 Auto Liability \$10,000,000 General Liability Aggregate on GL \$20,000,000 \$10,000,000 Law \$10,000,000 Employee \$10,000,000 Wrongful Benefits Lab \$5,000,000 Occ- Agg Sexual Abuse \$6,000,000 Employers Lab (a) \$1,550,000 Employers Lab (b)	\$500,000 Retained Limit on Auto General Lab, Law, EBL, & Sexual Abuse: \$250,000 Wrongful Acts \$1,750,000 Employers Lab (a), \$1,550,000 Employers Lab (b)	American Alternative Insurance Corporation A XV AM Best Rating as of 7/11/2019	Premium \$915,100 Terrorism \$2,500.00	\$10,000,000 Auto Liability; \$10,000,000 General Liability Aggregate on GL \$20,000,000; \$10,000,000 Law Employee Benefits Lab: \$10,000,000 Entirement: \$10,000,000 Sexual Abuse: \$6,000,000 Occ- Agg Employers Lab: \$5,000,000 Sexual Abuse: \$6,000,000 \$10,000,000 Wrongful Acts Including Public Officials, Employment Practice and Sexual Harassment \$20,000,000 Agg	\$500,000 Retained Limit on Auto General Lab, Law, EBL, & Sexual Abuse: \$250,000 Wrongful Acts \$1,750,000 Employers Lab (a), \$1,550,000 Employers Lab (b)	Average rate increase with Munich Re for public entities has been 10%.	Written confirmation if insured will accept or reject terrorism. Signed UAM/JLM rejection. Signed De-regulation form \$8,000 Risk Management Funds available for 2020-2021 year.	5.67%	\$49,200.00	1) Berkey declined 2) Safety National declined to quote due to higher/separate limits required and insured declined in past years 3) Old Republic cant compete in LA. Markets that have exited the Public Sector - Nationwide, Liberty Mutual, Allied World, Genesis
		\$3,873,16				\$3,376,17							
		\$968,400.00				\$917,600.00							
Cyber Liability: Security and Privacy, Network Interruption, Event Management, Cyber Extortion	AIG Specialty Insurance Co. A XV AM Best Rating as of 6/20/18	Premium: \$13,812.00 SL Tax: \$669,88 Total: \$14,481.88	Security and Privacy Liability - \$1,000,000 Per Claim \$1,000,000 Network Interruption - Per occurrence subject to 12 hour waiting period \$1,000,000 Event Management - Discovery \$1,000,000 Cyber Extortion - Per occurrence	\$10,000 Retention; except \$10,000 for Event Management Liability	AIG Specialty Insurance Co. A XV AM Best Rating as of 7/12/2019	Premium: \$28,900.00 SL Tax: \$1,401.65 Total: \$30,301.65	Security and Privacy Liability - \$3,000,000 Per Claim \$3,000,000 Network Interruption - Per occurrence subject to 12 hour waiting period \$3,000,000 Event Management - Discovery \$3,000,000 Cyber Extortion - Per occurrence	\$25,000 Retention; except \$25,000 for Event Management Liability	Terrorism included in premium. Premium changed due to increase in limit.	Written confirmation if insured will accept or reject terrorism. Limit Letter due to change in limits	52.21%	\$15,819.77	1) Geac American - cant compete with pricing. 2) Travelers quoted \$1M limit for \$24,487.00 3) Liberty declined due to class of insured.
		\$14,481.88				\$30,301.65							

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Terrebonne Parish Consolidated Government 2020 Casualty Renewal Insurance Program													
April 1, 2019 to April 1, 2020					April 1, 2020 to April 1, 2021								
Line of Coverage	Current Carrier	Current Premium	Limit of Insurance	Self-Insured Retention or Deductible	Renewal Carrier	Renewal Premium	Limit of Insurance	Self-Insured Retention or Deductible	Reason for Increase/Decrease	Subjectivities	Total Percent Increase	Dollar change	Markets Approached
Protection and Indemnity on Scheduled waterfront	Atlantic Specialty Insurance Company A X AM Best Rating as of 2/23/18	Premium: \$32,690,000 Terrorism: \$65,200 Total: \$33,292,000	\$1,000,000 any one accident (includes crew coverage)	\$500,000 deductible per occ	Atlantic Specialty Insurance Company A XV AM Best Rating as of 3/18/2019	Premium: \$34,230,000 Terrorism: \$100,000 Total: \$34,330,000	\$1,000,000 any one accident (includes crew coverage)	\$500,000 deductible per occ	Standard rate increase for this line of business	Written confirmation if insured will accept or reject terrorism	3.14%	\$1,078,000	1) Cahn indication of \$40,520,000
Excess Protection and Indemnity on Scheduled waterfront including crew coverage	Lloyds of London A XIV	Premium: \$14,290,000 Terr: \$713,000 State Tax: \$725,711 Total: \$15,888,711	\$9,000,000 any one accident per schedule of vessels excess of underlying \$1,000,000	N/A	Lloyds of London A XIV	Premium: \$14,960,000 Terr: \$748,000 State Tax: \$761,844 Total: \$16,469,844	\$9,000,000 any one accident per schedule of vessels excess of underlying \$1,000,000	N/A	Increase due to underlying premium increase.	Written confirmation if insured will accept or reject terrorism	4.74%	\$781,133	Limited Markets due to size of deal values Pending quote from Reacom
Auto Physical Damage Insurance	Lloyds of London A XIV	Premium: \$761,000 Fee: \$150,000 SL Tax: \$286,688 Total: \$819,788 included terrorism	\$44,034 on 6 scheduled vehicles	\$2,500 comprehensive and collision deductible	Lloyds of London A XIV	Premium: \$6,560,000 Policy Fee: \$150,000 SL Tax: \$325,444 Total: \$7,035,444	\$143,588 on 6 scheduled vehicles	\$2,500 comprehensive and collision deductible	Standard Rate increase for carrier Expiring rate 4% Renewal rate 4.589%	Terrorism is not available on auto physical damage	11.91%	\$637,767	Limited Markets due to size of deal values Pending quote from Reacom
Medical Professional Liability	Lloyds of London (Beazley) A XV	Premium: \$160,050,000 SL Tax: \$7,762,433 Total: \$167,812,433	\$1,000,000 each claim \$3,000,000 Aggregate Retro Date 6/9/2009	\$50,000 deductible per claim	Lloyds of London (Beazley) A XV	Premium: \$204,960,000 SL Tax: \$9,940,566 Fee: \$500,000 Total: \$215,400,566	\$1,000,000 each claim \$3,000,000 Aggregate Retro Date 6/9/2009	\$100,000 deductible per claim	Payouts on correctional facilities Large number of claims in the correctional facilities Changed deductible to \$100,000	Provide carve back to the sexual abuse exclusion subject to sublimit of \$500,000/\$300,000. Provide Sec 1983 coverage arising out of medical professional services subject to sublimit of \$1,000,000/\$1,000,000. TRIA available for 2.5% additional premium. Scheduled Physicians Scott Heydel, Richard Heydel, Matthew Watkins and William Kuang We Lo - copy of current license for each doctor	22.09%	\$47,588,133	Declined by Lanmark - wrote in the past and moved after large loss 3) Zurich no longer writing this class of business. Option to increase deductible to \$100K \$204,960 pure premium.
		\$167,812,433				\$215,400,566							

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Terrebonne Parish Consolidated Government 2020 Casualty Renewal Insurance Program													
April 1, 2019 to April 1, 2020						April 1, 2020 to April 1, 2021							
Line of Coverage	Current Carrier	Current Premium	Limit of Insurance	Self-Insured Retention or Deductible	Renewal Carrier	Renewal Premium	Limit of Insurance	Self-Insured Retention or Deductible	Reason for Increase/Decrease	Subjectivities	Total Percent Increase	Dollar change	Markets Approached
Drone - Aircraft Liability	American Alternative Insurance Corporation A XV AM Best Rating as of 7/13/18 Lead Underwriter Global Aerospace	Premium: \$4,590,000 Terrorism: included Fee \$500,000 Total: \$5,090,000	\$5,000,000 each occurrence combined single limit of Bodily Injury and Property Damage Medical per Person \$5,000 Medical per Occur \$50,000	N/A	American Alternative Insurance Corporation A XV AM Best Rating as of 7/11/2019 Lead Underwriter Global Aerospace	Premium: \$4,736,000 Terrorism: included Fee \$500,000 Total: \$5,236,000	\$5,000,000 each occurrence combined single limit of Bodily Injury and Property Damage Medical per Person \$5,000 Medical per Occur \$50,000	N/A	Standard rate change with ever changing drone operations	Signed application and terrorism form	2.98%	\$166,000	1) Berkley - not writing in Louisiana and noted could not compete with current rate.
TOTAL		\$5,090,000				\$5,236,000					8.24%	\$152,799.58	No Agency Fee

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MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Committee Member J. Navy asked that Agenda Item No. 7 - Discussion and possible action regarding Mardi Gras Safety and policies, be placed on the agenda to deter some of the incidents that happens during Mardi Gras. Mr. Navy explained that he has contacted the Mardi Gras Committee and have voiced his concerns regarding events that transpired during Mardi Gras to that entity. He has also been in constant contact with Terrebonne Parish Sheriff Elect T. Soignet, Houma Police Chief D. Coleman and Terrebonne Parish Safety Director S. Ponvelle regarding active shooter trainings during parades routes, as well as, having a police presence after the school bands in area parades.

Committee Member J. Domangue asked that Agenda Item No. 8 - Safety and Health Inspection Report of Recreation District No. 11, be placed on the agenda to express concerns over safety issues at various Terrebonne Parish parks. She presented a brief power point presentation detailing the conditions of parks in Council District No. 5. In the presentation, the following information was shown: (1) the Lisa Park area, there is no park for the children to have recreation, (2) the Glen Polk Park, a walking park, there only one swing set, no updated equipment and no fall protection available, (3) the Gum Street Park has a missing swing that has been missing for a year and missing equipment in the slide area, (4) the Mahler Street Park has cracked equipment and a tattered American flag, (5) the Maple Street Park has fall protection that is buckling and (6) the Shady Oaks Park has rusted equipment and there is a hole in the fall protection and the baseball on Williams Street has not been maintained, as well.

Human Resources and Risk Management Director J. D. Ortego explained that quarterly inspections are performed at the parish's recreation parks every year; and stated that after every inspection park managers are notified of any and all safety issues. He explained that the parks managed by Recreation District No. 11 are in need of repairs and maintenance for quite some time and they have been notified of the inspections findings.

Discussion ensued and with several Committee Members expressing their concerns pertaining to the condition of the parks managed by Recreation District No. 11, questioning who is liable if there is a safety concern at an area park and what protocol is in place to remedy the problem. Several Committee Members agreed that if playground equipment is not safe, than it should be taken out of service. They asked Administration to perform a complete assessment of all parish parks, with all findings, and submit the list of the findings observed per quarter to the Council for review.

Parish Attorney J. Hebert stated that he has been in contact with Purchasing Manager A. Guidry regarding the fallen tree at the Houma Airbase and suggested that the tree be removed from the property; and stated that Administration and Recreation District No.11 can figure out the ownership details at a later time. He further suggested that the parish should immediately put any recreation district on "notice" if there is unsafe equipment and/or conditions in the parks that they maintain.

Committee Member J. Domangue asked that Agenda Item No. 9 - Discussion and possible action regarding the opinion of Legal on changing the management, operations and Board for Recreation Districts by the Governing Authority, the Terrebonne Parish Consolidated Government, be place on the agenda to address concerns relating to the management of recreation districts.

Ms. J. Domangue moved, seconded by Mr. G. Michel, "THAT, the Policy, Procedure and Legal Committee request the Terrebonne Parish Legal Department to draft all necessary ordinances, implemented in accordance with the legal opinions rendered, to allow Terrebonne Parish Council and Executive Branch to assume control of Recreation District No. 11 and to convert the recreation district board into an advisory board." (****ORIGINAL MOTION ADOPTED AFTER DISCUSSION AND SUBSTITUTE MOTION FAILS***)

Upon questioning, Parish Attorney J. Hebert explained that he is being asked to revise the recreation ordinance, amend and draft new ordinances to form two types of recreation districts, existing recreation boards and convert others to advisory boards, with Administration overseeing all aspects of management and operations of the advisory board districts.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Mr. J. Navy offered a *substitute motion*, seconded by Mr. C. Harding, “THAT, the Policy, Procedure and Legal Committee request the Terrebonne Parish Legal Department to draft all necessary ordinances, implemented in accordance with the legal opinions rendered, to allow Terrebonne Parish Council and Executive Branch to assume control of Recreation District No. 11 and Recreation District No. 2,3 to convert the recreation district boards into advisory boards.” (**SUBSTITUTE MOTION FAILED AFTER VOTE*)

Discussion ensued with several Committee Members expressing their concerns pertaining to the revision of the recreation ordinances and the issues that other recreation district boards may or may not have; stating that some recreation districts will become insolvent in the future. Some members express the benefits of combining certain recreation districts to make them more stable.

Parish Attorney J. Hebert explained that the Council, as the governing authority, has the authority to replace board members with or without cause; and stated that the recreation districts are an extension of the Council and the Council can control a board that they appoint. He stated that the proposed model (reconstructed ordinance) gives an alternative solution to the issues that may exist regarding problematic recreation boards.

Chief Finance Officer K. Mauldin gave financial information regarding Recreation District Board No. 11 based upon their 2018 Audit from Bourgeois and Bennett; and stated that if they use all of their expendable cash, they will not have funding to continue to operate.

Discussion continued with several Committee Members discussing the financial and management issues as it pertains to Recreation District No. 11 and asking for the difference between a recreation board and an advisory board; stating that some recreation district advisory boards may benefit from staggering terms.

Parish Attorney J. Hebert explained that the current recreation board can spend money and make decisions pertaining to the budget and the advisory board would give recommendations but would have no binding power.

*The Chairman called for the vote on the *substitute* motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., J. Navy and C. Harding.

NAYS: D. Babin, D. J. Guidry, S. Trosclair, G. Michel and J. Amedée.

ABSENT: None.

The Chairman declared the *substitute* motion *failed*.

Discussion continued explaining that the only action considered at tonight’s proceeding is to drafting new ordinances pertaining to recreation and call a public hearing in two weeks; stating that an additional recreation committee may need to be formed to address the hiring process of new and former employees.

Mr. Graham Douglas, a retired Terrebonne Parish educator, addressed the Council regarding the conversion of Recreation District No. 11 Board to an advisory board. He explained to the Council that he has reviewed the Recreation District’s 2018 Audit and stated that there were two minor findings but not enough to require a “take over” of the current board. Mr. Douglas asked the Council and Administration what measures the parish will have in place once this take over occurs that is different from the current measures that the board is now using. He further stated that, in his opinion, the matter of the conversion of Recreation District No. 11 should be taken cautiously and the Council and Administration should proceed slowly with the new proposed model.

Upon questioning, Chief Finance K. Mauldin explained that if Recreation District No. 11 is brought under the parish’s umbrella, they would save money on accounting fees, audit fees, publications, grass cutting, gym maintenance, employee’s uniforms, etc.

Parish Attorney J. Hebert stated, for clarifying purposes, that a legal opinion was rendered regarding the restructuring of the recreation departments; and stated that the public could not be notified until the legal opinion was rendered. He further explained that a motion

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

was made to implement the model plan that was drafted; once the motion passes, the Legal Department will draft the ordinance and call for a public hearing which will have a two week lay over. Mr. Hebert further stated that the employees and individuals of Recreation District No. 11 will have an opportunity to voice their concerns.

*The Chairman called for the vote on the *original* motion offered by Ms. J. Domangue.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair and G. Michel.

NAYS: J. Navy, C. Harding and J. Amedée.

ABSENT: None.

The Chairman declared the *original* motion adopted.

Mr. D. J. Guidry moved, seconded by Mr. G. Michel, "THAT, there being no further business to come before the Policy, Procedure, & Legal Committee, the meeting be adjourned."

The Chairman called for the vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 8:33 p. m.

John Amedée, Chairman

Tammy E. Triggs, Minute Clerk

Mr. J. Amedée moved, seconded by Mr. D. Babin, "THAT the Council accept and ratify the minutes of the Policy, Procedure, and Legal Committee meeting held on 03/09/2020."

Mr. D.W. Guidry, Sr. offered *a substitute motion*, seconded by Mr. J. Navy, "THAT the Council accept and ratify the minutes of the Policy, Procedure, and Legal Committee, pulling the motion adopted to request the Terrebonne Parish Legal Department to draft all necessary ordinances, implemented in accordance with the legal opinions rendered, to allow Terrebonne Parish Council and Executive Branch to assume control of Recreation District No. 11 and to convert the recreation district board into an advisory board, and that the Council revisits the motion immediately for discussion."(***MOTION ADOPTED AFTER DISCUSSION**)

A discussion ensued regarding the clarification of the motion and its allowance for revisiting the item as an item for discussion by the Council.

Council Member G. Michel shared his opposition for revisiting the item for discussion at this time.

*The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., S. Trosclair, J. Navy, C. Harding, and J. Amedée.

NAYS: D. Babin, D. J. Guidry, and G. Michel.

ABSENT: None.

The Chairman declared the motion adopted.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Council Member D. W. Guidry shared his concerns regarding the motion as adopted then shared a number of suggestions for potential benefits and savings for Terrebonne Parish should it assume control of both Recreation District No. 11 and Recreation District No. 2,3 by sharing managerial and contractual responsibilities.

Mr. D. W. Guidry, Sr. moved, seconded by Ms. J. Domangue, "THAT the Council request the Terrebonne Parish Legal Department to draft all necessary ordinances, implemented in accordance with the legal opinions rendered, to allow Terrebonne Parish Council and Executive Branch to assume control of Recreation District No. 11 and Recreation District No. 2,3 and to convert the recreation district boards into advisory boards."
(*MOTION ADOPTED AFTER DISCUSSION)

Several Council Members shared their concerns for revisiting the previously adopted motion and for the inclusion of Recreation District No. 2,3 with the materials being requested by the motion.

Upon Council Member D. J. Guidry's request, the Chairman recognized Ms. Kandace Mauldin, Chief Financial Officer, who confirmed that Recreation District No. 11 has had issues with misspending while under fiscal oversight and that Recreation District No. 2,3 has not. He then shared his concern that the issues to be addressed for one recreation district would not be the same as those to be addressed for another.

Council Member C. Harding suggested that Recreation District No. 2,3 should have been removed from oversight if its issues had been addressed and it was operating in accordance with the laws regulating recreation district activities.

*The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., S. Trosclair, J. Navy, and C. Harding.

NAYS: D. Babin, D. J. Guidry, G. Michel, and J. Amedée.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman called for a report on the Public Services Committee meeting held on 03/09/2020, whereupon the Committee Chairman, noting that ratification of minutes calls a public hearing on March 25, 2020, rendered the following:

PUBLIC SERVICES COMMITTEE

MARCH 9, 2020

The Chairman, Carl Harding, called the Public Services Committee meeting to order at 8:36 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member D. W. Guidry, Sr. and the Pledge of Allegiance led by Committee Member J. Amedée. Upon roll call, Committee Members recorded as present were: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel and J. Amedée. A quorum was declared present.

Mr. G. Michel moved, seconded by Mr. D. Babin, "THAT, the Public Services Committee accept the minutes of the Broadmoor Tree Advisory Committee Meeting held on February 11, 2020."

The Chairman called for the vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding and G. Michel.

NAYS: None.

ABSENT: J. Navy and J. Amedée.

The Chairman declared the motion adopted.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFERED BY: MR. D. BABIN
SECONDED BY: MR. G. MICHEL

RESOLUTION NO. 20-095

RESOLUTION AWARDING AND AUTHORIZING THE SIGNING OF A CONTRACT FOR PARISH PROJECT NO. 18-ELECTGEN-72 POWER PLANT INVERTER, CHILLER REPLACEMENT AND HVAC IMPROVEMENTS.

WHEREAS, the Terrebonne Parish Consolidated Government received bids on February 11, 2020 for Parish Project No. 18-ELECTGEN-72 Power Plant Inverter, Chiller Replacement and HVAC Improvements, and

WHEREAS, the lowest, responsive and responsible bid for the project was that submitted by the firm of C.J.'s Electrical Service Inc., in the amount of \$396,833.00, and

WHEREAS, the Engineer for this project, Ronald J. Boudreaux, P.E., Inc., has recommended that the award of the contract be made to C.J.'s Electrical Service Inc, and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby accept the lowest, responsive and responsible base bid submitted by the firm of C.J.'s Electrical Service Inc., in the total bid amount of \$396,833.00 as per attached bid documents, for No. 18-ELECTGEN-72 Power Plant Inverter, Chiller Replacement and HVAC Improvements, and

BE IT FURTHER RESOLVED, that the President of Terrebonne Parish Consolidated Government, be and he is hereby authorized and empowered to sign a contract for and on behalf of the Terrebonne Parish Consolidated Government with C.J.'s Electrical Service Inc., upon receipt of the performance and payment bonds in the amount of the contract price, and

BE IT FURTHER RESOLVED, that upon receipt of the required certificates of insurance evidencing coverage as provided in the project specifications and upon execution and recordation of all the contract documents, that the Engineer is hereby authorized to issue the Notice to Proceed to the Contractor to commence work of the project.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, and G. Michel.

NAYS: None.

ABSTAINING: None.

ABSENT: J. Navy and J. Amedée.

The Chairman declared the resolution adopted on this the 9th day of March 2020.

RONALD J. BOUDREAUX, P.E., INC.

*CONSULTING & DESIGN ENGINEER
ELECTRICAL & CONTROL SYSTEMS*

118 Double H Drive
Raceland, LA 70394
P.O. Box 1158
Raceland, LA 70394

E-mail: rjbpe@bellsouth.net

Office: (985) 537-5656

February 13, 2020

cors/TPCG Inverter/05

Mr. Cyr Lebouef
Terrebonne Parish Power Plant
P.O. Box 2768
Houma, LA 70361

RE: Power Plant Inverter, Chiller Replacement,
and HVAC Improvements
Parish Project Number: 18-ELECTGEN-72

Subject: Bids

Dear Cyr:

At the February 11 Bid opening, four (4) Bids were received. The Bids are listed below:

Barnes Electric	\$479,900
Blanchard Mechanical	\$451,000
Volute, Inc.	\$407,700
C.J.'s Electrical Service, Inc.	\$396,833

All Bids received comply with the Contract Documents.

The Opinion of Probable Cost as issued in the Pre-Bid Conference Agenda is \$365,000.

It is my recommendation to award the project to the low Bidder, C.J.'s Electrical Service, Inc., in the amount of \$396,833.

MINUTES OF THE TERREBONNE PARISH COUNCIL
 REGULAR SESSION OF MARCH 11, 2020

Current Project Cost is as follows:

PROJECT CONSTRUCTION COST AS BID	\$ 396,833.00
ENGINEERING FEE 2018 FP&C FEE SCHEDULE @ 9.5052%	\$ 37,720.00
ADDITIONAL SERVICES	
SECOND FLOOR STRUCTURAL ANALYSIS @\$1,650*1.1	\$ 1,815.00
REPRODUCTION EXPENSES	\$ 247.95
POSTAL EXPENSES	\$ 50.00
DATA LOGGING AND REPORT (COMPLETED AND BILLED)	\$ 2,000.00
COMMISSIONING @ \$19,825.00*1.1	\$ 21,807.50
TOTAL ADDITIONAL SERVICES	\$ 25,920.45
TOTAL ENGINEERING FEE	\$ 63,640.45
CURRENT PROJECT COST	\$ 460,473.45

Should you have any questions or require any additional information, please let me know.

Very truly,

Ronald J. Boudreaux, P.E.

Ronald J. Boudreaux, P.E.

President

RJB/spb

Attachment: Bids (4)

LOUISIANA UNIFORM PUBLIC WORK BID FORM

TO: Terrebonne Parish Consolidated Government
City of Houma Service Complex
301 Plant Road
Houma, Louisiana 70363
(Owner to provide name and address of owner)

Power Plant Inverter, Chiller Replacement, and
HVAC Improvements
Project No: 18-ELECTGEN-72

(Owner to provide name of project and other identifying information)

BID FOR: Terrebonne Parish Consolidated Government

The undersigned bidder hereby declares and represents that she/he: a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: Ronald J. Boudreaux, P.E., Inc. and dated: December 2019.

(Owner to provide name of entity preparing bidding documents.)

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following ADDENDA: (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) 1

TOTAL BASE BID: For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" * but not alternates) the sum of:

Four hundred seventy nine thousand nine hundred 00/100 Dollars (\$ 479,900.00)

ALTERNATES: For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

Alternate No. 1 *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:

N/A Dollars (\$ 0.00)

Alternate No. 2 *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:

N/A Dollars (\$ 0.00)

Alternate No. 3 *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:

N/A Dollars (\$ 0.00)

NAME OF BIDDER: Walter J. Barnes Electric Company, Inc.

ADDRESS OF BIDDER: 2324 Severn Avenue, Suite 200
Metairie, La 70001

LOUISIANA CONTRACTOR'S LICENSE NUMBER: 448

NAME OF AUTHORIZED SIGNATORY OF BIDDER: Michael Ellis

TITLE OF AUTHORIZED SIGNATORY OF BIDDER: Executive Vice President

SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER **: 

DATE: 02.11.2020

THE FOLLOWING ITEMS ARE TO BE INCLUDED WITH THE SUBMISSION OF THIS LOUISIANA UNIFORM PUBLIC WORK BID FORM:

* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

** A CORPORATE RESOLUTION OR WRITTEN EVIDENCE of the authority of the person signing the bid for the public work as prescribed by LA R.S. 38:2212(B)(5).

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Walter J. Barnes Electric Company, Inc.
2324 Severn Avenue, Suite 200
Metairie, LA 70001

SURETY:

(Name, legal status and principal place of business)

Hartford Fire Insurance Company

One Hartford Plaza
Hartford, CT 06155-0001

Mailing Address for Notices

111 Veterans Blvd., Suite 1130

Metairie, LA 70005

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

Terrebonne Parish Consolidated Government
301 Plant Road
Houma, LA 70363

BOND AMOUNT: 5%

Five Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

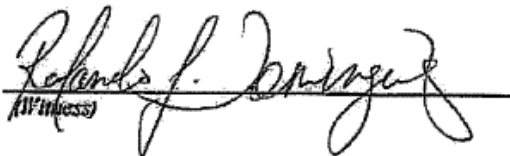
Power Plant Inverter, Chiller Replacement, and HVAC Improvements; Project No. 18-ELECTGEN-72

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

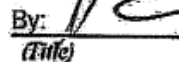
If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 11th day of February, 2020.


(Witness)

Walter J. Barnes Electric Company, Inc.
(Principal) (Seal)

By:  MICHAEL CRUZ
(Title)

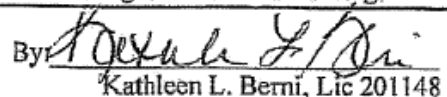

(Witness) Elizabeth Hamrick

Hartford Fire Insurance Company
(Surety) (Seal)

By: 
(Title) Kathleen L. Berni, Attorney-in-Fact

Countersigned: LA Resident Agent

S-0054/AS 8/10

By: 
Kathleen L. Berni, Lic 201148

Direct Inquiries/Claims to:
THE HARTFORD
 BOND, T-12
 One Hartford Plaza
 Hartford, Connecticut 06155
 Bond.Claims@thehartford.com
 call: 888-266-3488 or fax: 860-757-5835

POWER OF ATTORNEY

Agency Name: ARTHUR J GALLAGHER RISK MGMT SVCS
 Agency Code: 43-483339

KNOW ALL PERSONS BY THESE PRESENTS THAT:

- Hartford Fire Insurance Company, a corporation duly organized under the laws of the State of Connecticut
- Hartford Casualty Insurance Company, a corporation duly organized under the laws of the State of Indiana
- Hartford Accident and Indemnity Company, a corporation duly organized under the laws of the State of Connecticut
- Hartford Underwriters Insurance Company, a corporation duly organized under the laws of the State of Connecticut
- Twin City Fire Insurance Company, a corporation duly organized under the laws of the State of Indiana
- Hartford Insurance Company of Illinois, a corporation duly organized under the laws of the State of Illinois
- Hartford Insurance Company of the Midwest, a corporation duly organized under the laws of the State of Indiana
- Hartford Insurance Company of the Southeast, a corporation duly organized under the laws of the State of Florida

having their home office in Hartford, Connecticut, (hereinafter collectively referred to as the "Companies") do hereby make, constitute and appoint, up to the amount of Unlimited:
 George V. Bais Jr., Kathleen L. Berni, James J. Lynch III, Edward J. Murphy III, Gregory R. Weston of METairie, Louisiana.

their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign its name as surety(ies) only as delineated above by , and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

In Witness Whereof, and as authorized by a Resolution of the Board of Directors of the Companies on May 6, 2015 the Companies have caused these presents to be signed by its Senior Vice President and its corporate seals to be hereto affixed, duly attested by its Assistant Secretary. Further, pursuant to Resolution of the Board of Directors of the Companies, the Companies hereby unambiguously affirm that they are and will be bound by any mechanically applied signatures applied to this Power of Attorney.



John Gray
 John Gray, Assistant Secretary

M. Ross Fisher
 M. Ross Fisher, Senior Vice-President

STATE OF CONNECTICUT }
 COUNTY OF HARTFORD } ss. Hartford

On this 11th day of January, 2016, before me personally came M. Ross Fisher, to me known, who being by me duly sworn, did depose and say: that he resides in the County of Hartford, State of Connecticut; that he is the Senior Vice President of the Companies; the corporations described in and which executed the above instrument; that he knows the seals of the said corporations; that the seals affixed to the said instrument are such corporate seals; that they were so affixed by authority of the Boards of Directors of said corporations and that he signed his name thereto by like authority.



Nois M. Szanko
 Nois M. Szanko
 Notary Public
 My Commission Expires March 31, 2018

CERTIFICATE

I, the undersigned, Assistant Vice President of the Companies, DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is still in full force effective as of February 11, 2020
 Signed and sealed at the City of Hartford.



Kevin Heckman
 Kevin Heckman, Assistant Vice President



Powering Your Vision

Walter J Barnes Electric Co Inc | 2324 Severn Ave | Metairie, Louisiana 7001
(o) 504.835.1756 | (f) 504.834.2611 | info@wjbe.com | www.wjbe.com


**RESOLUTION OF THE BOARD OF DIRECTORS
of
WALTER J BARNES ELECTRIC CO INC**

I, Michael H Ellis, Secretary of Walter J Barnes Electric Co., Inc. (the "Corporation"), hereby certify that the following is a true copy of resolutions duly adopted by the Board of Directors of the Corporation at a meeting held on 5 February 2019 at which a quorum was present and acting throughout.

WHEREAS, the Corporation desired to authorize officers to sign any and all bids, proposals, and contracts for and on behalf of the Corporation;

NOW THEREFORE, BE IT RESOLVED, that WILLIAM C ELLIS III, DONALD G ELLIS JR, and MICHAEL H ELLIS are hereby authorized to sign any and all bids, proposals, and contracts for and on behalf of the Corporation, effective as of 5 February 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Corporation on the 5th day of February 2019.



Secretary (Michael Ellis)

SEAL

LOUISIANA UNIFORM PUBLIC WORK BID FORM

TO: Terrebonne Parish Consolidated Government
City of Houma Service Complex
301 Plant Road
Houma, Louisiana 70363
(Owner to provide name and address of owner)

Power Plant Inverter, Chiller Replacement, and
HVAC Improvements
Project No: 18-ELECTGEN-72

(Owner to provide name of project and other identifying information)

BID FOR: Terrebonne Parish Consolidated Government

The undersigned bidder hereby declares and represents that she/he: a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: Ronald J. Boudreaux, P.E. Inc. and dated: December 2019.
(Owner to provide name of entity preparing bidding documents.)

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA:** (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) Addendum No. 1, Dated 2/6/2020

TOTAL BASE BID: For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" * but not alternates) the sum of:
Four hundred, fifty-one thousand Dollars (\$ 451,000)

ALTERNATES: For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

Alternate No. 1 *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:

N/A Dollars (\$ 0.00)

Alternate No. 2 *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:

N/A Dollars (\$ 0.00)

Alternate No. 3 *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:

N/A Dollars (\$ 0.00)

NAME OF BIDDER: Blanchard Mechanical Contractors, Inc.

ADDRESS OF BIDDER: 106 SW Central Avenue / Post Office Box 366
Amite, Louisiana 70422

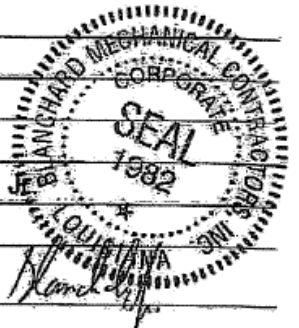
LOUISIANA CONTRACTOR'S LICENSE NUMBER: 13794

NAME OF AUTHORIZED SIGNATORY OF BIDDER: Claville Louis Blanchard, Jr.

TITLE OF AUTHORIZED SIGNATORY OF BIDDER: President

SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER **: Claville Louis Blanchard, Jr.

DATE: February 11, 2020



THE FOLLOWING ITEMS ARE TO BE INCLUDED WITH THE SUBMISSION OF THIS LOUISIANA UNIFORM PUBLIC WORK BID FORM:

* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

** A **CORPORATE RESOLUTION OR WRITTEN EVIDENCE** of the authority of the person signing the bid for the public work as prescribed by LA R.S. 38:2212(B)(5).

Bid Bond



CONTRACTOR:
(Name, legal status and address)
**BLANCHARD MECHANICAL
CONTRACTORS, INC.**
106 SW Central Avenue
Amite, LA 70422

SURETY:
*(Name, legal status and principal
place of business)*

RLI Insurance Company
9025 N. Lindbergh Drive
Peoria, IL 61615

This document has important legal
consequences. Consultation with
an attorney is encouraged with
respect to its completion or
modification.

OWNER:
(Name, legal status and address)

**Terrebonne Parish Consolidated
Government**
Government Tower Building
8026 Main Street
Houma, LA 70361

Any singular reference to
Contractor, Surety, Owner or
other party shall be considered
plural where applicable.

BOND AMOUNT: FIVE PERCENT (5%) OF AMOUNT BID Dollars

PROJECT:
(Name, location or address, and Project number, if any) **POWER PLANT INVERTER, CHILLER REPLACEMENT, AND HVAC
IMPROVEMENTS, PROJECT NO. 18-ELECTGEN-72**

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

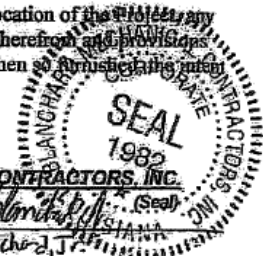
Signed and sealed this 11th day of February, 2020

Ronnie B. Carpenter
(Witness)

Sherry Gannon
(Witness)

Countersigned: Norma Toups
Norma Toups Louisiana Licensed Agent #386577

BLANCHARD MECHANICAL CONTRACTORS, INC.
(Principal) Claville Louis Blanchard, Jr. *(Seal)*
(Title) Claville Louis Blanchard, Jr.
RLI Insurance Company President
(Surety) Norma Toups *(Seal)*
(Title) Norma Toups, Attorney-in-fact



CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured

Initial AIA Document A310™ - 2010. Copyright ©1963, 1970 and 2010 by The American Institute of Architects. All rights reserved. **WARNING:** This AIA Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org. 09110

MINUTES OF THE TERREBONNE PARISH COUNCIL
 REGULAR SESSION OF MARCH 11, 2020

POWER OF ATTORNEY

**RLI Insurance Company
 Contractors Bonding and Insurance Company**
 9025 N. Lindbergh Dr. Peoria, IL 61615
 Phone: 800-645-2402

Know All Men by These Presents:

That this Power of Attorney is not valid or in effect unless attached to the bond which it authorizes executed, but may be detached by the approving officer if desired.

That **RLI Insurance Company and/or Contractors Bonding and Insurance Company**, each an Illinois corporation, (separately and together, the "Company") do hereby make, constitute and appoint:

Alexander J. Ellsworth, Anthony Carrera, Ralph J. LeBlanc, Charles F. Coward, Kathryn Moore, Norma Toups, jointly or severally

in the City of Metairie, State of Louisiana its true and lawful Agent(s) and Attorney(s) in Fact, with full power and authority hereby conferred, to sign, execute, acknowledge and deliver for and on its behalf as Surety, in general, any and all bonds and undertakings in an amount not to exceed Twenty Five Million Dollars (\$25,000,000.00) for any single obligation.

The acknowledgment and execution of such bond by the said Attorney in Fact shall be as binding upon the Company as if such bond had been executed and acknowledged by the regularly elected officers of the Company.

RLI Insurance Company and/or Contractors Bonding and Insurance Company, as applicable, have each further certified that the following is a true and exact copy of a Resolution adopted by the Board of Directors of each such corporation, and is now in force, to-wit:

"All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or Agents who shall have authority to issue bonds, policies or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

IN WITNESS WHEREOF, the **RLI Insurance Company and/or Contractors Bonding and Insurance Company**, as applicable, have caused these presents to be executed by its respective Vice President with its corporate seal affixed this 23rd day of April, 2019.



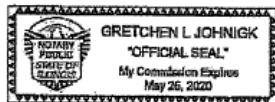
**RLI Insurance Company
 Contractors Bonding and Insurance Company**

By: B. W. Davis
 Barton W. Davis Vice President

State of Illinois }
 County of Peoria } SS

On this 23rd day of April, 2019, before me, a Notary Public, personally appeared Barton W. Davis, who being by me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of the **RLI Insurance Company and/or Contractors Bonding and Insurance Company** and acknowledged said instrument to be the voluntary act and deed of said corporation.

By: Gretchen L. Johnnig
 Gretchen L. Johnnig Notary Public



CERTIFICATE

I, the undersigned officer of **RLI Insurance Company and/or Contractors Bonding and Insurance Company**, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable; and furthermore, that the Resolution of the Company as set forth in the Power of Attorney, is now in force. In testimony whereof, I have hereunto set my hand and the seal of the **RLI Insurance Company and/or Contractors Bonding and Insurance Company** this 11th day of February, 2020.

**RLI Insurance Company
 Contractors Bonding and Insurance Company**

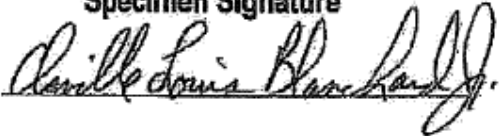
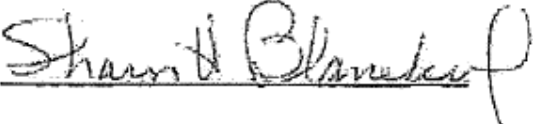
By: Jean M. Stephenson
 Jean M. Stephenson Corporate Secretary

**CERTIFIED COPY OF RESOLUTION OF DIRECTORS OF
BLANCHARD MECHANICAL CONTRACTORS, INC.**

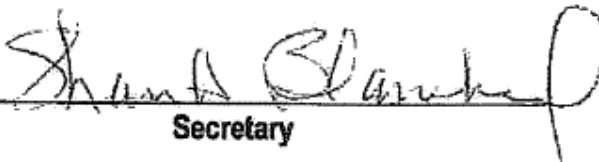
Be it resolved, that the President or Secretary be hereby authorized and empowered to sign all legal documents, including bids, purchase agreements, contracts, change orders, billings and lien releases on behalf of Blanchard Mechanical Contractors, Inc.


Furthermore, said President and Secretary/Treasurer are authorized by this resolution to perform any other acts that would be necessary for signing all legal documents, regardless of what those acts are.

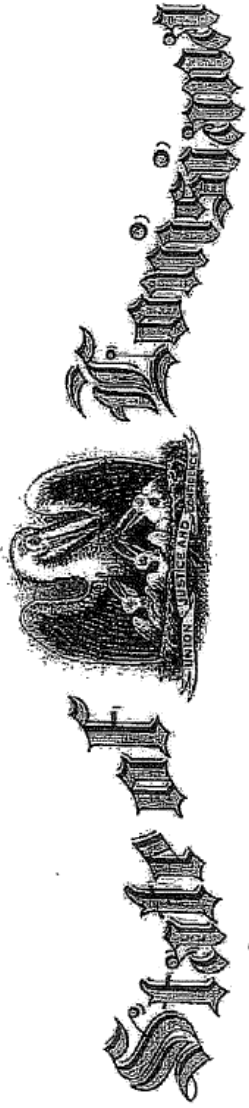
This is to certify that the above and foregoing is a true and correct copy of a resolution unanimously adopted at a meeting of the Board of Directors of the above named Corporation, regularly called and held at its domicile in Amite City, Louisiana, on the 10th day of March, 2015, pursuant to due notice, and in accordance with the Charter and By-laws of this Corporation at which meeting a quorum of the Board was present; and I do further certify that said resolution has not been amended or rescinded and is now in full force and effect and that the following are the names, titles of the officers mentioned in said resolution.

Name	Title	Specimen Signature
Claville Louis Blanchard, Jr.	President	
Sharon H. Blanchard	Secretary/Treasurer	

In witness whereof, I have set my hand
this 10th day of March, 2015.

x 
Secretary

Countersigned
x 
President



State of Louisiana
State Licensing Board for Contractors

This is to Certify that:

BLANCHARD MECHANICAL CONTRACTORS, INC.
P O Box 366
Amite, LA 70422

is duly licensed and entitled to practice the following classifications

BUILDING CONSTRUCTION; MECHANICAL WORK (STATEWIDE)



Expiration Date: May 05, 2020

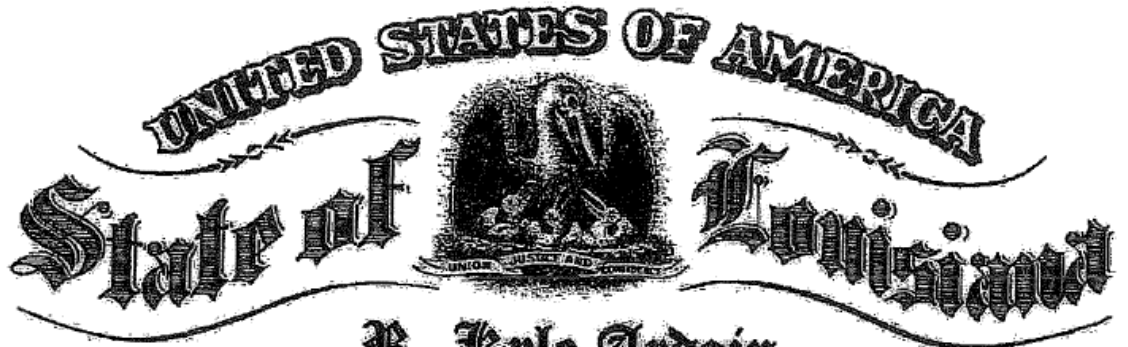
License No: 13794

This License Is Not Transferrable

Witness our hand and seal of the Board dated,
Baton Rouge, LA 6th day of May 2017

W. B. McP Director
Lee Malott Chairman

Amel Desjardins Treasurer



R. Kyle Ardoin
SECRETARY OF STATE

As Secretary of State of the State of Louisiana, I do hereby Certify that

BLANCHARD MECHANICAL CONTRACTORS, INC.

A corporation domiciled in AMITE, LOUISIANA,

Filed charter and qualified to do business in this State on June 17, 1977,

I further certify that the records of this Office indicate the corporation has paid all fees due the Secretary of State, and so far as the Office of the Secretary of State is concerned is in good standing and is authorized to do business in this State.

I further certify that this Certificate is not intended to reflect the financial condition of this corporation since this information is not available from the records of this Office.

In testimony whereof, I have hereunto set my hand and caused the Seal of my Office to be affixed at the City of Baton Rouge on,

May 20, 2019

Secretary of State

Web31831800D



Certificate ID: 11079338#VXM73

To validate this certificate, visit the following web site, go to Business Services, Search for Louisiana Business Filings, Validate a Certificate, then follow the instructions displayed.
www.sos.la.gov

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Volute, Inc.
313 Venture Blvd.
Houma, LA 70360

Louisiana Contractors License #29848

2-11-2020
1:51 PM


Terrebonne Parish Consolidated
Government
City of Houma Service Complex
301 Plant Road
Houma, LA 70363

"Sealed Bid"

Bid For: Power Plant Inverter, Chiller
Replacement and HVAC
Improvements
Project No. 18-ELECTGEN-72

Bid Date: February 11, 2020 until 2:00p.m.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

LOUISIANA UNIFORM PUBLIC WORK BID FORM

TO: Terrebonne Parish Consolidated Government
City of Houma Service Complex
301 Plant Road
Houma, Louisiana 70363
(Owner to provide name and address of owner)

Power Plant Inverter, Chiller Replacement, and
HVAC Improvements
Project No: 18-ELECTGEN-72
(Owner to provide name of project and other identifying information)

BID FOR: Terrebonne Parish Consolidated Government

The undersigned bidder hereby declares and represents that she/he: a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: Ronald J. Boudreaux, P.E., Inc. and dated: December 2019.

(Owner to provide name of entity preparing bidding documents.)

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA:** (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) Addendum #1 dated 2-6-20.

TOTAL BASE BID: For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" * but not alternates) the sum of:
Four Hundred seven Thousand Seven Hundred Dollars (\$ 407,700.00)

ALTERNATES: For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

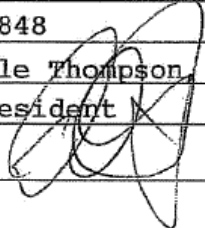
Alternate No. 1 *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:
N/A Dollars (\$ 0.00)

Alternate No. 2 *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:
N/A Dollars (\$ 0.00)

Alternate No. 3 *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:
N/A Dollars (\$ 0.00)

NAME OF BIDDER: Volute, Inc.
ADDRESS OF BIDDER: 313 Venture Blvd.
Houma, LA 70360

LOUISIANA CONTRACTOR'S LICENSE NUMBER: 29848
NAME OF AUTHORIZED SIGNATORY OF BIDDER: Dale Thompson Jr.
TITLE OF AUTHORIZED SIGNATORY OF BIDDER: President

SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER **: 
DATE: 2-11-20

THE FOLLOWING ITEMS ARE TO BE INCLUDED WITH THE SUBMISSION OF THIS LOUISIANA UNIFORM PUBLIC WORK BID FORM:

* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

** A **CORPORATE RESOLUTION OR WRITTEN EVIDENCE** of the authority of the person signing the bid for the public work as prescribed by LA R.S. 38:2212(B)(5).



VOLUTE, INC.
313 VENTURE BLVD.
HOUMA, LA 70380

PHONE: (985) 876-6187
FAX: (985) 876-6251

RESOLUTION

BE IT RESOLVED by the Board of Directors of Volute, Inc. that Dale Thompson, Jr. has been appointed President of Volute, Inc., and is hereby authorized to bid on behalf of this corporation on the job designated as

TPCG - Power Plant Inverter, Chiller Replacement, and HVAC
Improvements Project No. 18-ELECTGEN-72

I, Mark H. Lee, Secretary-Treasurer, do hereby certify that the above and foregoing is a true and correct copy of an excerpt from the minutes of a meeting of the Board of Directors of Volute, Inc., held on 2-10-20 pursuant to notice to all directors at which all directors were present and voting.

ATTEST:

Mark H. Lee
Secretary/Treasurer, Volute, Inc.

Dale Thompson, Jr.
President
Volute, Inc.

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we **VOLUTE, INC**
313 Venture Blvd. , Houma, LA 70360

as Principal, hereinafter called the Principal, and **Travelers Casualty And Surety Company Of America, 3900 North Causeway Blvd., Suite 950 Metairie, LA 70002**

a corporation duly organized under the laws of the State of **Connecticut**

as Surety, hereinafter called the Surety, are held and firmly bound unto **Terrebonne General Consolidated Government, 301 Plant Rd. Houma, LA 70363**

as Oblige, hereinafter called the Oblige, in the sum of **FIVE PERCENT OF AMOUNT BID** _____Dollars (5%), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for **Power Plant Inverter, Chiller Replacement, and HVAC Improvements Project No. 18-ELECTGEN-72**

NOW, THEREFORE, if the Oblige shall accept the bid of the Principal and the Principal shall enter into a Contract with the Oblige in accordance with the terms of such bid and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Oblige the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Oblige may in good faith contract with another party to perform the Work covered by said bid then this obligation shall be null and void, otherwise to remain in full force and effect.

PROVIDED, HOWEVER, neither Principal nor Surety shall be bound hereunder unless Oblige prior to execution on the final contact shall furnish evidence satisfactory to Principal and Surety that financing has been firmly committed to cover the entire cost of the project.

Signed and sealed this February 11, 2020

Mary Cero
(Witness)

[Signature]
(Witness)

VOLUTE, INC (Seal)

[Signature]
(Title) **Dale Thompson, Jr. - President**

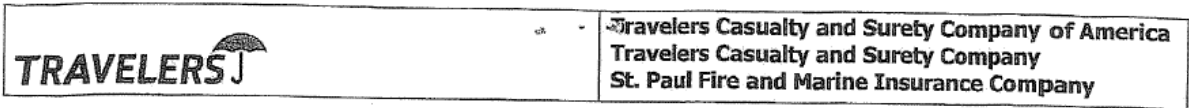
Travelers Casualty And Surety Company Of America (Seal)

[Signature]
Johnny D. Hampton, Attorney-in-fact

1

The American Institute of Architects has withdraw from distribution the AIA A311 bond forms, February 1970 edition. The Company executing this bond vouches that this document conforms to American Institute of Architects Document A311, February 1970 edition.

MINUTES OF THE TERREBONNE PARISH COUNCIL
 REGULAR SESSION OF MARCH 11, 2020



POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Johnny D. Hampton** of **Baton Rouge Louisiana** their true and lawful Attorney-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 3rd day of February, 2017.



State of Connecticut
 City of Hartford ss.

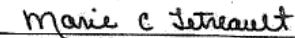
By: 
 Robert L. Raney, Senior Vice President

On this the 3rd day of February, 2017, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2021




 Marie C. Tetreault, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, any Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 11th day of February, 2020




 Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
 Please refer to the above-named Attorney-in-Fact and the details of the bond to which the power is attached.

LOUISIANA UNIFORM PUBLIC WORK BID FORM

TO: Terrebonne Parish Consolidated Government
City of Houma Service Complex
301 Plant Road
Houma, Louisiana 70363
(Owner to provide name and address of owner)

Power Plant Inverter, Chiller Replacement, and
HVAC Improvements
Project No: 18-ELECTGEN-72

(Owner to provide name of project and other identifying information)

BID FOR: Terrebonne Parish Consolidated Government

The undersigned bidder hereby declares and represents that she/he: a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: Ronald J. Boudreaux, P.E., Inc. and dated: December 2019.
(Owner to provide name of entity preparing bidding documents.)

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA:** (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) 1

TOTAL BASE BID: For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" * but not alternates) the sum of:
Three Hundred Ninety-six Thousand, Eight Hundred Thirty-three Dollars (\$ 396,833.00)

ALTERNATES: For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

Alternate No. 1 *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:

N/A Dollars (\$ 0.00)

Alternate No. 2 *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:

N/A Dollars (\$ 0.00)

Alternate No. 3 *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:

N/A Dollars (\$ 0.00)

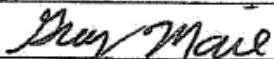
NAME OF BIDDER: C J's Electrical Service, Inc.

ADDRESS OF BIDDER: 253 Trinity Lane
Gray LA 70359

LOUISIANA CONTRACTOR'S LICENSE NUMBER: 24161

NAME OF AUTHORIZED SIGNATORY OF BIDDER: Greg Marie

TITLE OF AUTHORIZED SIGNATORY OF BIDDER: Vice President

SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER **: 

DATE: Feb. 11, 2020

THE FOLLOWING ITEMS ARE TO BE INCLUDED WITH THE SUBMISSION OF THIS LOUISIANA UNIFORM PUBLIC WORK BID FORM:

* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

** A **CORPORATE RESOLUTION OR WRITTEN EVIDENCE** of the authority of the person signing the bid for the public work as prescribed by LA R.S. 38:2212(B)(5).

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we,

C. J.'s Electrical Service, Inc.
253 Trinity Lane Gray, LA 70359
as Principal, hereinafter called the Principal, and
The Ohio Casualty Insurance Company
175 Berkeley Street Boston, MA 02116
a corporation duly organized under the laws of the State of NH

as Surety, hereinafter called the Surety, are held and firmly bound unto
Terrebonne Parish Consolidated Government
301 Plant Road Houma, LA 70363
as Obligee, hereinafter called the Obligee, in the sum of Five Percent of Amount Bid

Dollars (\$ 5%)

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for
Power Plant Inverter, Chiller Replacement, and HVAC Improvements, Project No. 18-ELECTGEN-72

NOW THEREFORE, the condition of this obligation is such that if the aforesaid Principal shall be awarded the contract the said Principal will, within the time required, enter into a formal contract and give a good and sufficient bond to secure the performance of the terms and conditions of the contract, then this obligation to be void; otherwise the Principal and Surety will pay unto the Obligee the difference in money between the amount of the bid of the said Principal and the amount for which the Obligee legally contracts with another party to perform the work if the latter amount be in excess of the former, but in no event shall liability hereunder exceed the penal sum hereof.

Signed and sealed this 11th day of February A.D. 2020

C. J.'s Electrical Service, Inc.
(Principal) (Seal)

Sharon D. Frazier
Sharon D. Frazier (Witness)

By: Greg Marie Vice President
Greg Marie (Title)

Brody Buckley
Brody Buckley (Witness)

The Ohio Casualty Insurance Company
(Surety)

By: Trina Cobb
Trina Cobb (Attorney-in-Fact)
Fisher Brown Bottrell Insurance, Inc.



MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated. Not valid for mortgage, note, loan, letter of credit, bank deposit, currency rate, interest rate or residual value guarantees. To confirm the validity of this Power of Attorney call 610-832-8240 between 9:00 am and 4:30 pm EST on any business day.



Liberty Mutual
SURETY

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint Trina Cobb of the city of Jackson, state of MS its true and lawful attorney-in-fact, with full power and authority hereby conferred to sign, execute and acknowledge the following surety bond:

Principal Name: C. J.'s Electrical Service, Inc.

Obligee Name: Terrebonne Parish Consolidated Government

Surety Bond Number: Bid Bond

Bond Amount: See Bond Form

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 12th day of December, 2018.



The Ohio Casualty Insurance Company
Liberty Mutual Insurance Company
West American Insurance Company

By: David M. Carey
David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA
COUNTY OF MONTGOMERY

ss

On this 12th day of December, 2018, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 28, 2021
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS – Section 12. Power of Attorney. Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts – SECTION 5. Surety Bonds and Undertakings. Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company do hereby certify that this power of attorney executed by said Companies is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 11th day of February, 2020.



By: Renee C. Llewellyn
Renee C. Llewellyn, Assistant Secretary

C O R P O R A T E R E S O L U T I O N

BE IT RESOLVED by the Board of Directors of C J's Electrical Service, Inc., in a meeting duly assembled, that Greg C. Marie, Vice President of the Corporation, be, and he is hereby authorized, empowered and directed for and on behalf of the Corporation to negotiate for and sign any and all bid proposals and/or contracts which this Corporation might enter into for the furnishing of services for the Corporation under such terms, conditions and stipulates, and for such consideration as he might deem to be in the best interest of the Corporation.

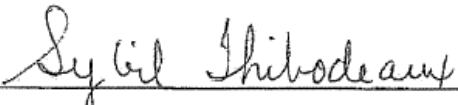
* * * * *

We, C J Thibodeaux, President and Sybil Thibodeaux, Secretary/Treasurer of C J's Electrical Service, Inc., do hereby certify that the above and foregoing is a true and correct copy of a Resolution unanimously adopted at a meeting of the Board of Directors of said Corporation held on 2nd day of January, 2007, at which meeting all members of the Board of Directors were present and voted thereon and that said Resolution has been spread upon the minute books of the Corporation, and same is now in full force and effect.

WITNESS OUR SIGNATURES this 2nd day of January, 2007 at Houma, La.



President



Secretary / Treasurer

* * * * *

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFERED BY: MR. D. BABIN
SECONDED BY: MR. D. J. GUIDRY

RESOLUTION NO. 20-096

A RESOLUTION AUTHORIZING AMENDMENT NO. 2 TO THE AGREEMENT WITH GIS COASTAL DESIGN AND ENGINEERING FOR THE ASHLAND SOLID WASTE FACILITY REHAB PROJECT.

WHEREAS, Terrebonne Parish Consolidated Government (TPCG) and GIS Coastal Design and Engineering (GIS) entered into an agreement dated February 27, 2019 for the Ashland Solid Waste Facility Project, and

WHEREAS, the actual work scope and duration requires additional work be performed as detailed in the attachment to GIS's correspondence of February 19, 2020 and

WHEREAS, the Solid Waste Department has reviewed and recommends favorable consideration of this amendment, and

WHEREAS, GIS has requested \$146,030.00 for appropriating the additional work scope and additional services.

NOW, THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, that Amendment No.1 to the engineering agreement with GIS Coastal Design and Engineering for the Ashland Transfer Station Rehab Project be, and is hereby, authorized.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Parish President and all other appropriate parties be, and they are hereby, authorized to execute any and all contract documents associated therewith.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 9th day of March 2020.

* * * * *

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFERED BY: MR. D. BABIN
SECONDED BY: MR. G. MICHEL

RESOLUTION NO. 20-097

A RESOLUTION AUTHORIZING THE EXECUTION OF CHANGE ORDER NO. 2 TO THE CONSTRUCTION AGREEMENT FOR PARISH PROJECT NO. 19-LANDFILL-31; ASHLAND SOLID WASTE FACILITY REHABILITATION PROJECT, TERREBONNE PARISH, LOUISIANA.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated October 14, 2019, with LA Contracting Enterprise, LLC, for the Ashland Solid Waste Facility Rehabilitation Project, Parish Project No. 19-LANDFILL-31, Terrebonne Parish, Louisiana, and

WHEREAS, this change order has been recommended so as to add pay items as described in Change Order No. 2, and

WHEREAS, this change order will increase the overall contract price by Twenty Four Thousand, Eight Hundred Seventy Five Dollars and Zero Cents (\$24,875.00), and

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 2 to the construction agreement with LA Contracting Enterprise, LLC, increasing the contract amount by Twenty Four Thousand, Eight Hundred Seventy Five Dollars and Zero Cents (\$24,875.00), and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, GIS Engineering, LLC.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 9th day of March 2020.

* * * * *

Upon questioning from Committee Member G. Michel regarding the permitting process for the small cell wireless facilities, Planning and Zoning Director C. Pulaski explained if a permit has been previously issued, it would remain in effect. He further stated that the applicant, A T & T, has been moving forward with the permits that have been issued with the exception of the three that residents had problems with.

Parish Attorney J. Hebert explained that the parish has been consulting with the Law Firm of Villavaso and Associates from Metairie, LA regarding the small cell wireless ordinances and the electrical engineering company, M. S. Benbow and Associates, who specialize in the placing of the small wireless poles (co-locating).

Planning and Zoning Director C. Pulaski explained that the purpose of CNV (Community Notice Verification) is to inform the public; stating that this system is used to respond to any of the general public's questions.

Upon questioning from Committee Member G. Michel regarding the CNV, Parish Attorney J. Hebert explained that the purpose of the CNV is to give prior notice provision to the public once the application for the placing of a 5G pole is received; stating that the parish still has to comply with the FCC standards.

Upon questioning from Committee Member D. Babin regarding the status number of permits received, Planning and Zoning Director C. Pulaski explained that there were thirty

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

one permits submitted with three having some issues. He stated that A T & T has agreed to resubmit the plans to change the aesthetics on the pole placed on Lotus Drive and Tulsa Ave. A T & T stated that they would not relocate the pole on Liberty Drive. Mr. Pulaski explained that there is a fourth issue with a pole concerning the power source, SLECA, and the parish is going to deny the letter of no objection.

OFFERED BY: MR. D. BABIN
SECONDED BY: MR. G. MICHEL

RESOLUTION NO. 20-098

A RESOLUTION GIVING NOTICE OF INTENT TO ADOPT AN ORDINANCE TO AMEND CERTAIN PORTIONS OF CHAPTER 6, ARTICLE VI, OF THE TERREBONNE PARISH CODE OF ORDINANCES AS PER THE ATTACHED EXHIBIT A SO AS TO ADDRESS COMMENTS, QUESTIONS, AND CONCERNS REGARDING THE DEPLOYMENT OF SMALL CELL WIRELESS FACILITIES IN TERREBONNE PARISH

WHEREAS, the Terrebonne Parish Consolidated Government desires to enact ordinances to governing the development, implementation and enforcement of regulations and permitting requirements for the placement, renovation, improvement, modification, demolition, or removal of small cell facilities, and other telecommunications towers within the parish of Terrebonne.; and

WHEREAS, on March 27, 2019, the Parish Council voted to adopt Ordinance No. 9037 to establish certain regulations, procedures, and design guidelines for the placement of small cell wireless facilities within the parish, and

WHEREAS, citizens residing in the areas in which providers have implemented and installed small cell wireless facilities have raised certain concerns regarding public notice, detrimental health effects, aesthetics, and decreased property values resulting from small cell wireless facilities, and

WHEREAS, at the regular meeting on September 11, 2019, Parish President Gordon E. Dove, with support of the Parish Council, called for revisions to certain portions of Chapter 6, Article VI of the Parish Code of Ordinances that would address the stated concerns related thereto, and requested the immediate suspension of the current application process for small cell wireless facilities until such concerns are properly addressed; and

WHEREAS, at the regular meeting on January 14, 2020, the Parish Council voted to place a third temporary suspension of the small cell wireless ordinances (Ord. No. 9122) in order to allow for time to consider possible revisions to certain portions of Chapter 6, Article VI of the Terrebonne Parish Code of Ordinances affecting small cell wireless installations and modifications to ensure the safety, health and welfare of the citizens of Terrebonne Parish and to protect their property as per law, and to address related matters; and

WHEREAS, pursuant to these requests, and in cooperation with AT&T, Parish Administration and Staff have retained the services of a consultant to assist with the preparation of the revised ordinances to address these concerns and have prepared the proposed revisions identified in Exhibit A attached hereto; and

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council Public Services Committee, on behalf of the Terrebonne Parish Consolidated Government, that notice of intent is given for adopting an ordinance to amend certain portions of Chapter 6, Article VI, of the Terrebonne Parish Code of Ordinances as per the attached Exhibit A; and

BE IT FURTHER RESOLVED that a public hearing on said matter be called for Wednesday, March 25, 2020 at 6:30p.m.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 9th day of March 2020.

Exhibit A

Proposed revisions or additions are shown in bold underlined text

ARTICLE VI. - COMMUNICATION TOWERS AND SMALL WIRELESS FACILITIES^[4]

Footnotes:

--- (4) ---

Editor's note— Ord. No. 9037, § I, adopted March 27, 2019, amended Art. VI title to read as herein set out. The former Art. VI title pertained to Communication towers.

Sec. 6-175. - Purpose and intent.

- (a) The purpose of this article is to encourage telecommunication and wireless infrastructure investment by providing a fair and predictable process for the deployment of these facilities, while enabling the parish to promote the management of rights-of-way and visual qualities in the overall interests of the public health, safety, and welfare.

Facilities shall be located such that they do not interfere with public health or safety facilities, such as, but not limited to a fire hydrant, fire station, fire escape, water valve, underground vault, or valve housing structure. New utility poles and other support structures for facilities shall not be installed directly over any water, sewer, or reuse main or service line.

- (b) *Intent.* In enacting this article, the parish is establishing uniform standards to address issues presented by telecommunication towers and small wireless facilities, including without limitation, to:
- (1) Prevent interference with the use of streets, sidewalks, alleys, parkways and other public ways and places;
 - (2) Prevent the creation of visual and physical obstructions and other conditions that are hazardous to vehicular and pedestrian traffic;
 - (3) Prevent interference with the facilities and operations of facilities lawfully located in rights-of-way or public property, as well as public safety vehicles;
 - (4) Protect against environmental damage, including damage to trees;
 - (5) Preserve the character of the neighborhoods in which facilities are installed; and
 - (6) Facilitate rapid deployment of small cell facilities to provide the benefits of advanced wireless services.
- (c) *Conflicts.* This article supersedes all provisions adopted prior hereto that are in conflict herewith, to the extent of such conflict.

(Ord. No. 9037, § IV, 3-27-19)

Editor's note— Ord. No. 9037, §§ II, IV, adopted March 27, 2019, renumbered the former § 6-175—6-179 as 6-181—6-185 and added new §§ 6-175—6-180 to read as herein set out. The historical notations have been retained with the amended provisions for reference purposes.

Sec. 6-176. - Definitions.

For the purposes of this article, the following definitions shall apply:

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Antenna means communications equipment that transmits or receives electromagnetic radio frequency signals used in the provision of wireless services.

Applicable codes means the Terrebonne Parish Code and uniform building, fire, electrical, plumbing, or mechanical codes adopted by a recognized national code organization or local amendments to those codes, or adopted by the parish, enacted solely to address imminent threats of destruction of property or injury to persons to the extent not consistent with the terms of this document.

Applicant means any person who submits an application and is a wireless provider.

Application means a request submitted by an applicant for (i) a building permit to collocate small wireless facilities; or (ii) to approve the installation, modification, or removal of a utility pole, telecommunication tower, small wireless facility, or wireless support structure.

Application. Facility Cluster means a group of individual applications. up to a maximum of 50 total facilities, submitted by an applicant for group review.

Parish-owned pole means a utility pole owned or operated by the parish and located within a public right-of-way, or a right-of-way granted to TPCG.

Collocate means to install, mount, maintain, modify, operate, or replace wireless facilities on or adjacent to a wireless support structure or utility pole. "Collocation" has a corresponding meaning.

Day means a calendar day.

Fee means a one-time charge.

Parish or TPCG means Terrebonne Parish Consolidated Government.

Person means any natural or juridical person, including the parish.

Rate means a recurring charge.

Rights-of-way or ROW means a public right-of-way within the jurisdiction of the parish.

Small wireless facility means a wireless facility that meets both of the following qualifications: (1) the antenna is located inside an enclosure of no more than six (6) cubic feet in volume and (2) all of the wireless equipment associated with the facility has a cumulative volume of no more than twenty-eight (28) cubic feet. In the case of an antenna that has exposed elements, (1) the antenna and all of its exposed elements shall fit within an imaginary enclosure of not more than six (6) cubic feet and (2) all of the wireless equipment associated with the facility has a cumulative volume of no more than twenty-eight (28) cubic feet. The following types of associated ancillary equipment are not included in the calculation of equipment volume: electric meter, concealment elements, telecommunications demarcation box, ground-based enclosures, grounding equipment, power transfer switch, cut-off switch, and vertical cable runs for the connection of power and other services.

Stealth or stealth design means a method of camouflaging any wireless facility or antenna, tower, utility pole, or wireless support structure, including, but not limited to, supporting electrical or mechanical equipment, which is designed to enhance compatibility with adjacent land uses and be as visually unobtrusive as possible. Stealth design may include a repurposed structure.

Telecommunications tower A tower, pole or similar structure that supports a telecommunications antenna operated for commercial purpose above ground in a fixed location, freestanding, guyed, or on a building, residence or other structure.

Utility Pole means a pole or similar structure that is used in whole or in part for the purpose of carrying electric distribution lines or cables or wires for telecommunications, cable or electric service, or for lighting, traffic control, signage, or a similar function regardless of ownership, including parish-owned poles. Such term shall not include structures supporting only wireless facilities.

Wireless facility means equipment at a fixed location that enables wireless communications between user equipment and a communications network, including: (i) equipment associated with wireless communications; and (ii) radio transceivers, antennas, coaxial or fiber-optic cable, regular and backup power supplies, and comparable equipment, regardless of technological configuration. The term includes

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

small wireless facilities. The term does not include the structure or improvements on, under, or within which the equipment is collocated.

Wireless infrastructure provider means any person, including a person authorized to provide telecommunications service in the state, that builds or installs wireless communication transmission equipment, wireless facilities or wireless support structures, but that is not a wireless services provider.

Wireless provider means a wireless infrastructure provider or a wireless services provider.

Wireless services means any services, whether at a fixed location or mobile, provided using wireless facilities.

Wireless services Provider means a person who provides wireless services.

Wireless Support Structure means a freestanding structure, such as a monopole, tower, either guyed or self-supporting, billboards, or, other existing or proposed structure designed to support or capable of supporting wireless facilities. Such term shall not include a utility pole.

(Ord. No. 9037, § IV, 3-27-19)

Editor's note— See the editor's note to § 6-175.

Sec. 6-177. - Permit; application and fees.

- (a) *Permit required.* No person shall place, modify, or remove a telecommunication tower or small wireless facility without first filing the appropriate building permit application and obtaining a permit therefore.
- (b) *Commencement of application review.* No application review, or application review timeline under any applicable law, shall commence until an application is delivered to and deemed complete by the director of the planning and zoning department or designee. Applications for wireless facilities which require other permits, including, but not limited to, zoning and building permits, shall not be considered complete until applicant has made complete application for those other permits, as well.

(b1) Community Notice Verification (CNV) for Small Wireless Facilities. All applications for small wireless facilities shall include a Community Notice Verification (CNV) unless otherwise specified in this code. Until all required CNV documents are submitted to the staff, an application will not be deemed complete.

- (1) Pre-Application Meeting. Applicants shall setup a pre-application meeting with the staff before initiating the CNV process to:**
 - a. Review general requirements and standards for small wireless facilities and the requirements of the CNV with the staff.**
 - b. Present a preliminary area plan and map of proposed facilities locations. The preliminary area plan and map shall include all proposed facilities and a radius of 250 feet from all facilities.**

(2) After the pre-application meeting, the applicant shall send a CNV information packet to all physical addresses and property owners in the CNV area by mail or other verifiable delivery method. The CNV information packet shall include at a minimum:

- a. A brief description of the proposal.**
- b. An area plan and map showing general locations of proposed facilities.**
- c. A statement identifying a public comment period within which the applicant shall receive comments. The public comment period shall be a minimum of 18 days from the postmark date of the last mailing and the delivery date of the information packet if another delivery method is utilized.**

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

d. A general description of how the applicant can be contacted for additional information requests and comments including phone numbers, email address, and websites.

e. A statement as to how requests and feedback shall be addressed.

3. After the conclusion of the public comment period, the applicant shall create a Final CNV report. The report shall provide the following information:

a. The list of addresses and property owners that were sent a CNV information packet and, an affidavit from the applicant stating that the information packet was postmarked or otherwise delivered no later than 18 days before the end of the public comment period.

b. A listing or catalog of any comments received during the public comment period.

c. A statement as to how each comment was or will be addressed. If the comment was not addressed, the applicant shall state the reasons.

d. Copies of letters, affidavits, meeting invitations, newsletters, publications, and petitions, and any other outreach or comments received concerning the project.

e. The date, time, and location of any meetings held on the project.

(c) *Application requirements.* The application shall be made by the telecommunication or wireless provider, or its duly authorized representative as may be required by law, and shall contain the following information:

(1) New facility or New Facility Cluster:

- a. The applicant's name, address, telephone numbers, and e-mail addresses;
- b. The telecommunication or wireless provider's name, address, telephone numbers, and e-mail addresses, if different from applicant;

b1. Complete Project CNV final report (per Section XXX).

- c. An electronic parish-wide site plan in GIS format, indicating locations and types of all of applicant's permitted wireless facilities;
- d. A site-specific plan indicating the location of the proposed wireless facility, including physical address and longitude and latitude coordinates, and its relation to other wireless facilities, adjacent properties, the zone of adjacent properties, and the distance from the nearest residence;
- e. If the proposed wireless facility is to be placed on property owned by anyone other than the parish, the application must include a site-specific statement of consent from the property owners;
- f. If the proposed wireless facility is to be placed on parish property, the application must include (1) a letter of no objection from the parish, and (2) a fully executed standard right-of-way use agreement, available at Form 2 of Appendix C, Standard Forms, of the Terrebonne Parish Code of Ordinances;
- g. Manufacturer's specifications on all equipment;
- h. Digital drawing to scale indicating the elevation profile of the structure with heights of proposed antennas, heights designated for future attachment (if any), any equipment shed or cabinets, cabling, etc. and the location in relation to existing wireless facilities (with carrier names and antenna type). Drawings must be stamped by a Louisiana professional engineer; and
- i. Any special exceptions or approvals as may be required by the Houma Board of Adjustment or Houma Historic District Commission.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

- (2) Modifications, including improvements, alterations, additions, or replacements to existing wireless facilities or facility clusters:
- a. The applicant's name, address, telephone numbers, and e-mail addresses;
 - b. The telecommunication or wireless provider's name, address, telephone numbers, and e-mail addresses, if different from applicant;
- b1. Final Project CNV report subject to the following conditions:**
- i. If the modification is considered a minor modification or a routine replacement or upgrade of equipment, a CNV report is not required.
 - ii. If the modification is proposed for a facility permitted prior to the establishment of the CNV requirement, and the facility location does not change, a CNV report is not required.
 - iii. If the proposed modification will result in the facility location in an area covered in a final CNV report within the past 5 years, a new CNV report is not required.
- c. Vicinity map providing location of wireless facility to be modified, including physical address;
 - d. Manufacturer's specifications on all equipment;
 - e. Digital drawing to scale indicating the elevation profile of the structure with heights of proposed antennas, heights designated for future attachment (if any), any equipment shed or cabinets, cabling, etc., and proposed modifications. Drawings must be stamped by a Louisiana professional engineer; and
 - f. Any special exceptions or approvals as may be required by the Houma Board of Adjustment or Houma Historic District Commission.
- (d) *Time for response.* The TPCG shall comply with any applicable federal, state, or local laws governing the time for response to an application under this section. Notwithstanding any law to the contrary, TPCG shall respond to the application within a reasonable time.
- (e) *Rejected application.* If an application is rejected, the applicant shall be required to file a new application.
- (e1) Review and application decision by staff. The staff shall review the application and consider the following criteria in making a decision to approve, request modified location, or deny a proposed facility:**
1. Do the proposed facilities meet the criteria in Sec. 6.175. Purpose and Intent of this section.
 2. Do the proposed facilities comply with the standards in Appendix B. Small Wireless Facilities Design Manual
 3. Does the Final Project CNV report and adequately address comments and requests from the public.
 4. Do the proposed facilities comply with all requirements of this code and all other local, regional, state and federal standards.
- (f) *Effect of permit.* A permit from the parish authorizes an applicant to undertake only certain activities in accordance with this chapter and does not create a property right or grant authority to the applicant to impinge upon the rights of others who may already have an interest in the rights-of-way.
- (g) *Routine maintenance.* An application shall not be required for routine maintenance.
- (h) *Information updates.* Any amendment to information contained in a permit application shall be submitted in writing to the parish within thirty (30) days after the change necessitating the amendment.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

- (i) *Permit application fees.* Application fees for new small wireless facilities or modifications to existing small wireless facilities shall be paid at the time of the application in the amount(s) set forth in Table 1409.2.2(4) of Section 109 of the Terrebonne Parish Building Code (Terrebonne Parish Code of Ordinances, Article VI, Chapter 6, Appendix A).
- (j) *Additional costs.* Should the TPCG determine that a permit application fee is insufficient to cover TPCG's costs associated with the application, the TPCG may invoice applicant and applicant shall reimburse the TPCG for those additional costs. Costs may include, but are not limited to staff resources; hired professionals such as engineers, architects, planners, attorneys, telecommunications, and contractors; and post-installation inspection expenses. The parish shall provide the applicant with an invoice itemizing additional costs due, including backup information, and applicant shall reimburse TPCG in full within thirty (30) days from the date of the invoice.
- (k) TPCG may withhold approval of any permit application until applicant reimburses the TPCG in full for these costs. In the event applicant fails to pay the additional costs invoiced under this section, and TPCG places the invoice in the hands of an attorney for collection, the applicant shall be charged with and liable to pay judicial interest from date of invoice, as well as TPCG's attorney's fees, expenses, and costs. TPCG may also revoke applicant's permit for non-payment.
- (l) *Appeals.* A final decision of an application may be appealed to the Terrebonne Parish Council within (30) days of the final decision. All appeals shall be filed in writing with the Terrebonne Parish Council Clerk.

(Ord. No. 9037, § IV, 3-27-19)

Editor's note— See the editor's note to § 6-175.

Sec. 6-178. - Removal, relocation or abandonment of small wireless facilities.

- (a) Within ninety (90) days following written notice from the parish, wireless provider shall, at its own expense, protect, support, temporarily or permanently disconnect, remove, relocate, change or alter the position of any small wireless facilities within the rights-of-way whenever the parish has determined that such removal, relocation, change or alteration, is reasonably necessary for the construction, repair, maintenance, or installation of any parish improvement, in or upon, or the operations of the parish in or upon, the rights-of-way.
- (b) The parish retains the right and privilege to cut or move any small wireless facility located within the rights-of-way of the parish, as the parish may determine to be necessary, appropriate or useful in response to any public health or safety emergency. If circumstances permit, the parish shall notify the wireless provider and provide the wireless provider an opportunity to move its own facilities prior to cutting or removing a facility and shall notify the wireless provider after cutting or removing a small wireless facility.
- (c) *Abandonment of facilities.* The wireless provider shall notify the parish in writing within ninety (90) days of its abandonment of a small wireless facility within the rights-of-way of the parish. Following receipt of such notice the parish may direct the wireless provider to remove all or any portion of the small wireless facility and/or its support structure if the parish, or any of its departments, determines that such removal will be in the best interest of the public health, safety and welfare. Failure of the wireless provider to remove the abandoned small wireless facility and/or support structure within thirty (30) days of direction by the parish shall subject the wireless provider to continued annual charges for right-of-way rates applied to the abandoned facility until such time the parish removes the facility and/or support structure itself. Any costs incurred by the parish for the removal of the abandoned facility and/or support structure shall be charged to the wireless provider.

(Ord. No. 9037, § IV, 3-27-19)

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Editor's note— See the editor's note to § 6-175.

Sec. 6-179. - Small wireless facilities design manual.

The design and placement of small wireless facilities shall be in compliance with Appendix B, Small Wireless Facilities Design Manual, of this chapter 6 of the Terrebonne Parish Code of Ordinances.

(Ord. No. 9037, § IV, 3-27-19)

Editor's note— See the editor's note to § 6-175.

Sec. 6-180. - Right-of-way use fees.

- (a) *Annual fees.* A wireless provider permitted to place small wireless facilities within the rights-of-way shall pay to the parish annual fees for use of the parish rights-of-way as follows:
- (1) Two hundred seventy dollars (\$270.00) per year for each new pole or support structure installed for the support of a small wireless facility, which supports no more than one (1) small wireless facility;
 - (2) One hundred seventy dollars (\$170.00) per year for each small wireless facility installed on an existing pole or support structure, resulting in the colocation of the permitted small wireless facility;
 - (3) One hundred seventy dollars (\$170.00) per year for each small wireless facility installed on a parish-owned pole or parish-owned support structure.
- (b) Annual fees are due in advance and shall not be prorated for partial annual use.
- (c) The first annual fee for each permitted small wireless facility shall be due at the time of permit approval, but before a formal permit is issued.
- (d) Subsequent annual fees shall be billed to the provider on an annual basis, on or around the first month of each year. Payment is due at receipt of invoice.
- (e) *Cease payment.* A wireless provider is authorized to remove its facilities from the rights-of-way upon providing the parish with at least thirty (30) days written notice and cease paying the parish compensation for use of the rights-of-way after removal of its facilities.
- (f) *Make-ready.* For parish-owned utility poles in the rights-of-way, the parish shall provide a good faith estimate for any make-ready work necessary to enable the pole to support the requested small wireless facility, including pole replacement if necessary, within sixty (60) days after receipt of a completed request. Make-ready work including any pole replacement shall be completed within sixty (60) days of written acceptance of the good faith estimate by the wireless provider.

(Ord. No. 9037, § IV, 3-27-19)

Editor's note— See the editor's note to § 6-175.

Sec. 6-181. - Setback requirements for construction of communication towers.

- (a) Any freestanding tower constructed for communications or cellular phone purposes shall have setback requirements a distance equal to or greater than its height from any residential structure.
- (b) Homeowners permitting construction of a tower on home sites on which they reside shall be exempt from the setback requirements.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

- (c) When constructing a tower in a residential area, public hearings will be encouraged to receive input from the residents.
- (d) Any guyed tower constructed for communications or cellular phone purposes shall have setback requirements within the guys from any residential structure.

(Ord. No. 7102, § I, 4-12-06; Ord. No. 9037, § II, 3-27-19)

Editor's note— See the editor's note to § 6-175.

Sec. 6-182. - Fencing material.

- (a) Fencing shall be required at the base of the communication tower and shall be constructed of wood, vinyl, or plastic material. Hurricane fencing, corrugated tin, or any metal material shall be prohibited.
- (b) Areas designated as FEMA flood zones with elevation requirements of five (5) feet or greater shall be exempt from the fencing regulations.

Sec. 6-182a. Design

- (a) Facilities shall be designed to blend into the surrounding environment and complement existing streetscape elements or structures through the use of color, camouflaging and architectural treatment.
- (b) Any equipment mounted to the support structures shall also match the support structure in color and general design unless a different color is needed for public safety or service reliability reasons. All antennas and related equipment mounted to existing utility poles, light structures, or traffic signals shall be camouflaged, screened and/or obscured.
- (c) If new monopoles, utility poles, light structures, or traffic signals are installed for the purpose of small wireless facilities, the antennas and related mounted equipment shall be camouflaged, screened and/or obscured.

(Ord. No. 7102, § I, 4-12-06; Ord. No. 9037, § II, 3-27-19)

Editor's note— See the editor's note to § 6-175.

Sec. 6-183. - Co-use requirements.

All communications towers shall be encouraged to construct with co-user potential.

- (a) Co-location required. In an effort to reduce visual clutter in the parish's public rights-of-way, applicants are required to practice collocation of small wireless facilities when practicable as determined by the parish engineer and/or their duly authorized representative, to the extent permitted under applicable regulations or law, and to the extent doing so will provide the best concealment and aesthetics possible.
- (b) The applicant shall provide verification to the staff that co-location was considered and prioritized when available.
- (c) If co-location is not an option which such facilities exist in the area, the applicant shall provide a written explanation as to why co-location was not suitable.

(Ord. No. 7102, § I, 4-12-06; Ord. No. 9037, § II, 3-27-19)

Editor's note— See the editor's note to § 6-175.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Sec. 6-184. - Variance for setback requirements.

The setback requirements established by section 6-181 may be waived by the parish council, via ordinance, in accordance with Section 2-11(17) of the Terrebonne Parish Charter, through the recommendation of the director of the department of planning and zoning. Any such waiver of setback requirements shall be consistent with a waiver form approved by legal counsel for the parish government and the department of planning and zoning. A copy of all such waiver forms shall be maintained by the director of the department of planning and zoning.

(Ord. No. 7102, § I, 4-12-06; Ord. No. 9037, §§ II, III, 3-27-19)

Editor's note— See the editor's note to § 6-175.

Sec. 6-185. - Wireless communication facilities permits.

No person shall locate, place, install, renovate, improve, modify, demolish, or remove any wireless cellular tower (macrocells), small cell facility, distributed antenna system, or any component of these facilities within the parish without permit from the Terrebonne Parish Planning and Zoning Department. Under the direction and approval of the parish president, the director of the department of planning and zoning shall and is hereby authorized to develop, implement, and enforce rules, regulations, and permitting requirements for the placement, installation, renovation, improvement, modification, demolition, or removal of any and all communication facilities within the parish intended for use in or being used in commercial wireless telecommunications networks, including towers, tower bases, small cell facilities and distributed antenna systems, and any of their appurtenances. Any rules, regulations, and permitting requirements implemented and enforced shall be within the regulatory framework of the Telecommunications Act, 47 U.S.C. § 332(c)(7), § 253, the Middle Class Tax Relief Act, 47 U.S.C. § 1455(a), any applicable FCC regulations, all as amended, and any other federal, state, or local laws.

(Ord. No. 7102, § I, 4-12-06; Ord. No. 9037, § II, 3-27-19)

Editor's note— See the editor's note to § 6-175.

APPENDIX B. - SMALL WIRELESS FACILITIES DESIGN MANUAL

Building permits for new installation, additions to, alterations to, or replacements of any small wireless facilities may be issued under the design provisions listed below. This Manual, however, is not intended to supersede or conflict with engineering, technical, or operational requirements found in the Terrebonne Parish Code of Ordinances and its appendices and Standard Form Agreements.

- A. General site requirements. Small wireless facilities:
1. Shall not interfere with the use of streets, street furniture (e.g., signs, benches, mailboxes) sidewalks, alleys, parkways, and other public ways, public services, and public places;
 2. Shall not interfere with the facilities and operations of facilities lawfully located in rights-of-way, servitudes, easements, public or private property;
 3. Shall provide for the antenna to be located inside an enclosure of no more than six (6) cubic feet in volume and all of the wireless equipment associated with the facility has a cumulative volume of no more than twenty-eight (28) cubic feet, or in the case of an antenna that has exposed elements, the antenna and all of its exposed elements could fit within an imaginary enclosure of not more than six (6) cubic feet and all of the wireless equipment associated with the facility has a cumulative volume of no more than twenty-eight (28) cubic feet;

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

4. The following types of associated ancillary equipment are not included in the calculation of equipment volume: electric meter, concealment elements, telecommunications demarcation box, ground-based enclosures, grounding equipment, power transfer switch, cut-off switch, and vertical cable runs for the connection of power and other services;
 5. Shall design its base or support equipment to be pole-mounted in a manner to maintain a visual appeal:
 - a. Applicant may apply for a waiver of this requirement when such installation is not possible.
 - b. Waiver is subject to approval by Planning and Zoning Director's or designee's sole discretion.
 6. Shall incorporate into its design a method for quick disconnect for the power source, and shutoff shall be accessible by TPCG, SLECA or Entergy;
 7. Shall not create visual or physical obstructions and other conditions that are hazardous to vehicular and pedestrian traffic;
 8. Shall not be located less than one thousand five hundred (1,500') feet, measured pole to pole, from the nearest telecommunication tower or small wireless facility in any given direction, unless collocating;
 - 9. Shall be set back at a distance equal to or greater than its height from any inhabited residential structure.**
 - 10.** Shall not adversely affect the Parish's ability to perform normal parish functions or furnish normal parish services in the vicinity of the location of placement;
 - 11.** Shall not result in the Parish incurring costs/expenditures in money/personnel that have not been reimbursed by Applicant;
 - 12.** Shall protect against environmental damage, including damage to trees and vegetation;
 - 13.** Shall be in continuous compliance with all applicable Federal, State, and local laws including zoning districts;
3. Site specific requirements. Small wireless facilities:
1. Shall comply with the Terrebonne Parish Code and all applicable zoning ordinances of the Parish;
 2. Shall be reflective of the characteristics of the area and incorporate stealth design that mimics the characteristics of the area whenever possible to maintain visual appeal, taking into consideration the special characteristics and requirements of the following, non-exclusive areas:
 - a. Residential corridors.
 - b. Commercial corridors.
 - c. Rural areas.
 - d. Historic District.
 - e. Commission-Approved Planned Unit Developments.
 3. Shall incorporate stealth and aesthetics to camouflage equipment, cabinets, and any other small wireless facilities accessories, subject to Planning Department approval;
 4. Shall either use existing structures for placement or require a new structure which will not be of the wooden type unless specifically designated to conform or reflect the characteristic of the area to be located;
 5. Shall locate accessories underground to the fullest extent possible.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

C. Use of Rights-of-Way.

1. Small wireless facilities, and new or modified utility poles and wireless support structures for the collocation of small wireless facilities, may be placed within the rights-of-way as a permitted use subject to the following requirements:
 - a. Shall be accompanied by a Letter of No Objection (LONO) from the manager, operator, or owner of any public property, servitude, right-of-way, or easement when located on a public property, servitude, right-of-way, or easement;
 - b. Each new or modified utility pole or wireless support structure installed in the rights-of-way shall not exceed the greater of:
 - 1) Ten (10) feet above the tallest existing utility pole in the rights-of-way in place as of the effective date of this document located within five hundred (500) feet of the new pole, or,
 - 2) Fifty (50) feet above ground level.
 - c. New small wireless facilities in the rights-of-way shall not exceed the greater of:
 - 1) More than ten (10) feet above an existing utility pole or wireless support structure in the rights-of-way in place as of the effective date of this document; or,
 - 2) Above the height for a new utility pole or wireless support structure under any other section in this document or relating ordinance(s).
 - d. Notwithstanding any provision in this Manual to the contrary, the construction or modification of any utility pole, wireless support structure or small wireless facility shall be subject, first, to the aesthetic and stealth restrictions as provided for within the Terrebonne Parish Code of Ordinances.
2. A permit from the Parish authorizes an applicant to undertake only certain activities in accordance with this document or related ordinance(s), and does not create a property right or grant authority to the applicant to impinge upon the rights of others who may already have an interest in the rights-of-way.

D. Application Process Overview:

1. No application review, or application review timeline under any applicable law, shall commence until an application is delivered to and deemed complete by the Director of the Planning and Zoning Department or designee. **Applications for small wireless facilities shall include a Final CNV report unless otherwise specified.**
2. No permit shall be issued outside of compliance with applicable law and ordinances.
3. Once a permit is issued by the Parish, the work permitted is subject to all enforcement and inspections authorized by the Terrebonne Parish Code.
4. Upon completion of the installation work, Applicant shall provide the Parish with an affidavit of compliance, sealed by a professional engineer licensed in the State of Louisiana, certifying all work was carried out consistent with the previously submitted and approved calculations and drawings.
5. Upon successful completion of required inspections and Parish's receipt of applicant's affidavit of compliance, Parish may issue a certificate of completion.
6. TPCG may use any professional consultants to assist in the application review process.
7. Applicant shall comply with any requests made by TPCG within thirty (30) days of the date of request unless TPCG grants an extension.

(Ord. No. 9037, § IV, 3-27-19)

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Mr. D. W. Guidry, Sr. moved, seconded by Mr. J. Navy, "THAT, there being no further business to come before the Public Services Committee, the meeting be adjourned."

The Chairman called for the vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy and C. Harding.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 8:49 p.m.

Carl Harding, Chairman

Tammy E. Triggs, Minute Clerk

Mr. C. Harding moved, seconded by Mr. D. W. Guidry, Sr., "THAT the Council accept and ratify the minutes of the Public Services Committee meeting held on 03/09/2020."

The Chairman called for a vote on the motion offered by Mr. C. Harding.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. W. Guidry, Sr. moved, seconded by Ms. J. Domangue, "THAT the Council approve the following street light list:

STREET LIGHT LIST

03-11-2020

INSTALL 100-WATT LED STREET LIGHT AT CORNER OF BROOKE STREET (MS. LORAINNE LEBLANC – 872-0176) AND TROY STREET; TPCG UTILITIES, RLD 3A; DIRK GUIDRY, DISTRICT 8.

INSTALL ONE (1) LED 150-WATT STREET LIGHT **AND POLE** AT 203 OUISKI BAYOU; SLECA; RLD #2; DARRIN GUIDRY, DISTRICT 6

UPGRADE SIX (6) STREET LIGHTS ON EXISTING POLES BETWEEN 306 CENAC STREET AND 362 CENAC STREET TO 100-WATT LED; TPCG UTILITIES; URBAN SERVICES DISTRICT; JESSICA DOMANGUE; DISTRICT 5.

UPGRADE ALL STREET LIGHTS ON BAKER DRIVE TO 100W LED; ENTERGY; RLD #3A; JOHN NAVY; DISTRICT 1 (ENTERGY FORM NOT REQUIRED DENISE TURNER IN UTILITIES WILL CONSULT WITH ENTERGY)

UPGRADE ALL STREET LIGHTS ON THOMAS DRIVE TO 100W LED; ENTERGY; RLD #3A; JOHN NAVY; DISTRICT 1 (ENTERGY FORM NOT REQUIRED DENISE TURNER IN UTILITIES WILL CONSULT WITH ENTERGY)."

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Mr. D. W. Guidry, Sr. moved, seconded by Ms. J. Domangue, "THAT the Council hold nominations open for the one expired term on the Recreation District No. 3A Board."

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. J. Amedée moved, seconded by Mr. D. W. Guidry, Sr., "THAT the Council hold nominations open for the one vacancy on the Bayou Blue Fire Protection District Board."

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. Babin moved, seconded by Mr. D. W. Guidry, Sr., "THAT the Council open nominations for the vacancy on the Terrebonne Parish Tree Board, nominate Mr. Barton Joffrion, close nominations, and re-appoint Mr. Joffrion to serve another term on the aforementioned board."

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman announced that there would be one expiring term on the Recreation District No. 10 Board.

It was at this time Council Member G. Michel was recorded as leaving the proceedings.

Council Member D. Babin announced that a traffic light at the intersection of Thompson Road and Highway 57 had been scheduled for installation within the following week then shared his concerns for the delays experienced in completing the installation. He then recognized Former Police Jury Member Mr. Claude Joseph Bourg who had passed away recently and offered his condolences to Mr. Bourg's family.

Council Member D. W. Guidry, Sr. reported on a number of complaints received regarding renovation work being completed on Martin Luther King, Jr. Boulevard then clarified that all road work decisions and operations for the roadway were handled by the State of Louisiana's Department of Transportation and Development (DOTD).

The Chairman recognized Mr. Mike Toups, Parish Manager, who gave a brief update on the measures being taken by the Parish in order to address potential disease outbreaks.

Council Member J. Navy requested that the Legal department review potential issues being experienced by elderly citizens attempting to utilize Council on Aging's transportation services and by what means those services are being provided.

Upon Council Member D. W. Guidry, Sr.'s request, the Chairman recognized Mr. Christopher Pulaski, Planning and Zoning Director, who gave a brief update on DOTD's status with completing renovations on Martin Luther King, Jr. Boulevard. Mr. Guidry then

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

suggested that the local businesses to be impacted by the renovations be put in contact with DOTD and its contractors in order to address accommodation issues in the local area.

Council Member J. Domangue announced that the month of March is recognized as “National Social Work Month” then recognized local social workers and the many services they provide. She then encouraged the public to show their appreciation to the social workers of Terrebonne Parish.

Council Member J. Navy gave a brief presentation regarding Gulf Coast Social Services and its presence in Terrebonne Parish for over thirty years.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. J. Navy, “THAT the Council accept the following Monthly Engineering Reports:

- A. Milford and Associates, Inc.
- B. T. Baker Smith.”

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, and J. Amedée.

NAYS: None.

ABSENT: G. Michel.

The Chairman declared the motion adopted.

Mr. D. W. Guidry, Sr. moved, seconded by Ms. J. Domangue, “THAT, there being no further business to come before the Council, the meeting be adjourned.”

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, and J. Amedée.

NAYS: None.

ABSENT: G. Michel.

The Chairman declared the motion adopted and the meeting was adjourned at 8:53 p.m.

KEITH M. HAMPTON, MINUTE CLERK

STEVE TROSCLAIR, CHAIRMAN
TERREBONNE PARISH COUNCIL

ATTEST:

VENITA H. CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL